



Stanley Town Council

NOTICE OF MEETING

I hereby give notice that an Ordinary Full Meeting of Stanley Town Council will be held on Tuesday the 25th July 2023 at 6.30pm at Stanley Civic Hall.

TO ALL MEMBERS of STANLEY TOWN COUNCIL

O Milburn (Town Mayor)

A Clegg (Deputy Town Mayor)

C Hampson

A Jones

J McMahon

S McMahon

J Nicholson

J Stephenson

D Fall

J Kane

M Thompson

C Bell

L Ferry

C Marshall

D Tully

H Clark

A Hanson

M Martin

K Wilson

G Binney

You are hereby summoned to attend an **ORDINARY FULL MEETING** of Stanley Town Council to be held in Stanley Civic Hall, Front Street, Stanley, DH9 0NA, on Tuesday **25th July 2023 at 6.30pm** in order to transact the following business:

Yours sincerely,

Dianne Rickaby

Dianne Rickaby

Locum Town Clerk

18th July 2023

Please turn off all mobile phones or set to silent mode

Please refer to the Policy for recording proceedings

A G E N D A

1. APOLOGIES FOR ABSENCE

To **RECEIVE** any apologies and reasons for absence.

2. DECLARATIONS OF INTEREST

Members are invited to **DECLARE** disclosable pecuniary and other interests, along with the nature of those interests, in relation to any item on this agenda.

3. KARBON HOMES

Presentation by Stacey Dobson reference the Board School Project.

4. MAYOR'S ANNOUNCEMENTS

To **RECEIVE** announcements from the Town Mayor or Locum Town Clerk.

5. LEADER'S STATEMENT

An update on current business by the Leader of the Council.

6. CONFIRMATION OF MINUTES

(ATTACHMENT A)

To **APPROVE** as a record and sign the Minutes of the Ordinary Full Council Meeting held on 27th June 2023.

7. ACCOUNTS FOR PAYMENT & BANK RECONCILIATION

Statutory Basis: Accounts & Audit (England) Regulations 2011

June 2023

Schedule of Payments

(ATTACHMENT B)

Schedule of Receipts

(ATTACHMENT C)

Bank Reconciliation & Bank Balances

(ATTACHMENT D)

Council is requested to **CONSIDER** the attached information and:

- (i) **APPROVE** the payment of accounts, and
- (ii) **NOTE** the bank reconciliations for June 2023.

8. QTR1 MONITORING

Report to follow by RFO.

9. LCTRS GRANT

DCC's Medium Term Financial Plan

(ATTACHMENT E.1&2)

10. BUILDING UPDATE

The Locum Town Clerk will provide an update report.

11. POLICIES & PROCEDURES UPDATE**To be circulated**

- (i) Constitution
- (ii) Standing Orders
- (iii) Disciplinary & Resolution Policies
- (iv) Financial Regulations
- (v) Member / Officer Protocol (new)
- (vi) Training on updated Policies for Councillors

12. EVENTS UPDATE and NORTHUMBRIA IN BLOOM

A verbal update will be given by the Environmental Services Leader.

13. ALLOTMENTS

The Locum Town Clerk and the Environmental Services Leader met with Ian Hoult on the 29th June 2023. A verbal update will be given.

14. DISPOSAL OF ASSETS**(ATTACHMENT F)**

An Asset Management Policy and Procedure has been drafted - Council is requested to **CONSIDER** and **APPROVE** the attached policy.

15. MEMBERS INITIATIVE FUND

As requested from a member of the public, will Council be reinstating this fund? Councillors are to discuss. (Depending on budget setting).

16. DATE, TIME AND VENUE OF NEXT MEETING

Tuesday **26th September 2023** at **6.30pm**, Stanley Civic Hall

17. EXCLUSION OF PRESS AND PUBLIC

To **RESOLVE** that under Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

Justification of excluding the public and press for the consideration of the following items: Discussion falls under the Data Protection Act 2018.

PART B

18. STAFFING UPDATE

19. LOCAL GOVERNMENT RESOURCE CENTRE (LGRC) Recruitment of new Town Clerk – Dates / Timeline

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are welcome to attend the meeting. Members of the public will only be permitted to speak at the beginning of the meeting during Public Participation.