



Stanley Town Council

NOTICE OF MEETING

I hereby give notice that an Ordinary Meeting of Stanley Town Council will be held on Tuesday the 28th March 2023 at 6.30pm at Stanley Civic Hall.

TO ALL MEMBERS of STANLEY TOWN COUNCIL

O Milburn (Deputy Town Mayor)	C Bell	G Binney	H Clark	K Wilson
A Clegg (Town Mayor)	D Fall	L Ferry	A Hanson	C Hampson
A Jones	J Kane	C Marshall	M Martin	J McMahon
J Nicholson	J Stephenson	M Thompson	D Tully	S McMahon

You are hereby summoned to attend an **ORDINARY MEETING** of meeting of Stanley Town Council to be held in Stanley Civic Hall, Front Street, Stanley, DH9 0NA, on Tuesday 28th March 2023 at 6.30pm in order to transact the following business:

Yours sincerely,

H Richardson

Helen Richardson
Town Clerk
22nd^t March 2023

Please turn off all mobile phones or set to silent mode
Please refer to the Policy for recording proceedings

A G E N D A

1. APOLOGIES FOR ABSENCE

To **RECEIVE** any apologies and reasons for absence.

2. DECLARATIONS OF INTEREST

Members are invited to **DECLARE** disclosable pecuniary interests and other interests, along with the nature of those interests, in relation to any item on this agenda.

3. MAYORS ANNOUNCEMENTS

To **RECEIVE** announcements from the Town Mayor or Town Clerk.

4. LEADERS STATEMENT

An update on current business by the Leader of the Council.

5. PUBLIC PARTICIPATION

An adjournment will be allowed at the direction of the Chairman to allow for public comment and response in relation to items on this agenda or to consider written questions submitted in advance of the meeting (*Individuals will be permitted a maximum of three minutes each. The total time for this session is limited to fifteen minutes*).

6. CONFIRMATION OF MINUTES (ATTACHMENT A)

To **APPROVE** as a record and sign the Minutes of the Ordinary Full Council Meeting held on 28th February 2023.

7. RECEIPT OF COMMITTEE MINUTES

To **RECEIVE** the Minutes from the Finance and General Purposes Committee Meeting postponed from 14th February 2023.

(ATTACHMENT B)

8. ACCOUNTS FOR PAYMENT & BANK RECONCILIATION

Statutory Basis: Accounts & Audit (England) Regulations 2011

February 2023

Schedule of Payments

(ATTACHMENT C)

Bank Reconciliation & Bank Balances

(ATTACHMENT D)

Schedule of Receipts

(ATTACHMENT E)

Council is requested to **CONSIDER** the attached information and:

- (i) **APPROVE** the payment of accounts and **NOTE** the bank reconciliation for February 2023.

9. INTERNAL AUDIT REPORTS

The Committee is requested to **NOTE** the Internal Audit reports from G Fletcher.

(i) Internal Audit Report

(ATTACHMENT F)

(ii) Audit Plan Committee Report

(ATTACHMENT G)

(iii) Annual Plan 1

(ATTACHMENT H)

10. BUILDING UPDATE**(ATTACHMENT I)**

Council is requested to **NOTE** the report updating Members in relation to the Civic Hall building.

11. EVENTS UPDATE

Council is requested to **RECEIVE** a verbal update from the Town Clerk.

12. ALLOTMENTS

Council is requested to **RECEIVE** verbal update from the Town Clerk

13. DATE, TIME AND VENUE OF NEXT MEETING

Tuesday **25th April 2023**, 6.30pm, Stanley Civic Hall

14. EXCLUSION OF PRESS AND PUBLIC

To **RESOLVE** that under Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

Justification of excluding the public and press for the consideration of the following items: Discussion falls under the Data Protection Act 2018

17. UPDATE REGARDING STAFFING

To **RECEIVE** the verbal update in respect of staffing.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are welcome to attend the meeting. Members of the public will only be permitted to speak at the beginning of the meeting during Public Participation.