



Stanley Town Council

NOTICE OF MEETING

I hereby give notice that a meeting of the Finance and General Purposes Committee of Stanley Town Council will be held on Tuesday, the 14th December 2021 at 6.30pm at Stanley Masonic Hall.

TO ALL MEMBERS of STANLEY TOWN COUNCIL FINANCE AND GENERAL PURPOSES COMMITTEE

G Binney*	A Hanson§	H Clark	D Fall
A Jones	J Kane	J McMahon	S McMahon
J Nicholson	D Tully	O Milburn∞	A Clegg∞

*Chairman § Vice-Chairman ∞Ex-Officio

You are hereby summoned to attend a meeting of the Finance and General Purposes Committee of Stanley Town Council to be held in Stanley Masonic Hall, Front Street, Stanley, on Tuesday the 14th December 2021 at 18.30 in order to transact the following business:

Yours sincerely,

Alan Tubman
Deputy Town Clerk
7th December 2021

Please turn off all mobile phones or set to silent mode
Please refer to the Policy for recording proceedings

A G E N D A

1 APOLOGIES FOR ABSENCE

To **RECEIVE** any apologies and reasons for absence.

2 DECLARATIONS OF INTEREST

Members are invited to **DECLARE** disclosable pecuniary interests and other interests, along with the nature of those interests, in relation to any item on this agenda.

3 PROCEDURAL AND APPROPRIATE ANNOUNCEMENTS FROM THE CHAIR

To **RECEIVE** announcements from the Chair or Town Clerk.

4 PUBLIC PARTICIPATION

An adjournment will be allowed at the direction of the Chairman to allow for public comment and response in relation to items on this agenda or to consider written questions from the public submitted in advance of the meeting (*Individuals will be permitted a maximum of three minutes each. Total time for this session is limited to fifteen minutes*).

5 CONFIRMATION OF MINUTES (ATTACHMENT A)

To **APPROVE** as a correct record and sign the minutes of the Finance and General Purposes Committee meeting held on 9th November 2021.

6 ACCOUNTS FOR PAYMENT & BANK RECONCILIATION

Statutory Basis: Accounts & Audit (England) Regulations 2011

October 2021

Schedule of Payments	(ATTACHMENT B)
Schedule of Receipts	(ATTACHMENT C)
Bank Reconciliation & Bank Balances	(ATTACHMENT D)

Committee is requested to **CONSIDER** the attached information and:

- (i) **APPROVE** the payment of accounts for October 2021; and
- (ii) **NOTE** the Bank Reconciliation for October 2021.

7 INTERNAL AUDIT REPORTS (ATTACHMENT E)

Committee is requested to **CONSIDER** the Internal Audit reports from G Fletcher and **DECIDE** what to do.

8 EVENTS WORKING GROUP (ATTACHMENT F)

Committee is requested to **NOTE** the report.

9 TOIL PROCEDURE (ATTACHMENT G)

Committee is requested to **CONSIDER** the procedure document produced by the interim Town Clerk and **DECIDE** what to do.

10 STANLEY MASTERPLAN

Committee is requested to **NOTE** the verbal report and formulate a response from Stanley Town Council.

11 DATE, TIME AND VENUE OF NEXT MEETING

Tuesday 8th February 2022, 6.30pm, Stanley Civic Hall.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are welcome to attend the meeting. Members of the public will only be permitted to speak at the beginning of the meeting during Public Participation.