



Stanley Town Council

NOTICE OF MEETING

I hereby give notice that an Ordinary Meeting of Stanley Town Council will be held on Tuesday, the 28th September 2021 at 6.30pm at Stanley Civic Hall.

TO ALL MEMBERS of STANLEY TOWN COUNCIL

O Milburn (Town Mayor)	C. Bell	G. Binney	H Clark	K Coulson
A Clegg (Deputy Town Mayor)	D Fall	L Ferry	A Hanson	C Hampson
A Jones	J Kane	C Marshall	J McMahon	S McMahon
J Stephenson	M Thompson	D Tully		J Nicholson

You are hereby summoned to attend an **ORDINARY MEETING** of meeting of Stanley Town Council to be held in Stanley Civic Hall, Front Street, Stanley, DH9 0NA, on Tuesday 28th September 2021 at 18.30 in order to transact the following business:

Yours sincerely,

Alan Tubman
Deputy Town Clerk
September 2021

Please turn off all mobile phones or set to silent mode
Please refer to the Policy for recording proceedings

A G E N D A

1. APOLOGIES FOR ABSENCE

To **RECEIVE** any apologies and reasons for absence.

2. DECLARATIONS OF INTEREST

Members are invited to **DECLARE** disclosable pecuniary interests and other interests, along with the nature of those interests, in relation to any item on this agenda.

3. MAYORS ANNOUNCEMENTS

To **RECEIVE** announcements from the Town Mayor or Deputy Town Clerk.

4. LEADERS STATEMENT

An update on current business by the Leader of the Council,

5. PUBLIC PARTICIPATION

An adjournment will be allowed at the direction of the Chairman to allow for public comment and response in relation to items on this agenda or to consider written questions submitted in advance of the meeting (*Individuals will be permitted a maximum of three minutes each. The total time for this session is limited to fifteen minutes*).

6. CONFIRMATION OF MINUTES

To **APPROVE** as a record and sign the minutes of:

- (i) Ordinary Council Meeting 27th July 2021 (ATTACHMENT A)
- (ii) Extra-Ordinary Meeting of the Council 10th August 2021 (ATTACH B)
- (iii) Extra-Ordinary Meeting of the Council 13th September 2021 (ATTACH C)

7. RECEIPT OF COMMITTEE MINUTES

To **RECEIVE** the minutes from the Finance and General Purposes Committee 14th September 2021

8. ACCOUNTS FOR PAYMENT & BANK RECONCILIATION

Statutory Basis: Accounts & Audit (England) Regulations 2011

June 2021

Schedule of Payments (ATTACHMENT D)
Schedule of Receipts (ATTACHMENT E)
Bank Reconciliation & Bank Balances (ATTACHMENT F)

July 2021

Schedule of Payments (ATTACHMENT G)
Schedule of Receipts (ATTACHMENT H)
Bank Reconciliation & Bank Balances (ATTACHMENT I)

Committee is requested to **CONSIDER** the attached information and:

- (i) **APPROVE** the payment of accounts for June and July 2021; and
- (ii) **NOTE** the Bank Reconciliation for June and July 2021.

9. COUNCILLOR VACANCY

The Council is to **NOTE** the resignation of Councillor Mary Wilkinson

10. CIVIC HALL (ATTACHMENT J)

The Council are to **NOTE** the report on the current staffing situation within the Civic Hall.

11. EXTERNAL & INTERNAL AUDIT UPDATE (ATTACHMENT K)

Council is requested to **NOTE** the verbal report from the Finance Officer in respect of the External Audit report, and **NOTE** the Internal Auditor Gordon Fletcher will be carrying out the following planned Audits in October 2021:

- Accounts payable
- Accounts receivable
- Events
- Payroll

12. SUMMER EVENTS & CIVIC HALL

Committee is requested to **NOTE** a verbal report /update on the Summer Events program and Civic Hall.

13. MEMORIALS AND RECOGNITION (ATTACHMENT L)

Council is requested to **APPROVE** the recommendations from Finance and General Purposes Committee.

14. ARMED FORCES COVENANT UPDATE (ATTACHMENT M)

Council is requested to **NOTE** the report

15. EVENTS WORKING GROUP (ATTACHMENT N)

Council is requested to **RECEIVE** the minutes from the Events report

16. DATE, TIME AND VENUE OF NEXT MEETING

Tuesday 26th October 2021, 6.30pm, Stanley Civic Hall.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are welcome to attend the meeting. Members of the public will only be permitted to speak at the beginning of the meeting during Public Participation.