



# Stanley Town Council

## NOTICE OF MEETING

I hereby give notice that a meeting of the Finance and General Purposes Committee of Stanley Town Council will be held on Tuesday, the 17<sup>th</sup> November 2020 at 6.30pm via Microsoft Teams.

### TO ALL MEMBERS of STANLEY TOWN COUNCIL FINANCE AND GENERAL PURPOSES COMMITTEE

J Stephenson\*  
J Kane  
J Nicholson

G Binney§  
B Nair  
D Tully

M Davinson  
J McMahon  
C Hampson∞

L Timbey  
H Clark  
D Marshall∞

\*Chairman    § Vice-Chairman    ∞Ex-Officio

You are hereby summoned to attend a meeting of the **Finance and General Purposes Committee of Stanley Town Council** to be held via **Microsoft Teams**, on **Tuesday the 17<sup>th</sup> November 2020 at 18.30** in order to transact the following business:

Yours sincerely,

**James Black**  
**Town Clerk**  
**10<sup>th</sup> November 2020**

Please turn off all mobile phones or set to silent mode  
Please refer to the Policy for recording proceedings

## A G E N D A

### **1 APOLOGIES FOR ABSENCE**

To **RECEIVE** any apologies and reasons for absence.

### **2 DECLARATIONS OF INTEREST**

Members are invited to **DECLARE** disclosable pecuniary interests and other interests, along with the nature of those interests, in relation to any item on this agenda.

### **3 PROCEDURAL AND APPROPRIATE ANNOUNCEMENTS FROM THE CHAIR**

To **RECEIVE** announcements from the Chair or Town Clerk.

#### 4 PUBLIC PARTICIPATION

An adjournment will be allowed at the direction of the Chairman to allow for public comment and response in relation to items on this agenda or to consider written questions from the public submitted in advance of the meeting (*Individuals will be permitted a maximum of three minutes each. Total time for this session is limited to fifteen minutes*).

#### 5 CONFIRMATION OF MINUTES (ATTACHMENT A)

To **APPROVE** as a correct record and sign the minutes of the Finance and Governance Committee meeting held on 10<sup>th</sup> March 2020.

#### 6 ACCOUNTS FOR PAYMENT & BANK RECONCILIATION (ATTACHMENT B) Statutory Basis: Accounts & Audit (England) Regulations 2011

Committee is requested to **NOTE** the attached report:

- (i) **APPROVE** the Payment of Accounts (Schedule of Payments & Schedule of Receipts) for:
  - March 2020 (ATTACHMENT C)
  - April 2020 (ATTACHMENT D)
  - May 2020 (ATTACHMENT E)
  - June 2020 (ATTACHMENT F)
  - July 2020 (ATTACHMENT G)
  - August 2020 (ATTACHMENT H)
  - September 2020 (ATTACHMENT I)
- (ii) **NOTE** the Bank Reconciliation (Bank Reconciliation, Bank Balances & Budget Monitoring) for:
  - March 2020 (ATTACHMENT K)
  - April 2020 (ATTACHMENT L)
  - May 2020 (ATTACHMENT M)
  - June 2020 (ATTACHMENT N)
  - July 2020 (ATTACHMENT O)
  - August 2020 (ATTACHMENT P)
  - September 2020 (ATTACHMENT Q)
- (iii) **APPROVE** the Payment of Accounts (Schedule of Payments & Schedule of Receipts) for:
  - October 2020 (ATTACHMENT J)
- (iv) **NOTE** the Bank Reconciliation (Bank Reconciliation, Bank Balances & Budget Monitoring) for:
  - October 2020 (ATTACHMENT R)

#### 7 BUDGET UPDATE (ATTACHMENT S)

Committee is requested to **NOTE** the attached report.

#### 8 MEDIUM TERM FINANCIAL PLAN (ATTACHMENT T)

Committee is requested to **NOTE** the attached report.

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**9 AUDITED ANNUAL RETURN / EXTERNAL AUDIT (ATTACHMENT U)**

The audit of the accounts for year ending 31 March 2020 has concluded. The Annual Governance and Accountability Return is now available for inspection.

**10 EMERGENCY EXPENDITURE (ATTACHMENT V)**

Committee is requested to **NOTE** the attached report.

**11 FINANCIAL SERVICE COMPENSATION SCHEME (ATTACHMENT W)**

Committee is requested to **CONSIDER** the attached report and **DECIDE** what to do.

**12 CONTRACT REGISTER (ATTACHMENT X)**

Committee is requested to **NOTE** the attached report.

**13 COMPLIANCE REGISTER (ATTACHMENT Y)**

Committee is requested to **NOTE** the attached report.

**14 REDMOND REVIEW (ATTACHMENT Z)**

Committee is requested to **CONSIDER** the attached report and **DECIDE** what to do.

**15 STANLEY CIVIC HALL – HIGH PRIORITY (ATTACHMENT AA)**

- (i) Stock write off
- (ii) Furlough scheme
- (iii) Priority Maintenance

Committee is requested to **CONSIDER** the attached report and **DECIDE** what to do.

**16 PAY AWARD (ATTACHMENT BB)**

Committee is requested to **NOTE** the attached report and **APPROVE** the pay award.

**17 REQUEST FOR FREE ROOM HIRE (ATTACHMENT CC)**

Committee is asked to **CONSIDER** the attached report and **DECIDE** what to do.

**18 DATE, TIME AND VENUE OF NEXT MEETING**

Tuesday 8<sup>th</sup> December 2020, 6.30pm, via Microsoft Teams.

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*In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are welcome to attend the meeting. Members of the public will only be permitted to speak at the beginning of the meeting during Public Question Time.*