



Stanley Town Council

NOTICE OF MEETING

I hereby give notice that an Extra-Ordinary Meeting of Stanley Town Council will be held on Wednesday 1st July 2020 at 6.30pm. The meeting will be held using the Zoom video communications platform

TO ALL MEMBERS of STANLEY TOWN COUNCIL

C Hampson (Town Mayor)

D Marshall (Deputy TM)

J McMahon

D Tully

B Nair

J Tully

C Bell

A Clegg

J Nicholson

G Wilkinson

G Binney

M Davinson

J Pallas

H Clark

J Kane

J Stephenson

J Clark

C Marshall

L Timbey

You are hereby summoned to attend an **EXTRA-ORDINARY MEETING** of **Stanley Town Council** to be hosted by Stanley Town Council and held on the video communications platform Zoom, on **Wednesday 1st July 2020 at 18.30** in order to transact the following business:

Yours sincerely,

C. A. Hampson

Carole Hampson

Town Mayor

23rd June 2020

Please turn off all mobile phones or set to silent mode

Please refer to the Policy for recording proceedings

A G E N D A

1 APOLOGIES FOR ABSENCE

To **RECEIVE** any apologies and reasons for absence.

2 DECLARATIONS OF INTEREST

Members are invited to **DECLARE** disclosable pecuniary interests and other interests, along with the nature of those interests, in relation to any item on this agenda.

3 MAYOR'S ANNOUNCEMENTS

To **RECEIVE** a verbal monthly report from the Town Mayor and any announcements from the Town Mayor or Town Clerk.

4 LEADER'S STATEMENT

An update on current business from the Leader of Stanley Town Council, Cllr Les Timbey.

5 PUBLIC PARTICIPATION

An adjournment will be allowed at the direction of the Chairman to allow for public comment and response in relation to items on this agenda or to consider written questions from the public submitted in advance of the meeting (*Individuals will be permitted a maximum of three minutes each. Total time for this session is limited to fifteen minutes*).

In order for public to have access to the meeting, they must let the Town Council know of their request by emailing info@stanley-tc.gov.uk by 12:00 noon on the day of the meeting, and access details will then be provided to the individual requesting access.

6 ANNUAL ACCOUNTS & GOVERNANCE STATEMENT

Statutory Basis: Accounts & Audit Regulations 2015.

ATTACHMENTS:

The Finance Officer has prepared a report for Council in respect of the Annual Accounts and Governance Statement for 2019/20, full details are included within the following attachments.

Report on Annual Accounts	(ATTACHMENT A)
• Stanley Town Council Accounts Outturn 2019/20	(ATTACHMENT A - Appendix 1)
• Budget Expenditure Analysis	(ATTACHMENT A - Appendix 2)
Annual Return	(ATTACHMENT B)
Final Budget Outturn 2019/20	(ATTACHMENT C)
Asset & Land Register	(ATTACHMENT D)
Report on Internal Control	(ATTACHMENT E)
• Internal Audit - Annual audit review	(ATTACHMENT E - Appendix 1)
• Internal Audit - 3 year program	(ATTACHMENT E - Appendix 2)
• Internal Audit - 2020/21 program	(ATTACHMENT E - Appendix 3)
Risk Register	(ATTACHMENT F)
Certificate of Insurance	(ATTACHMENT G)

The Council is requested to:

- (i) **CONSIDER** the attached documents,
- (ii) **APPROVE** the Annual Governance Statement for 2019/20,
- (iii) **APPROVE** the Annual Accounts for 2019/20,
- (iv) **RESOLVE** the Council has in place an effective system of internal control,
- (v) **RESOLVE** the Council has reviewed and updated the Risk Register,
- (vi) **CONFIRM** the Council has arrangements in respect of all insurable risks in place, and having done so,
- (vii) **AUTHORISE** the Town Mayor to sign the Annual Governance Statement and the Annual Accounting Statement for 2019/20 on behalf of the Council.

7 REVIEW OF EXPENDITURE UNDER LOCAL GOVERNMENT ACT 1972, S.137

Section 137 of the Local Government Act 1972 is the power that permits the Council to incur expenditure “*which in their opinion is in the interests of, and will bring direct benefit to, their area or any part of it or all or some of its inhabitants*” where no statutory power exists which would enable the Council to incur such expenditure.

There is a financial limit on the amount of expenditure which can be incurred in a given financial year under this power by the Council which is calculated by multiplying the number of electors in the parish by a “specified amount” which is published by the Government each year.

In the year 2019/20 the limit was £197,421, based on a specified amount of £8.12 and an electorate of 24,313.

The Councils actual expenditure under s.137 for 2019/20 was £176,747. Full details of this is provided in ATTACHMENT H

A report containing details of the expenditure under s.137 for 2019/20 is attached for the information and consideration by the Council. Council is requested to **NOTE** the report.

For the current year 2020/21, the limit will be £204,155, based on a specific amount of £8.32 and an electorate of 24,533.

8 DATE, TIME AND VENUE OF NEXT MEETING

To be arranged.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are welcome to attend the meeting. Members of the public will only be permitted to speak at the beginning of the meeting during Public Question Time.