



Stanley Town Council

NOTICE OF MEETING

I hereby give notice that an Ordinary Meeting of Stanley Town Council will be held on Tuesday, the 24th March 2020 at 6.30pm at the Stanley Civic Hall, Front Street, Stanley DH9 0NA.

TO ALL MEMBERS of STANLEY TOWN COUNCIL

C Hampson (Town Mayor)	C Bell	G Binney	L Christie	H Clark
D Marshall (Deputy TM)	J Clark	A Clegg	M Davinson	B Nair
J Kane	C Marshall	J McMahan	J Nicholson	J Pallas
J Stephenson	L Timbey	D Tully	J Tully	G Wilkinson

You are hereby summoned to attend an **ORDINARY MEETING** of Stanley Town Council to be held at the **Civic Hall, Front Street, Stanley, DH9 0NA** on **Tuesday the 24th March 2020 at 18.30** in order to transact the following business:

Yours sincerely,

Alan Shaw
Town Clerk
19th March 2020

Please turn off all mobile phones or set to silent mode
Please refer to the Policy for recording proceedings

A G E N D A

1 APOLOGIES FOR ABSENCE

To **RECEIVE** any apologies and reasons for absence.

2 DECLARATIONS OF INTEREST

Members are invited to **DECLARE** disclosable pecuniary interests and other interests, along with the nature of those interests, in relation to any item on this agenda.

3 MAYOR'S ANNOUNCEMENTS

To **RECEIVE** any announcements from the Town Mayor or Town Clerk.

4 PUBLIC PARTICIPATION

An adjournment will be allowed at the direction of the Chairman to allow for public comment and response in relation to items on this agenda or to consider written questions from the public submitted in advance of the meeting (*Individuals will be permitted a maximum of three minutes each. Total time for this session is limited to fifteen minutes*).

5 CONFIRMATION OF MINUTES

To **APPROVE** as a correct record and sign the minutes of:

- (i) the Extra-Ordinary Council meeting held on 25th February 2020.
(ATTACHMENT A)
- (ii) the Ordinary Council meeting held on 25th February 2020.
(ATTACHMENT A2)

6 EXCLUSION OF PRESS AND PUBLIC *

To **RESOLVE** that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

*Justification for excluding the public and press from consideration of the following items:
Staffing matters; funding decisions; constitutional arrangements*

** Any recording of the proceedings must stop at this point.*

7 EMERGENCY FUNDING

(ATTACHMENT B)

It has been proposed that the Council re-directs funds allocated for other projects during the budget setting exercise in January to support the community more effectively during the crisis; in particular:

- (i) Village Halls & Community Centres which will be at threat of closure without revenue from hire and building usage;
- (ii) Local community groups which are organising support efforts for residents

8 OTHER MEASURES TO BE TAKEN RE: COVID-19

Measures already taken:

Council staff have been placed on a rota to enforce social distancing which ensures that the office is covered whilst other staff work away from the office

The Civic Hall has been closed to the public and events cancelled until the end of April.

It has been proposed that all Council outdoor events until the end of August should be cancelled. This would include Armed Forces Day, All five play in the Park events and the Miner's sunday/ Heritage Weekend events.

The remaining calendar to be reviewed at a later date.

Any further measures to be highlighted by Council.

9 DELEGATIONS OF AUTHORITY

In light of the current crisis, it is clearly neither safe or desirable to hold full Council meetings in their usual format or at their usual frequency. Therefore, it is proposed that the Town Clerk (or Acting Town Clerk), in consultation with sufficient numbers of elected members to build a consensus, be delegated the authority to:

- Incur expenditure required to ensure the maintenance of the Council's buildings
- Have authority to re-direct the staffing establishment to perform different duties in support of the current emergency which are reasonable and can be carried out in as safe a working environment as possible;
- Have authority to direct that the Council's premises and other physical resources (vehicles, kitchens etc) can be re-deployed for uses to support the community during the crisis;
- any other matters the Council may direct.

10 STAFFING MATTER

(ATTACHMENT C)

- (i) To agree the timeline and process for recruiting a replacement for the Town Clerk;
- (ii) To review any further changes required to the staffing structure at this time; and
- (iii) To determine interim arrangements whilst the Town Clerk post remains vacant.

11 DATE, TIME AND VENUE OF NEXT MEETING

To be confirmed.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are welcome to attend the meeting. Members of the public will only be permitted to speak at the beginning of the meeting during Public Question Time.