



Stanley Town Council

NOTICE OF MEETING

I hereby give notice that an Ordinary Meeting of Stanley Town Council will be held on Tuesday, the 21st January 2020 at 6.30pm at the Civic Hall, Stanley DH9 0NA

TO ALL MEMBERS of STANLEY TOWN COUNCIL

C Hampson (Town Mayor)	C Bell	G Binney	L Christie	H Clark
D Marshall (Deputy TM)	J Clark	A Clegg	M Davinson	B Nair
J Kane	C Marshall	J McMahan	J Nicholson	J Pallas
J Stephenson	L Timbey	D Tully	J Tully	G Wilkinson

You are hereby summoned to attend an **ORDINARY MEETING** of Stanley Town Council to be held at the **Civic Hall, Front Street, Stanley**, on **Tuesday the 21st January 2020 at 18.30** in order to transact the following business:

Yours sincerely,

Alan Shaw
Town Clerk
15th January 2020

Please turn off all mobile phones or set to silent mode
Please refer to the Policy for recording proceedings

A G E N D A

1 APOLOGIES FOR ABSENCE

To **RECEIVE** any apologies and reasons for absence.

2 DECLARATIONS OF INTEREST

Members are invited to **DECLARE** disclosable pecuniary interests and other interests, along with the nature of those interests, in relation to any item on this agenda.

3 MAYOR'S ANNOUNCEMENTS

To **RECEIVE** a verbal monthly report from the Town Mayor and any announcements from the Town Mayor or Town Clerk.

4 LEADER'S STATEMENT

An update on current business from the Leader of Stanley Town Council, Cllr Les Timbey.

5 PUBLIC PARTICIPATION

An adjournment will be allowed at the direction of the Chairman to allow for public comment and response in relation to items on this agenda or to consider written questions from the public submitted in advance of the meeting (*Individuals will be permitted a maximum of three minutes each. Total time for this session is limited to fifteen minutes*).

6 CONFIRMATION OF MINUTES

To **APPROVE** as a correct record and sign the minutes of the Ordinary Council meeting held on 26th November 2019. **(ATTACHMENT A)**

To **APPROVE** as a correct record and sign the minutes of the Extra - Ordinary Council meeting held on 26th November 2019. **(ATTACHMENT A(2))**

7 COMMITTEE MINUTES **(ATTACHMENT B)**

To **RECEIVE** the minutes of the Extra Ordinary Finance & GP Committee held on 14th January 2020

8 ACCOUNTS FOR PAYMENT & BANK RECONCILIATION

Statutory Basis: Accounts & Audit (England) Regulations 2011

December 2019

Schedule of Payments **(ATTACHMENT C)**

Schedule of Receipts **(ATTACHMENT D)**

Bank Reconciliation & Balances **(ATTACHMENT E)**

Committee is requested to **CONSIDER** the attached information and

- (i) **APPROVE** the payment of accounts for December 2019; and
- (ii) **NOTE** the Bank Reconciliation for December 2019.

9 POLICY WORKING GROUP

The Policy Working Group have considered the following documents and they are presented to Council for consideration:

- (i) **Revised Risk Register** **(ATTACHMENT F)**
- (ii) **Members Allowances Scheme** **(ATTACHMENT G)**

Council is requested to **CONSIDER** these matters and **DECIDE** what to do.

The Policy Working Group makes the following **RECOMMENDATIONS**:

- (a) The Risk Register has been reviewed and updated and it is **RECOMMENDED** that the revised version is **APPROVED** by the Council, (subject to any further amendment Council wishes to put forward at this time)
- (b) The Group has considered the report of the Independent Remuneration Panel and **RECOMMENDS** that none of the permitted allowances be implemented for Stanley Members; **except** in circumstances where an elected member is required to travel outside the Parish whilst undertaking official council business and it is not possible to car share with a Council Officer; a member may claim reimbursement for mileage at the rate outlined in the report. This **RECOMMENDATION** does not apply to the Town Mayor, who may defray reasonable expenses in pursuance of that office against the budget set aside for that purpose.

10 EVENTS

(ATTACHMENT H)

The proposed Schedule of outdoor events for 2020 is attached.

Council is requested to:

- (i) **NOTE** and **APPROVE** the Schedule;
- (ii) **DELEGATE** responsibility for delivery of the programme to the Town Clerk in consultation with the Events Working Group.

11 CIVIC HALL

(i) Pantomime

Pantomime Report & Appendix

(ATTACHMENT I)

At the Extra-Ordinary Finance & General Purposes Committee Meeting held on 14th January 2020, it was **RECOMMENDED** that:

- (a) The Council should proceed with the Pantomime proposal;
 - (b) The Town Clerk should prepare a contract with the provider on the basis put forward in the proposal; with the addition of a clause to permit the Council to renew for a further year if the Pantomime is successful
- (ii) **Cinema**

Cinema Performance Analysis

(ATTACHMENT J)

Analysis of the performance of the Cinema in the first year of operation is provided for the information of the Council.

Council is requested to **NOTE** the report and **CONSIDER** what to do.

RECOMMENDATION: Officers to prepare a programme for 2020 having regard to data about what has proved successful in 2019. Draft Programme to be prepared in consultation with Civic Hall Working Group

12 COUNCIL ACTIONS UPDATE (ATTACHMENT K)

Details of outstanding Full Council decisions and those completed since the last Ordinary Council meeting are attached for the information of Council.

Council is requested to **REVIEW** the report and **DECIDE** if any further action is required at this time.

Members may also request verbal updates in respect of any outstanding Council decisions.

13 2020/21 BUDGET (Fourth Estimate)**Draft Budget**

Budget Fourth Estimate Report (ATTACHMENT L)

Current Year to Date Expenditure/ Fourth Estimate detail (ATTACHMENT M)

The Finance and General Purposes Committee has **RECOMMENDED** that the precept for the financial year 2020/21 be set at **£777,789** in order to deliver the budget which has been set out in **ATTACHMENT M**.

Council is requested to **APPROVE** the level of precept **RECOMMENDED** by the Committee and **AUTHORISE** the Town Mayor to sign the precept demand on behalf of the Council.

14 DATE, TIME AND VENUE OF NEXT MEETING

Tuesday 25th February 2020, 6.30pm, Stanley Civic Hall.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are welcome to attend the meeting. Members of the public will only be permitted to speak at the beginning of the meeting during Public Question Time.