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**MINUTES of the FINANCE AND GENERAL PURPOSES COMMITTEE MEETING OF STANLEY TOWN COUNCIL** held at Stanley Civic Hall on Tuesday 17th September 2019 at 6.30pm

**PRESENT:** Cllr J Stephenson\* Cllr H Clark Cllr M Davinson Cllr C Hampson  
Cllr J McMahon Cllr B Nair Cllr J Nicholson Cllr D Tully

\*Chairman \*\*Vice-Chairman

**OFFICERS:** Alan Shaw (Town Clerk)  
Alan Tubman (Deputy Town Clerk)  
Ann Barry (Finance Officer)

**67 APOLOGIES FOR ABSENCE**

Cllrs Binney, Kane, D Marshall and L Timbey were accepted by the Committee.

**68 DECLARATIONS OF INTEREST**

Cllr D Tully declared an interest in item 10 (*Minute# 77*) Strategic Grant Fund as his wife is on the Committee of the Community Centre.

**69 PROCEDURAL AND APPROPRIATE ANNOUNCEMENTS FROM THE CHAIR**

The Town Clerk reminded Members to turn their mobile phones off or switch them to silent. The meeting was being recorded by the Council, and by a member of the public.

**70 PUBLIC PARTICIPATION**

None.

**71 CONFIRMATION OF MINUTES**

It was proposed by Cllr M Davinson, seconded by Cllr B Nair and **RESOLVED** that Committee **APPROVE** the minutes of the Finance and General Purposes meeting held on 16th July 2019. The Chair signed them as a correct record.

**72 ACCOUNTS FOR PAYMENT & BANK RECONCILIATION**

It was proposed by Cllr M Davinson, seconded by Cllr B Nair and **RESOLVED** that the Committee **APPROVE** the schedule of accounts and **NOTE** the Bank Reconciliation for July and August 2019, excluding the schedule of payments for August 2019 a copy of which is to be re-presented to Full Council in September.

**73 WORKING GROUPS****Civic Hall Working Group**

- (i) Committee **NOTED** that quotations were still outstanding for the refurbishment works which Council has prioritised in the Civic Hall. Sufficient quotes to be obtained to enable the Working Group to make a **RECOMMENDATION** so that Council can proceed with these works to be done as a matter of urgency.
- (ii) It is **RECOMMENDED** that Council give consideration to supporting the three local theatre groups (i.e. Oxhill Youth Club, South Moor Musical Theatre Group & Stanley Stars) by offering them use of the Civic Hall for their winter performances as was done in 2018.

**Policy Working Group**

The Committee made the following **RECOMMENDATIONS**:

**Adoption of Policies Procedure**

**RECOMMENDATION: DELETE** policy as it is obsolete

Corporate Complaints  
Procedure for local Assessment of complaints (Members)  
Pay Protection Policy  
Risk Management Strategy

**RECOMMENDATION: ACCEPT** and **APPROVE** the draft policies presented.

**74 BUDGET MONITORING REPORT**

The Committee **NOTED** the contents of the report.

**75 REVIEW OF EVENTS**

The Committee **NOTED** to report and **RESOLVED** that all members should be asked to comment on the events programme and it should be considered by Full Council.

- (i) **Play in the Park** - Cllr Tully requested consideration be given to a Play in the Park event at Tantobie.
- (ii) **VE Day 2020** - Cllr Nicholson pointed out VE Day 2020 is the 75th anniversary and STC may wish to consider planning an event to mark this anniversary.
- (iii) **Miners Sunday** - Cllr Nicholson suggested inclusion of Jazz Band and Horticultural Show into the event. The proposed date for Miners Sunday 30th August 2020 is the 100 year Anniversary of the death of Tommy Armstrong.

The Town Clerk informed members that the Tommy Armstrong Society have been contacted to discuss working with them to ensure that we are taking into account their plans before finalising our programme around that time.

**76 STRATEGIC GRANT FUND**

It was proposed by Cllr J McMahon, seconded by Cllr J Nicholson and **RESOLVED** that the application from Tanfield Lea Community Centre can now be **APPROVED** following receipt of the requested information.

**77 DATE, TIME AND VENUE OF NEXT MEETING**

Tuesday 15th October 2019, 6.30pm, Stanley Civic Hall.