

MINUTES of the ORDINARY MEETING OF STANLEY TOWN COUNCIL

Held at Stanley Civic Hall on Tuesday 26th February 2019 at 6.30pm

PRESENT: A Clegg G Binney C Hampson* H Clark M Davinson
 J Kane C Marshall D Marshall J Nicholson J Pallas
 J Stephenson L Timbey

*Chairman

OFFICERS: Alan Shaw (Town Clerk)
 Nicola James (Senior Administration Officer)
 Alan Tubman (Deputy Town Clerk)

IN ATTENDANCE: 1 member of the public, Michelle Cooper & Sharon Gollan from County Durham Community Fund

ABSENT: Cllrs L Christie & J Clark

Cllr C Hampson in the Chair

230 APOLOGIES FOR ABSENCE

Apologies from Cllrs C Bell, B Nair, J McMahon, D Tully, G Wilkinson & J Tully were accepted by Council.

231 DECLARATIONS OF INTEREST

Cllrs J Nicholson, J Stephenson, C Hampson & M Davinson declared an interest in item 8 as they are members of the banner group.

232 TOWN MAYOR'S ANNOUNCEMENTS

The Town Mayor informed the Council of the appointments he had attended since the last Full Council meeting:

- 3 February: Receipt of cheque for Willowburn Hospice from Oxhill Youth Club
- 6/7 February: Superstar Showcase events
- 16 February: West Stanley Memorial
- 21 February: Larger Local Councils Forum

The Town Clerk reminded Members to wait until recognised by the Chair before speaking and to stand when speaking. He announced that the meeting was being recorded by STC and Mr Rollings, and that mobile phones should be switched off or turned to silent.

The Town Clerk also reminded Members to RSVP to their invitation to the Town Mayor's awards on 1 May 2019.

233 LEADER'S STATEMENT

Cllr D Marshall stated that the Town Council were progressing in developing and implementing the new varied events programme. Details can now be added to

Members diaries. The cinema screen is up and running and a preview for Members will be available tonight after the meeting. He had attended the Larger Local Councils Forum on 21 February with the Town Clerk and Town Mayor where allotments, the County Durham Plan, risk assessment training, safeguarding, Armed Forces Day and partnerships among Parish Councils were discussed. STC Members and staff should undertake risk management training, this matter will go to Committee in March.

234 **PUBLIC PARTICIPATION**

There were no written questions and no questions from the floor.

235 **CONFIRMATION OF MINUTES**

It was **RESOLVED** that the minutes of the Ordinary Council meeting held on 22nd January 2019 be approved as a correct record and signed by the Deputy Town Mayor.

236 **COMMITTEE MINUTES**

It was **RESOLVED** that Council **RECEIVE** the minutes of the Finance & General Purposes Committee held on 13th February 2019.

237 **RECOMMENDATIONS OF COMMITTEE**

It was **RESOLVED** that:

- (i) The Council **ADOPT** the Strategic Grants Policy subject to changing item 3.1 from 'town' to 'Stanley Town Council area',
- (ii) Funds should be set aside from the Heritage budget and the Civic Hall capital fund to permit works to be completed to facilitate the display of the South Moor No1 banner in the stairwell of the Civic Hall;
- (iii) £2000 of the Miner's Sunday budget should be allocated to support local active banner groups.

238 **STANLEY FUND**

It was proposed by Cllr M Davinson, seconded by Cllr C Marshall and **RESOLVED** that:

- (i) the Terms of Reference be accepted;
- (ii) the Town Clerk be directed to prepare a Service Level Agreement with CDCF for a 3 year period, and;
- (iii) To implement the SLA in consultation with the Leader of the Council and Chair of the Finance Committee.

239 **ANNUAL TOWN MEETING**

It was proposed by Cllr C Marshall, seconded by Cllr L Timbey and **RESOLVED** that the order of the Annual Town Meeting be as follows:

- Any legal items to be dealt with first
- The Leader of the Council to give a brief update on the past 12 months and leads into the work the Council has done in developing the Stanley Fund and why the Council is supporting it

- Michelle Cooper will give a brief insight into what the CDCF does and how the Stanley Fund was developed
- Michelle is to bring a group who has benefited from the CDCF and they should explain how it has made a difference to them
- Kevan Jones is to say a few words on the launch of the Stanley Fund
- Michelle will then talk about the application process and how the Fund can be accessed
- The Town Clerk will mention the Town Council's new Strategic Grants Fund and how this can be accessed
- The Town Meeting will end with a Q&A session and a chance for 1-2-1's with the Town Clerk
- Other grant funders should be invited to attend the meeting

240 **WEST STANLEY MEMORIAL**

Cllr David Marshall noted that the event wasn't very well attended. In future years we should focus more on advertising the event and involving local schools.

241 **EVENTS WORKING GROUP**

The Town Clerk noted that more information was to be reported re: Play in the Park. Scott Hillary is still working on gaining further support for the Armed Forces Day event. An update will be provided at the Finance Committee on 13 March.

It was proposed by Cllr D Marshall, seconded by Cllr M Davinson and **RESOLVED** that:

- (i) the **RECOMMENDATIONS** of the Working Group be **APPROVED**;
- (ii) the Working Group be **DELEGATED** the authority to make decisions in relation to expenditure of the events revenue budget and other delegated events budgets.
- (iii) the Working Group be **DELEGATED** the authority to direct officers in operational matters connected to the provision of events.

242 **COUNCIL ACTIONS UPDATE**

The Town Clerk provided the following updates:

- The Deputy Town Clerk is preparing a report in relation to the Finance Officers position
- A report re: War Memorials will be on the Finance agenda
- The Civic Hall Working Group will look into engaging with the media consultants, providing costs for a pantomime and working on a programme for the cinema
- The Matthew Kirtley plaque is on target for May

The Town Clerk was asked to chase up the delivery of the Police Cars.

243 **EXCLUSION OF PRESS AND PUBLIC ***

*Recording of proceedings was stopped at this point.

It was **RESOLVED** that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded

from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

Justification for excluding the public and press from consideration of the following items: General Data Protection Act (Item 15); Legal Privilege (Item 16)

244 **FINANCIAL MATTER**

It was **RESOLVED** that the Council will not pursue the debt however we should register on a holding list.

245 **GOVERNANCE MATTER**

It was proposed by Cllr C Marshall, seconded by Cllr M Davinson and **RESOLVED** that:

- (i) Cllr Tully should take his own legal action if he believes the Council has made illegal decisions, and;
- (ii) the Town Clerk should consider if he wishes to make a complaint of bullying and harassment for the monitoring officer to investigate.

246 **DATE, TIME AND VENUE OF NEXT MEETING**

Tuesday, 26th March 2019, 6.30pm, Civic Hall, Stanley