

MINUTES of the FINANCE AND GENERAL PURPOSES COMMITTEE MEETING OF STANLEY TOWN COUNCIL held at Stanley Masonic Hall on Wednesday 14th November 2018 at 7.30pm

PRESENT: Cllr M Davinson* Cllr A Clegg Cllr C Bell Cllr G Binney
Cllr B Nair Cllr L Christie Cllr H Clark Cllr J Kane
Cllr J Nicholson Cllr J Pallas Cllr D Tully Cllr J Tully
Cllr G Wilkinson

***Chairman**

OFFICERS: Alan Shaw (Town Clerk)
Nicola James (Senior Administration Officer)
James Harper (Operations Manager)

ABSENT: Cllr J Clark

156 APOLOGIES FOR ABSENCE

Apologies from Cllrs C Hampson, C Marshall, D Marshall, J McMahon, J Stephenson & L Timbey were accepted by Committee. Cllr J Clark was absent from the meeting.

157 DECLARATIONS OF INTEREST

None

158 PROCEDURAL AND APPROPRIATE ANNOUNCEMENTS FROM THE CHAIR

The Town Clerk reminded Members to turn their mobile phones off or switch them to silent. The meeting was being recorded by the Council.

The Town Clerk noted that Item 7 - County Durham Community Foundation would be deferred to Full Council on 27th November as Michelle Cooper was unable to attend tonight's meeting.

159 PUBLIC PARTICIPATION

Nothing was received prior to the meeting. No members of the public were in attendance.

160 CONFIRMATION OF MINUTES

It was proposed by Cllr A Clegg, seconded by Cllr C Bell and **RESOLVED** that Committee **APPROVE** the minutes of the Finance and General Purposes meeting held on 9th October 2018. The Chair signed them as a correct record.

161 ACCOUNTS FOR PAYMENT & BANK RECONCILIATION

It was proposed by Cllr B Nair, seconded by Cllr L Christie and **RESOLVED** that Committee:

- (i) **APPROVE** the payment of accounts for October 2018
- (ii) **NOTE** the Bank Reconciliation for October 2018

162 COUNTY DURHAM COMMUNITY FOUNDATION

This item was deferred to Full Council on 27th November as Michelle Cooper was unable to attend tonight's meeting.

163 MEMBER'S INITIATIVE & GRANT FUNDING

This item was deferred to Full Council on 27th November.

164 BUDGET MONITORING REPORT

It was **RESOLVED** that:

- (i) Cllr J Kane proposed that under item 1 of the report (Salaries), the change in cost centre be approved.
- (ii) Under item 2 of the report (Administration, publicity & democracy), the Town Clerk produce options and costings for the Parish Magazine and bring those back to the next Finance Committee meeting for consideration.
- (iii) Under item 4 of the report (Grants), that the Town Clerk look into allocating the £15,000 youth budget towards holding youth clubs in each village and looking into ideas around supporting mental health.

It was **RECOMMENDED** that:

- (i) The Civic Hall Working Group's idea of re-instating the cinema under item 6 of the report (Civic hall) is supported.

(ii) Motion on the 2018/19 Budget:

Cllr B Nair put forward the following motion for consideration by Council:

"I move that the Town Council seeks to support the long standing local theatre groups who have used the Civic Hall for many years by taking a decision, for one year, to waive the hire charges related to the staging of their 2018/19 winter shows. This will enable the groups to put all the proceeds of their performances back into their groups to help support them financially in the coming years. The groups covered by the motion are South Moor Operatic, Oxhill Youth Club and Stanley Stars. Where these groups have had support through Member's Funds, the member's fund balance will be returned to the members involved."

This motion was seconded by Cllr A Clegg. It was **RECOMMENDED** that a budget be created in the current year to cover these costs in accordance to Attachment L, item 6 (Civic hall) recommendation (ii).

Committee **RECOMMEND** that Council waive the hire charges as per the motion and introduce a budget to cover the waived charges to reflect the true cost to the Council.

165 **2019-20 BUDGET DRAFT**

Members **NOTED** the draft budget provided by the Town Clerk.

166 **REVIEW OF MEDIUM TERM PLAN**

Committee **RECOMMENDED** that environmental projects be looked into first and that a steering group be set up to facilitate discussions.

167 **COMMITTEE ACTIONS UPDATE**

The Town Clerk provided the following updates:

- (i) **WWI Remembrance** - The beacon event was held on Sunday and was very successful.
- (ii) **Christmas Lights** - This was dealt with at the Extra-Ordinary meeting on 7th November.
- (iii) **Defibrillator** - Costs have been obtained and we have instructed the DWP to start on installation.
- (iv) **Speed Visor** - The Town Clerk has chased up Dave Clark again.
- (v) **Youth Council** - The Council need to decide if this is to be in the MTP or not.

168 **BUDGET DELEGATIONS**

It was proposed by Cllr L Christie, seconded by Cllr G Binney and **RESOLVED** that the responsibility for budgetary control and monitoring be delegated to the Operations Manager includes; Services, Annfield Plain Community Room, Environmental Services, Civic Hall, Coffee Shop and Civic Hall Bar.

169 **DATE, TIME AND VENUE OF NEXT MEETING**

Wednesday 12th December, 6.30pm, Stanley Civic Hall.