

# **MINUTES of the ORDINARY MEETING OF STANLEY TOWN COUNCIL**

Held at Stanley Civic Hall on Tuesday 23rd October 2018 at 6.30pm

**PRESENT:**    A Clegg\*        C Bell            L Christie        J Clark            G Binney  
                   C Hampson    H Clark        B Nair            J Kane            D Marshall  
                   J McMahon    J Nicholson    J Pallas        J Stephenson    L Timbey  
                   D Tully        J Tully        G Wilkinson

**\*Town Mayor**

**OFFICERS:**    Alan Shaw (Town Clerk)  
                   Nicola James (PA to the Town Clerk)

**IN ATTENDANCE:** 3 members of the public, Kevin Howe & Sarah Kirk

## **I32            APOLOGIES FOR ABSENCE**

Apologies received from Cllrs C Marshall and M Davinson were accepted by Council.

## **I33            DECLARATIONS OF INTEREST**

Cllr J McMahon declared a non-pecuniary interest in item I5 (Minute #I46) as a relative is involved with the project. He stated that he would not take part in the discussion but he will remain in the chamber during consideration of the item.

## **I34            TOWN MAYOR'S ANNOUNCEMENTS**

The Town Clerk reminded Members to wait until recognised by the Town Mayor and to stand when speaking. He announced that the meeting was being recorded by STC and that mobile phones should be switched off or turned to silent.

Cllr L Timbey announced that he is taking part in the Boxing Day Dip at Seaburn and any money raised will be donated to PACT House.

## **I35            LEADER'S STATEMENT**

Cllr David Marshall noted that he had attended the Love Beamish and Stanley launch, which was well attended. They should be invited to come along when the Town Council look at the County Plan and form a part of the decision. He noted he had taken part in Durham Constabulary week of hate crime and made a recorded statement for the Police to use of their website.

## **I36            PUBLIC PARTICIPATION**

No questions were received in writing and there were no questions from the floor.

## **I37            CONFIRMATION OF MINUTES**

It was proposed by Cllr L Timbey, seconded by Cllr D Marshall and **RESOLVED** that the minutes of the Ordinary Council meeting held on 25th September 2018 be approved and signed as a correct record:

**138 COMMITTEE MINUTES**

It was proposed by Cllr B Nair, seconded by Cllr D Marshall and **RESOLVED** that Council **RECEIVE** the minutes of the Finance & General Purposes Committee held on 9th October 2018.

**139 RECOMMENDATIONS OF COMMITTEE**

**Schedule of Meetings** - It was proposed by Cllr D Marshall, seconded by Cllr B Nair and **RESOLVED** that the meetings of the Finance & General Purposes Committee are reverted back to Wednesday evenings, in accordance with the attached Schedule of Meetings.

**140 SHAID - Feedback from Funding**

Kevin Howe presented an update to Members to inform them how the funding has been used and what the outcomes have been of the service. Members **NOTED** the update and requested that the Town Clerk distribute the slides of the presentation to Members.

**141 CORRESPONDENCE RECEIVED**

Members **NOTED** the letter received from Rev. Geoff Lawes, thanking the Town Council for inviting him to attend and speak at the rededication of the Louisa Morrison Memorial.

**142 MIF APPLICATION**

Members considered a request for funding which relates to an individual request for support. The MIF policy states that Members are unable to fund individuals so the decision in this instance requires the opinion of Council to determine if the request "will bring direct benefit to their area".

It was proposed by Cllr D Marshall, seconded by Cllr B Nair and **RESOLVED** that the Town Council will not fund this request, however if the individual organises a charity event to raise money, a MIF could be arranged to support fund raising.

**143 STAFF FEEDBACK ON MEDIUM TERM PLAN**

Members considered the feedback from staff in relation to their view and ideas on achieving the objectives of the Medium Term Plan. It was proposed by Cllr D Marshall, seconded by Cllr B Nair and **RESOLVED** that staff and Members get together every few months to get the ideas from staff. Members should look at the feedback and see how the ideas fit with the Medium Term Plan and feedback with staff. Civic Hall ideas will go to the Civic Hall Working Group.

**144 HERITAGE PLAQUE SUBMISSION**

The Council received a nomination for a heritage plaque from Tanfield Railway in relation to Matthew Kirtley. It was proposed by Cllr B Nair, seconded by Cllr D

Marshall and **RESOLVED** that the Council support the recommendation and recognise Matthew Kirtley under the heritage plaque scheme.

## 145 COUNCIL ACTIONS UPDATE

The Town Clerk provided the following update on Council Actions:

**DBS Checks** - The Town Clerk has looked into this matter and discovered that Councillors are unable to have enhanced DBS checks. Standard checks could be requested for Members. It was proposed by Cllr D Marshall, seconded by Cllr J Kane and **RESOLVED** that the DBS action be changed to complete and that other avenues be explored.

**Dying to Work** - The Town Clerk has a meeting on 7 November for the charter to be signed by the Town Mayor, Unions and TUC.

**War Memorial** - James Harper to provide an update at a later meeting.

**Pantomime** - This has been fed into the Civic Hall Working Group.

**Media Consultants** - This has been fed into the Civic Hall Working Group.

**CLLD Update** - The Town Clerk to progress.

**Beacons of Light** - The Beacon is being manufactured and will go on the plinth where the Christmas Tree sits. The event will be publicised soon.

**Christmas Lights** - The Town Clerk and James Harper met with the DCC officers from Street Lighting and Assets today. An update will be provided at the next Committee meeting.

**Defibrillator** - James Harper has received a reply from the DWP, which outlines a schedule of costs for the Town Council to install the Defibrillator.

Members **NOTED** the updates.

## 146 REQUEST FOR USE OF COUNCIL FACILITIES

Council were asked if Stars YC could use the Annfield Plain Communal Room (Old Mans Hut) on nights when the space is vacant.

It was proposed by Cllr B Nair, seconded by Cllr J Kane and **RESOLVED** that as Stars YC are carrying out Youth Work funded by the Town Council, they should be allowed to use the Communal Room when it is vacant.

## 147 EXCLUSION OF PRESS AND PUBLIC\*

\*Recording of proceedings was stopped at this point.

Council **RESOLVED** that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of

the business to be transacted.

*Justification for excluding the public and press from consideration of the following item:*  
*Staff Confidentiality*

**I48 STAFFING MATTER**

Council considered the reports attached and the verbal report from Cllr D Marshall. It was **RESOLVED** that the Council will ask the Internal Auditor to review relevant Town Council policies and make **RECOMMENDATIONS** to Council.

**I49 DATE, TIME AND VENUE OF NEXT MEETING**

Tuesday, 27th November 2018, 6.30pm, Civic Hall, Stanley



**MINUTES of the EXTRA-ORDINARY MEETING OF STANLEY TOWN COUNCIL****Held at Stanley Masonic Hall on Wednesday 7th November 2018 at 6.30pm**

**PRESENT:** A Clegg\* G Binney L Christie C Hampson M Davinson J Kane  
C Marshall D Marshall J McMahon B Nair

**\*Town Mayor**

**OFFICERS:** Alan Shaw (Town Clerk)  
Nicola James (Senior Administration Officer)  
James Harper (Operations Manager)

**150 APOLOGIES FOR ABSENCE**

Apologies from Cllrs C Bell, J Clark, H Clark, J Nicholson, J Pallas, J Stephenson, L Timbey, D Tully, J Tully & G Wilkinson were accepted by Council.

**151 DECLARATIONS OF INTEREST**

None

**152 TOWN MAYOR'S ANNOUNCEMENTS**

The Town Clerk reminded Members to wait until recognised by the Town Mayor and to stand when speaking. He announced that the meeting was being recorded by STC and that mobile phones should be switched off or turned to silent.

Cllr C Marshall advised the members present that he intended to bring a motion to Full Council to waive the hire charges of the Civic Hall for Oxhill Youth Club, South Moor Operatic and Stanley Starz for the 2018 winter shows in order to provide support for long established community users of the building.

**153 PUBLIC PARTICIPATION**

No questions were received in writing and there were no questions from the floor.

**154 CHRISTMAS LIGHTS**

A report was presented to the Finance & General Purposes committee in September highlighting a number of locations around the Parish for the provision of lights. The Committee recommended that finance from reserves be committed to provide the lights, which would be returned over a number of years through revenue budgets.

It was proposed by Cllr D Marshall, seconded by Cllr J Kane and **RESOLVED** that Council authorise the additional revenue requested to enable the town centre installation to be taken forward for 2018 and steps are to be taken early in the new year to agree locations in the villages and outlying areas and have electrical infrastructure installed to accommodate the full scheme for 2019.

**155 DATE, TIME AND VENUE OF NEXT MEETING**

Ordinary Council, Tuesday, 27th November 2018, 6.30pm, Civic Hall, Stanley

**MINUTES of the FINANCE AND GENERAL PURPOSES COMMITTEE MEETING OF STANLEY TOWN COUNCIL** held at Stanley Masonic Hall on Wednesday 14th November 2018 at 7.30pm

**PRESENT:** Cllr M Davinson\* Cllr A Clegg Cllr C Bell Cllr G Binney  
Cllr B Nair Cllr L Christie Cllr H Clark Cllr J Kane  
Cllr J Nicholson Cllr J Pallas Cllr D Tully Cllr J Tully  
Cllr G Wilkinson

**\*Chairman**

**OFFICERS:** Alan Shaw (Town Clerk)  
Nicola James (Senior Administration Officer)  
James Harper (Operations Manager)

**ABSENT:** Cllr J Clark

**156 APOLOGIES FOR ABSENCE**

Apologies from Cllrs C Hampson, C Marshall, D Marshall, J McMahon, J Stephenson & L Timbey were accepted by Committee. Cllr J Clark was absent from the meeting.

**157 DECLARATIONS OF INTEREST**

None

**158 PROCEDURAL AND APPROPRIATE ANNOUNCEMENTS FROM THE CHAIR**

The Town Clerk reminded Members to turn their mobile phones off or switch them to silent. The meeting was being recorded by the Council.

The Town Clerk noted that Item 7 - County Durham Community Foundation would be deferred to Full Council on 27th November as Michelle Cooper was unable to attend tonight's meeting.

**159 PUBLIC PARTICIPATION**

Nothing was received prior to the meeting. No members of the public were in attendance.

**160 CONFIRMATION OF MINUTES**

It was proposed by Cllr A Clegg, seconded by Cllr C Bell and **RESOLVED** that Committee **APPROVE** the minutes of the Finance and General Purposes meeting held on 9th October 2018. The Chair signed them as a correct record.

**161 ACCOUNTS FOR PAYMENT & BANK RECONCILIATION**

It was proposed by Cllr B Nair, seconded by Cllr L Christie and **RESOLVED** that Committee:

- (i) **APPROVE** the payment of accounts for October 2018
- (ii) **NOTE** the Bank Reconciliation for October 2018

**162 COUNTY DURHAM COMMUNITY FOUNDATION**

*This item was deferred to Full Council on 27th November as Michelle Cooper was unable to attend tonight's meeting.*

**163 MEMBER'S INITIATIVE & GRANT FUNDING**

*This item was deferred to Full Council on 27th November.*

**164 BUDGET MONITORING REPORT**

It was **RESOLVED** that:

- (i) Cllr J Kane proposed that under item 1 of the report (Salaries), the change in cost centre be approved.
- (ii) Under item 2 of the report (Administration, publicity & democracy), the Town Clerk produce options and costings for the Parish Magazine and bring those back to the next Finance Committee meeting for consideration.
- (iii) Under item 4 of the report (Grants), that the Town Clerk look into allocating the £15,000 youth budget towards holding youth clubs in each village and looking into ideas around supporting mental health.

It was **RECOMMENDED** that:

- (i) The Civic Hall Working Group's idea of re-instating the cinema under item 6 of the report (Civic hall) is supported.

**(ii) Motion on the 2018/19 Budget:**

Cllr B Nair put forward the following motion for consideration by Council:

"I move that the Town Council seeks to support the long standing local theatre groups who have used the Civic Hall for many years by taking a decision, for one year, to waive the hire charges related to the staging of their 2018/19 winter shows. This will enable the groups to put all the proceeds of their performances back into their groups to help support them financially in the coming years. The groups covered by the motion are South Moor Operatic, Oxhill Youth Club and Stanley Stars. Where these groups have had support through Member's Funds, the member's fund balance will be returned to the members involved."

This motion was seconded by Cllr A Clegg. It was **RECOMMENDED** that a budget be created in the current year to cover these costs in accordance to Attachment L, item 6 (Civic hall) recommendation (ii).

Committee **RECOMMEND** that Council waive the hire charges as per the motion and introduce a budget to cover the waived charges to reflect the true cost to the Council.

**165            2019-20 BUDGET DRAFT**

Members **NOTED** the draft budget provided by the Town Clerk.

**166            REVIEW OF MEDIUM TERM PLAN**

Committee **RECOMMENDED** that environmental projects be looked into first and that a steering group be set up to facilitate discussions.

**167            COMMITTEE ACTIONS UPDATE**

The Town Clerk provided the following updates:

- (i)     **WWI Remembrance** - The beacon event was held on Sunday and was very successful.
- (ii)    **Christmas Lights** - This was dealt with at the Extra-Ordinary meeting on 7th November.
- (iii)   **Defibrillator** - Costs have been obtained and we have instructed the DWP to start on installation.
- (iv)    **Speed Visor** - The Town Clerk has chased up Dave Clark again.
- (v)     **Youth Council** - The Council need to decide if this is to be in the MTP or not.

**168            BUDGET DELEGATIONS**

It was proposed by Cllr L Christie, seconded by Cllr G Binney and **RESOLVED** that the responsibility for budgetary control and monitoring be delegated to the Operations Manager includes; Services, Annfield Plain Community Room, Environmental Services, Civic Hall, Coffee Shop and Civic Hall Bar.

**169            DATE, TIME AND VENUE OF NEXT MEETING**

Wednesday 12th December, 6.30pm, Stanley Civic Hall.



## ABOUT COUNTY DURHAM COMMUNITY FOUNDATION

County Durham Community Foundation (the Foundation) has a proud history of directing funding to those areas and communities in need. Working with partners and donors, we channel grants to support projects and initiatives predominantly across County Durham and Darlington. In 2016-2017 we awarded more than £3.5 million in grants to over 1,000 community organisations, drawing from 200 different donor funds.

We owe a debt of gratitude to all our donors and partners who contribute to the ongoing betterment of our society, providing relief from poverty, access to opportunities and contributing to the health, wealth and wellbeing of our communities.

## ABOUT COUNTY DURHAM AND DARLINGTON

County Durham and Darlington (the region) are predominantly rural areas with a combined population of around 628,100. There are 12 main towns and over 260 small towns and villages, many of which are former colliery villages, and more than half of the areas' residents live in settlements of less than 10,000 people.

Despite the region being among the most environmentally beautiful and scenic in the country, it has long been recognised that it also includes some of the most deprived communities in the country. These are areas of extremes - outstanding landscapes set against urban decay, culturally rich assets against disadvantage and lack of opportunity, affluence and prosperity against poverty and isolation.

This County Durham and Darlington Vital Signs report highlights some of the persistent problems in our area. But this report is also about highlighting success; showcasing those inspirational people who give, those who bring communities together, and those who deliver the often life-changing projects that County Durham Community Foundation as a grant maker can support.



## ABOUT VITAL SIGNS

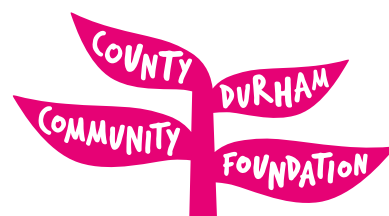
Vital Signs is an initiative by UK Community Foundations to identify key issues affecting local communities across the country using statistical data, research and surveys with local residents. This is the first report for County Durham and Darlington, designed to present a snapshot of social need in our region and so inform philanthropic giving.

Throughout our Vital Signs report there are inspiring examples of the difference that grant funding has made to some of the most disadvantaged people in our communities.

We hope it stimulates a discussion around how best we can work with individuals, organisations and agencies to offer a strategic response to the complex issues and challenges that our communities face.

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# ARTS, CULTURE & HERITAGE

***Cultural activities can contribute significantly to employment and business start-up opportunities, as well as attracting visitors to the area. There is also a growing understanding of the impact that taking part in the arts can have on health and wellbeing.***

In this region there are many a number of superb cultural assets, including some that celebrate the arts, culture and music associated with traditional North East work life.

In general, however, people in this region still have fewer opportunities to engage in art and cultural activities than those in other parts of the country, with the sustainability of those activities being a key issue.

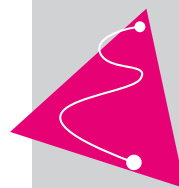
Arts organisations face a lack of access to finance, advice and guidance to help them develop as a sustainable business; there are also few networking and information-sharing opportunities for small arts groups and the range of options for start-up and project finance are limited.

Where art and cultural opportunities do exist, take-up can often be low. Low levels of participation to some extent reflect the relative deprivation of the region, and analysis indicates that those living in the most deprived areas will be least likely to participate in all aspects of cultural activity. Where creative industries are supported and encouraged to grow, the benefit to the local community is immense, as witnessed with the growth in the digital economy in Newcastle and Manchester, for example.

## VITAL STATISTICS



*Durham is enjoying a notable increase in creative industry employment, with the sector growing by over 100% in a single year*



*People in the area often have to travel further to access the kind of facilities that people in more built up areas take for granted*



*Where public transport is limited (& expensive for those on low fixed incomes) it creates a real barrier to accessing arts and culture*

*The Foundation awarded more than £271,000 in 2016-2017 to support organisations that use the arts, culture and heritage to strengthen communities, and raise the profile of the area as an arts and cultural region.*

## DID YOU KNOW...

***Arts and culture boosts the economy of an area. Every £1 spent in County Durham on arts and culture generates another £1.10 for the wider economy (23p per pound more than London). In 2015, arts and culture attracted 18.67 million people to the county and the £777.5 million they spent helped to directly employ 8,776 people, with a further 2,185 jobs indirectly supported by tourism.***





## LITTLE THINGS MEAN A LOT...

In 2016 as part of the Durham Book Festival, New Writing North (a charity aiming to establish more writers in the region) was awarded more than £9,000 to create fifteen 'Little Free Libraries' across the county. Located in streets and at community venues, these small home-made libraries were designed and built by local people recruited to the project, and each was given a given a starter set of books. The ethos behind the project was simple: leave a book, take a book, start a conversation. After 12 months there had been around 100,000 visits to the Fifteen Little Libraries.

### A SPOKESPERSON AT THE WATERHOUSE VILLAGE HALL LITTLE LIBRARY SAID:

*"The little library has caught the imagination of our valley and I know of a couple of people who have been motivated to implement the idea in their village."*

### ANOTHER GROUP SAID:

*"There have been many conversations between people about books, favourite authors and discussions on things like Guernica and Picasso, and the Ned Kelly Gang, and more people are tempted to pick up a book. Even the Knit and Natter group is starting a book club!"*



To help make the arts, culture and heritage become a catalyst for change, targeted donor funding could:

- Encourage more people to set up creative businesses to boost employment
- Encourage cultural or creative activity that engenders social change, encourages healthier lifestyles and emotional resilience
- Support smaller arts organisations to sustain and grow activity
- Increase participation and access to arts and cultural activities for those in isolated areas, and on low incomes

***Do you have a passion for the arts?***

***Have you witnessed how arts, culture and heritage can strengthen a community?***

***Would you like to become a donor to support more initiatives in this sector? We can provide practical advice about how to give, and how your fund can be set up to suit your wishes.***

# FAIRNESS

***Fairness represents equality in the broadest sense. It can include diversity, disability, social inclusion, anti-radicalisation, but also covers factors such as life-expectancy and income.***

In 2016, the Foundation gave more than a quarter of a million pounds to projects and organisations targeting inequality in our communities. Projects ranged from providing educational and creative activities to young people with learning disabilities, tackling extremism in our communities, to small interventions providing services that others often take for granted - interventions that prevented many from falling into crisis.

Being on a low income for example can often result in increased indebtedness and crisis; this might arise because of a sudden change in circumstances or having fewer available choices.

Lack of access to the internet can be a significant obstacle for claimants of welfare benefits such as Universal Credit, where a consequence of being unable to make a required number of online job applications could be punitive, typically financial sanctions.

## VITAL STATISTICS



***A report by the Money Advice Service showed that over 30% of the population is over-indebted in County Durham, and over 20% in Darlington***



***Fuel poverty in rural County Durham is as high as 30% compared to an 11% average across England***



***Both County Durham and Darlington contain communities with the very highest levels of child poverty in the country***

***Even relatively small levels of funding can make a difference to what organisations can offer people who need help.***

***"In October, we gave a food parcel to a single mother with two children. Her case was brought to our attention by a member of the public who had witnessed her struggling to carry her kids to nursery in driving rain. It turned out that she was carrying them because she had sold her pushchair to get money to put her gas and electric back on. On the one hand, I was disappointed and dismayed that things had come to that but on the other hand I was pleased we were there to offer our services. As well as providing emergency food, we were also able to sort out her welfare, debt and accommodation issues and help her get back on her feet."***

Malcolm Fallow, CEO of East Durham Trust

## DID YOU KNOW...



***In East Durham it is estimated that 20-25% of its local population don't have access to the internet***



## HELPING TO CREATE OPPORTUNITIES AND BRIDGE THE GAPS...

A legacy fund of the former County Durham NHS Primary Care Trust was set up in 2013 with the Foundation to support general health and wellbeing projects across County Durham and Darlington. The fund has since provided financial support to sixty projects in the region, providing more than £630,000 in financial support. For example, Tin Arts in Durham received a grant to run their 'Creative Choices' project – an innovative arts and cultural activity programme engaging twenty people with autism to help them develop self-confidence, improve communication skills and in general gain new skills unique to each individual, as well as having fun!

VISITING THE PROJECT IN FEBRUARY 2016 DR DAVID SMART, CHAIR OF THE NORTH DURHAM CLINICAL COMMISSIONING GROUP AND A MEMBER OF THE DURHAM & DARLINGTON NHS HEALTH IMPROVEMENT FUND SAID:

*"It has been fantastic to see this money being used in such a positive way. It's really needed in the community."*



Philanthropy supports important causes and responds to changing needs in our region's future. Those vital steps include:

- Providing support services where they are most needed e.g. the numbers of people receiving emergency food
- Supporting agencies that help people tackle indebtedness
- Funding interventions that improve the lives of our diverse communities, encouraging community cohesion and integration
- Making a real difference to the lives of individuals facing inequality or disadvantage

*The Foundation consults with a range of partners to gauge where grants might make a real difference and, through the generosity and dedication of our donors, we target inequality in our communities through bespoke funding programmes.*



# SAFETY

***The overall crime rate is lower in County Durham than other parts of the region and the UK, but there are individual neighbourhoods that rank among the very worst in the country for levels of crime, and where the incidents of certain types of crime are growing.***

Darlington has a much higher than national average crime score but encouragingly this has consistently fallen since 2003 by 34%. These figures often reflect a divide between well-off and poorer communities, highlighting the issue of unemployment or rural isolation. They also serve to highlight areas where philanthropy can make have a major impact in communities, especially with on-the-ground interventions.

Voluntary organisations have a long history of delivering diversionary and outreach activities for young people to combat antisocial behaviour, but these are under threat as public funding to support them reduces. Charitable giving is likely to be increasingly important to keep them going.

Supporting victims of crime is also a priority for charitably funded organisations that are often in the front line of work to help individuals and communities when they are at their most vulnerable.

Almost £150,000 was given out last year from the Community Safety Fund, a partnership between the Police Crime and Victims Commissioner's Office and the Foundation to make our communities feel safer and more empowered to tackle injustice. The funding supported projects that encouraged positive activities for young people, targeted resources to tackle hatred directed at minority communities, and supported interventions to help older people be more confident against abuse.

## VITAL STATISTICS



*People living in the most deprived communities are more likely to think that crime levels in their community are higher than they are*



*In 2015 – 2016 there was a 11.4% increase recorded in victim-based crime in County Durham and Darlington*



*Successful on-the-ground interventions resulted in a reduction of around 2% in the region in the number of offenders who go on to reoffend*

*The Foundation works with a range of donors to direct funding to where it is needed most, allowing voluntary organisations and individuals to help keep our region safe and inspire confidence within communities. For example, projects such as 'Beat the Scammers' by Age UK in Darlington and Durham saw older and more vulnerable people working with Fraud Specialist Investigation teams and Trading Standards Team to develop the skills and most importantly the confidence to handle telephone scams.*

*Encouragingly, voluntary organisations are often able to reach out and support people and communities where statutory services may struggle to do so.*

## DID YOU KNOW...



***People in the region feel confident in our police, and Durham Constabulary is now officially one of the most efficient in the country; rated outstanding for efficiency and effectiveness and good for legitimacy in its annual assessment for 2017.***

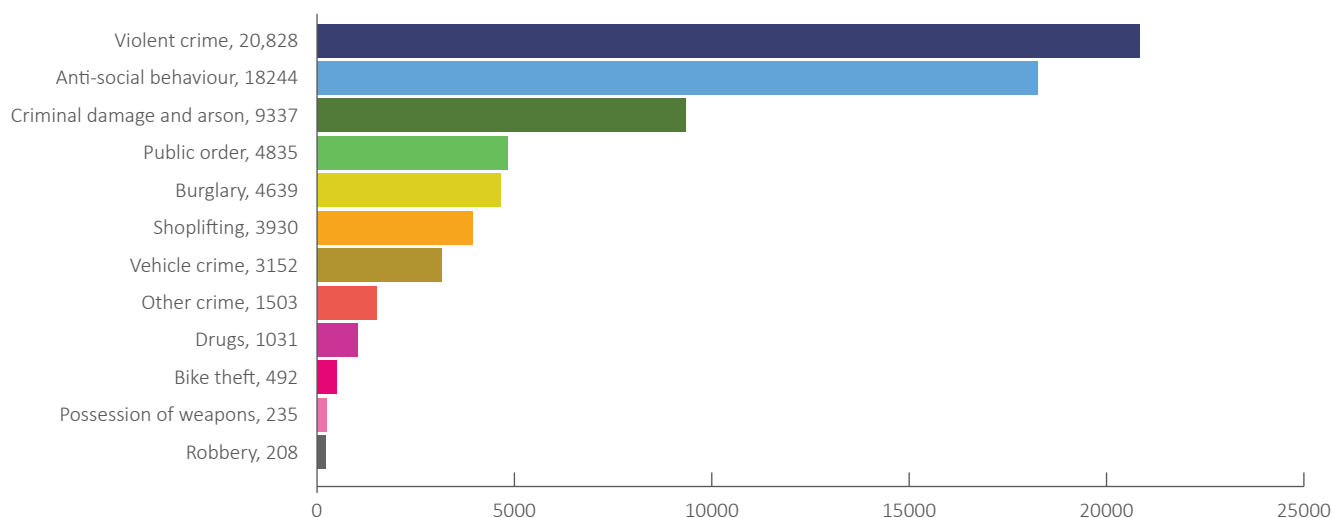
## MAKING A DIFFERENCE...

Stanley in County Durham has the second highest concentration in the region of young people who are not in education, employment or training. Accessing work for young people can be difficult; there is low car ownership and because of the need to travel outside the area for work, the cost of transport is high. Localised antisocial behaviour by young people is seen as a real problem.

PACT House Stanley is a charity that provides advice and support to local people. They received £7,500 from the Community Safety Fund to run a 'Breaking Bad' project aimed at reducing antisocial behaviour. Attracting more than 100 people to the project, activities included gym and sports sessions along with dedicated youth work with young people exploring issues such as alcohol and drug misuse, bullying and peer pressure, as well as community confidence.

Through the 'Breaking Bad' project, PACT House successfully identified those in most need and now challenges them in positive ways to start believing in themselves, become more confident, and to look more positively toward having and meeting their ambitions.

Crime Breakdown for County Durham & Darlington: December 2016 - November 2017



Community organisations in our region are extremely creative and effective in developing initiatives that help to improve safety because of their understanding of local pressures. Vital Steps in creating community confidence could include:

- Working with people of all ages, and particularly the young to divert them from crime by providing education, training, employment opportunities and raising their aspirations
- Support work with offenders before and after release into the community to help them not to return to crime
- Support victims of crime to help them overcome anxiety and restore their trust and confidence in the community

***A gift of funding to the Foundation will help us support work that tackles vital issues in our area through special initiatives and grants targeted to where there is the most need.***

# HEALTH & WELLBEING

***Both County Durham and Darlington fare relatively poorly in terms of health and wellbeing, especially in areas of high economic deprivation. County Durham itself is in the top 10% most deprived local authority areas in the country and Darlington the top 20%.***

Contributors to poor health such as obesity, cigarette and alcohol consumption, and lack of exercise have been targeted with preventative work and prioritised in the region at clinical level by health professionals and NHS services.

Research has shown however that improved health often requires lifestyle changes that can be difficult to make, and where resources may not be immediately available. Intractable issues such as worklessness, austerity, and lack of opportunity are often contributors to ill health, and the importance of positive and resilient mental health cannot be underestimated.

Recognising some of these health inequalities, the Foundation has brought together partners and donors to help influence healthy living in its widest context, working with public sector partners to set up programmes such as the NHS Health Improvement Fund and Durham County Council Healthy Communities Fund.

## VITAL STATISTICS



*Mental health is now a significant issue with an estimated one in four adults experiencing at least one diagnosable mental health problem in any given year*



*Young men in particular seem resistant to seek help, and resources that may have helped have been cut through austerity measures*



*The suicide rate in County Durham is 55% above the national average, and 40% higher in Darlington*



*Young people in County Durham and Darlington are more likely to require admission to hospital due to excess alcohol consumption than elsewhere in the UK*

*Last year, donors gave out more than £358,000 to organisations delivering a variety of projects - from 'run the parks' exercise groups and 'eat the streets' communal planting and cookery courses, to increasing confidence and the emotional resilience of young people empowering them to ask for help when they most need it.*

## DID YOU KNOW...



*Life expectancy for people in County Durham and Darlington has continued to improve over the past decade and, from being among the worst in the country 20 years ago, is now just two years shorter than the national average.*



## THROWING A LIFELINE...

In 2015, almost 30% more people aged 25-34 died in the north compared to the south of the country; a significant factor in this is the very high suicide rate among young adults. Working to change this, an organisation based in Chester le Street - If U Care Share – provides emotional wellbeing training for young people as well as support to families who have been affected by suicide. In 2017 they were awarded £7,429 towards their suicide prevention service, working with hundreds of clients across the region:

*“Our first aim is for people to find a way and a hope to keep on living, ultimately saving their lives. We deal with a variety of needs that individuals may face such as housing, benefits, employment, education, access to mental health services, and other statutory service involvement. We have also been involved in engagement with drug and alcohol services. For every death by suicide, research indicates 6-10 connected people are also affected. By preventing suicide not only are we improving individuals’ lives but that of their family and friends, and their contribution to their community.”*



Helping to reduce the inequalities of health in our region takes a targeted approach with partners working together, and the Foundation brings partners to the table.

Philanthropy plays a significant part in this, directing resources to those areas public sector agencies often find hard to reach. If you're passionate about a particular cause or issue but not ready to start a fund, collective giving at the Foundation means you can give to a programme with other funders to make a big difference.

***“County Durham Community Foundation gives donors the opportunity to discover the truth in the saying that it is more fulfilling to give than to receive.”***

# • HOUSING & HOMELESSNESS

***With more than 11,700 empty properties in the region and house prices being some of the most affordable in the country it suggests that homelessness is often much more complicated than not just having a place to sleep.***

Breakdown in relationships, fleeing domestic violence, young people who are no longer able to live with their parents or eviction for mortgage and rent arrears – for many it's the consequence of, and lack of resilience to, crisis that make them especially vulnerable.

Crises around an episode of ill health, unemployment or changes to benefits and the way benefits are paid out risk leaving people unable to obtain or sustain their tenancy.

The voluntary and community sector plays a vital role in supporting people who are threatened with homelessness. While official figures suggest that the number of homeless people appears to be falling throughout the region, there are strong suggestions from local agencies that this is more likely to be a consequence of how homelessness is now recorded than anything else.

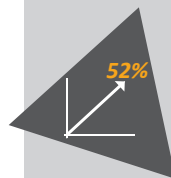
## VITAL STATISTICS



*In Darlington, 37% of homeless people registered over a 12 month period had experienced mental health problems*



*33% of clients at a homeless charity in Darlington had previously been in care or fostered*



*A Durham agency recorded a 52% increase in referrals for homelessness in 2017*



*59% of people registered as homeless in Darlington had been involved with the police within a 12 month period*



*More than 10% of funding awarded by the Foundation was towards people at risk of homelessness caused by domestic violence*

*In 2017 the Foundation provided funding to community organisations to deliver wide-ranging homeless support - from clearing debt arrears and reducing heating costs, to help with maintaining a tenancy, and allowing people breathing space to tackle their social and health problems. For many people this meant avoiding the risk of abuse and exploitation, and learning how to take care of themselves.*





## THROWING A LIFELINE...

In 2017 First Stop Darlington deployed a £9,000 grant to deliver a project to reduce the numbers of homeless people regularly using the NHS Accident and Emergency services for their day to day health care provisions. It was found that many clients simply had not registered with a GP practice, retreating into themselves for fear that their symptoms would bring about a terminal diagnosis due to their addictions and lifestyle. Others were severely disadvantaged in most areas of their lives, and had lifelong effects with recurring health and mental health illnesses often at critical levels.

### A FIRST STOP WORKER SAID:

*"This project was the first time that we have concentrated on a wider health message other than substance/alcohol abuse. The clients were particularly high users of emergency services and acute settings, mostly inappropriately. Learning about their own bodies, symptoms, lifestyle choices and the role they play in their health, was of immense value to each of the individuals that took part in this programme. In particular, several of the clients who were regular attenders at A&E are now working with their GP's and they now are able to self-help for minor ailments, using their local pharmacist to help guide them with over the counter medicines."*



The changes brought about by the grant funding were greater than anticipated, giving individuals a feeling of regaining some control of their lives. Almost half of the people involved had complex and chaotic lives but felt after the training that they had a greater understanding of their personal health issues and had confidence to attend appointments with health professionals.



There is a place for philanthropy to help tackle head-on the reasons why people face homelessness. Funding could:

- Support programmes that build employment skills, helping people into work after a period of homelessness
- Provide support and advice for people at risk of homelessness, offering intervention at its earliest point to prevent homelessness and support services for those who fall through the gaps of mainstream provision
- Establish a fund for bonds / advance rent payments to enable people to secure tenancies otherwise inaccessible to them

***Working with donors and partners, the Foundation channels funding to voluntary organisations and charities, and provides the type of immediate help to people that statutory services often struggle to reach.***

# LEARNING & EDUCATION

***A great deal of progress has been made in recent years to give children a good start in life; in our region Ofsted has rated pre-school provision in County Durham as exceptionally high, with 95% of providers rated good or outstanding.***

Encouragingly, attainment by children and young people at GCSE level is higher than the North East average and both in County Durham and in Darlington, the number of young people going on to higher education and into the top third of higher education institutions is significantly higher than the national averages.

That being said, the positive opportunities these statistics show do not cover all of our children, and those which are most disadvantaged still have a huge hill to climb. Across the region, a clear attainment gap appears between the ages of 7-11 in children from less affluent backgrounds and this persists right through school and beyond, impacting on many young adults' employment opportunities.

Those pupils who are eligible for free school meals noticeably lag behind their counterparts in early years and into secondary schooling, with the gap in academic achievement as significant as 25% lower in attainment level at GCSE. Those eligible for free school meals are almost three times less likely to end up in higher education or to go to a top level higher education institute.

## VITAL STATISTICS



*The rate of persistent secondary school absentees in Darlington is 60% above the norm, accounting for almost 6 weeks per year*



*Of those children who are persistently absent from school, only 3% manage to achieve five A\* to Cs at GCSE*



*The proportion of young people who are not in education, employment or training is higher than the national figures.*

*The effects of this are significant; some parts of our region have some of the very lowest levels of numeracy and literacy in England. The Foundation brought funders together in 2016-2017 to target more than £330,500 toward supporting organisations, funding a variety of activities keeping young people engaged in education and supporting learning in the community.*

## DID YOU KNOW...



***58% of students in the region will go into higher education and a higher proportion of Darlington pupils than the national average get into Russell Group institutions***



## ENCOURAGING ENTERPRISE...

There is a huge role for philanthropy in our region to encourage enterprise in young people by increasing confidence, by demonstrating the links between education and business, by encouraging creative and alternative routes into employment and self-employment, and in helping to make sure that no child is left behind because of their background. The Foundation is committed to supporting life-long learning, and understands the importance of learning and education for people at all stages of life. Funding went toward re-engaging adults in learning, and helping them develop skills relevant to work; in parts of County Durham there is an issue with lack of digital skills, particularly among the older generation. £5,000 made a huge difference to a group that helps increase skills for work, enhances learners' capability to job search online, and creates a digital lifeline for older people.



### A WORKSHOP ATTENDEE SAID:

*"The course was friendly and the tutors were patient. Now semi-literate from being totally illiterate, it's brought 21st technology to an old man. I would recommend the course as there are senior citizens who are afraid to become involved. As well as talking the talk, I'm nearly walking the walk. Keep up the good work."*

***From starting a charitable fund, to collective giving with others who share your interests, we can help you choose how you can shape and strengthen communities, and improve the lives of local people.***

# OUR RURAL REGION

***County Durham is well known for the variety of its rural landscapes - beautiful heather moors, wild hills and dales, stunning rivers and waterfalls and a dramatic coastline.***

There are many statutory and voluntary sector organisations involved in the stewardship and conservation of these natural assets, as well as encouraging the sustainable development and benefit of the area as a whole. But in terms of protecting and supporting our rural region there is still much to do. Connecting people in rural areas with employment and healthy pursuits for example is vital for the sustainability of our communities, as well as the supporting of environmental projects to keep our green space beautiful.

Economic isolation is a key issue for rural communities; being one of the largest rural counties in the country has resulted in the creation of a very expensive public transport system organised on a 'hub and spoke' model i.e. travelling between places usually involves having to go into a centre of population and back out again, adding to the time and cost involved.

In areas with low car ownership, such as Stanley and East Durham, people are more reliant on public transport, and the costs can add up. For instance, if someone living in Stanley worked in Durham it would cost them £25 per week just to get the bus to work and back each day – a significant proportion of their wages if they are on minimum wage, and possibly a deterrent for many looking for work.

## VITAL STATISTICS



*The proportion of local people using the region's natural assets for health and exercise is low compared to the rest of the North East*



*Affordable access to transport can be a significant issue for local people, preventing them from accessing and enjoying the region's green space*



*County Durham and Darlington recycle much less than rest of the country*

*In 2016-17, the Foundation gave out more than £323,000 to projects that tackled rural issues, isolation and the environment, encouraged healthy pursuits, and helped support economic development in remote communities. Projects included a community transport service, maintaining village halls, and bio-diversity & ecological projects that deliver a richer environment for our communities to thrive in.*

## DID YOU KNOW...



*County Durham has more green space than most areas of the North East, with nearly 94% of land classed as this.*





## HOW CREATING A FUND GIVES TO THOSE MOST IN NEED...

While enjoying a very distinguished career as Chief Executive of Vaux Breweries, Chairman of Tyne and Wear Development Corporation and the Lord Lieutenant of County Durham, Sir Paul has always been involved with the Foundation, supported every step of the way by Lady Nicholson. The Nicholson's generosity has had a real impact on local communities. During the foot and mouth crisis for example, the Nicholson's were particularly concerned about farmers and the devastation caused to them by wiping out livestock. They set up a rural fund and put enormous energy into encouraging and rallying others in the county to support this important initiative. The fund helped people who had been financially and emotionally devastated to survive their worst times, and helped to build a network of support across communities in the county. The Nicholsons continue to be at the heart of fundraising activities to support their beloved community and on issues close to their hearts.

*"My wife Lady Nicholson and I have established a number of funds with the Foundation since I was involved with setting it up. I've taken up match funding opportunities and gifting shares, which is such a tax efficient method of donating to charity – especially towards the tax year end."*



Funding has such a significant impact on rural communities - their livelihoods, general confidence and on the environment itself. We need to strengthen this through:

- Increasing green spaces for health, leisure and exercise purposes
- Supporting action to improve community facilities in rural areas
- Developing alternative ways to enable people to access work, learning and leisure opportunities
- Encouraging recycling where possible, to reduce landfill
- Accessibility to green spaces

***We'll help you to identify where your support will have the greatest impact and how you can donate tax efficiently when you give through us.***

# STRONG COMMUNITIES

*To have a strong and confident community, local people need to play an active role in it, building solid relationships and shaping the fabric of that community through educational, economic, political, or social action.*

In our region there are inequalities and significant gaps in education, employment and housing, and all of these can affect how people participate in society. People who feel less equal within society are less likely to trust others or participate within their community, and can often feel frustrated, isolated and unhappy. We can see that in 2016, in the three months following the Brexit vote, incidents of hate crime rose by 16%.

Austerity too has had a significant impact on how our communities work and had a direct negative impact on community cohesion.

In 2016-17 a number of donors pledged more than £850,000 to help community organisations work directly and effectively with local people, to strengthen community cohesion and to build resilience. Projects had crosscutting themes covering health, employability and training, as well as funding capital works and builds organised by local people.

## VITAL STATISTICS

23%

*23% of civil society organisations operating in the poorest areas are the most likely to be in a vulnerable financial position.*



*Grants remain the most important source of income for small and medium sized voluntary sector organisations.*



*Voluntary sector organisations in the region are becoming less resilient to changes in income, contracts, asset management.*

*With the voluntary sector being such a key player in meeting the needs of so many deprived communities in County Durham and Darlington, it is important that support exists at a local level to nurture the development of new organisations and groups, particularly those that spring from the grass roots initiatives.*

## DID YOU KNOW...



*In the North East it is estimated that the number of volunteers has risen from **143,000** to **150,000** between 2008-2016.*





## HOW TO BUILD A COMMUNITY...

Staindrop Parish Council was awarded £1,250 towards the redevelopment of a play park in their local area. Many younger children in the village of Staindrop had never experienced their own play park as the old site in the village was in a state of disrepair. It was avoided by families and the area had become run down. With a relatively small amount of funding, the Parish Council was able to create a place where parents could bring young children. The space has become a focal point where local families have the opportunity to meet and where children have the chance to enjoy playing outside in the fresh air. A simple project has encouraged children and their families to spend time outdoor together, and created a sense of pride and confidence in their community.

### THE COUNCIL REPRESENTATIVE SAID:

*"The playground has been an instant hit and has brought our community together in many ways. In dry weather, it is rarely empty. The playground is used not only by families in the village, but also families from many surrounding farms, hamlets and villages that don't have such facilities on their doorstep. It also should be used for many years to come."*



There is an ongoing need to strengthen the resilience of local communities to manage financial, environmental and social impacts. These include:

- Supporting organisations to have the capacity to become more sustainable and financially resilient.
- Encouraging volunteering and engagement with voluntary sector organisations.
- Supporting community events and activities that bring people together to reduce alienation, misunderstanding, distrust and hate crime.

***By donating to our community funds, you can make a difference to a particular cause or community, or respond to needs across our region.***

# WORK & LOCAL ECONOMY

***The North East region as a whole has suffered some of the highest rates of unemployment in the UK for decades, and still has the highest regional rate in England.***

The decline of heavy industry and traditional manufacturing has left some communities with extremely low levels of employment. The regional economy is characterised by low productivity, an over-dependence on the public sector and lower than average levels of entrepreneurship than in the country as a whole.

The continued austerity measures and pay freezes have hit those areas with the highest levels of public sector employment hardest. Where larger employers have closed or made significant redundancies there has been swift action to provide job clubs, retraining opportunities, and food banks to meet immediate needs. Poor digital and transport infrastructure however continues to compound issues.

*“Jane was 18 years old and unemployed but determined to pursue her dream job as a hair stylist and applied to a local salon as an apprentice. She hoped to complete an advanced apprenticeship however the salon, while keen to take her on, struggled to afford the wage. Jane’s employer applied to East Durham Learning Working Earning fund and was awarded a contribution to her salary of £4,000 over 2 years while she completed her diploma. Jane has since passed her diploma with flying colours and is now discussing a permanent job with the salon.”*

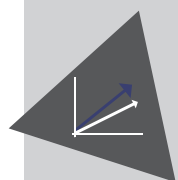
## VITAL STATISTICS



*Pay for full-time work in Co Durham and Darlington is 9% less than the national average*



*In rural areas it is not uncommon for people to hold two or three different jobs, often not well-paid and also seasonal, just to be able to make enough income to survive*



*More people work in the public sector in the North East than the UK average, and this is true of both County Durham and Darlington.*

*The Foundation has worked with a number of donors to award more than £679,000 to in 2016-2017 to support groups that help individuals gain work, and so help the local economy, and charitable giving has helped voluntary organisations provide a safety net to those for whom changes in the regional economy have created short-term hardship.*

## DID YOU KNOW...



*In 2016-2017, more than **8,300** young people have taken up apprenticeships in County Durham with an additional **1,700** in Darlington.*





## A HAND UP NOT A HAND OUT...

Recent employment funding programmes delivered by the Foundation have encouraged small businesses to recognise the benefits of taking on and training up young people living in County Durham, helping them develop the skills and attitudes necessary to secure and sustain employment or training. From 2015-2017, a Foundation programme brought together funds from the Burberry Foundation, the Department of Work and Pensions and European Social Fund to support more than 70 young people aged 16 to 25 year old into employment and apprenticeships by helping employers meet the costs of wages, travel and equipment.



Philanthropy also has a clear role in encouraging entrepreneurialism and skills development, and ensuring that the benefits of growth extend to our most disadvantaged communities.

As the rate of start-ups are lower in Darlington and County Durham than elsewhere in the country, business start-up support could provide local employment and services. Support around entrepreneurship could encourage people to consider starting new enterprises in their local area. Where people do have an idea for a business, one of the key barriers they face is access to finance; there may be a role for philanthropy to encourage business start-ups.

***Whatever your reasons for giving - whether you are passionate about supporting your community or tackling society's big issues - we'll work with you to make sure your fund has real impact.***

# CREATING CONFIDENT COMMUNITIES

***The Foundation are extremely proud of the incredible impact achieved by the organisations we support across County Durham and Darlington, all made possible thanks to the support of our donors and partners.***

But this report shows how much more there is to do to strengthen and support our region's communities, to enable them to become confident and to thrive. We want to help organisations tackle systemic, structural and cultural disadvantage by funding and investing in projects that help their communities shape their own environment.

The Foundation know that often relatively small investments targeting the right areas can have a big impact on individuals and communities. Vital Signs has given us direction; we are inviting you to work with us to continue to make a difference to the lives of local people, and to help create confident and aspirational communities.

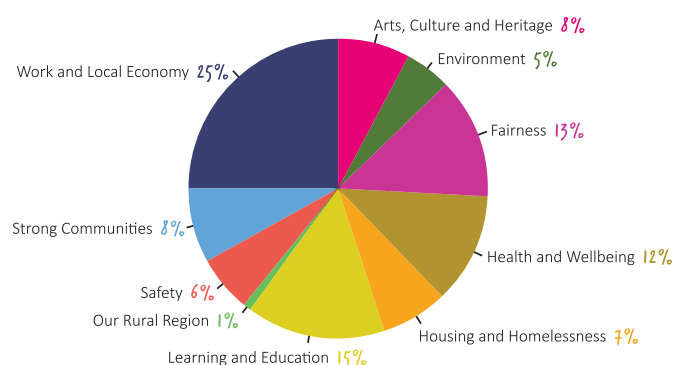
## WORKING WITH THE COUNTY DURHAM COMMUNITY FOUNDATION

There are a many different ways to give, and we will work with you to set up a fund tailored to your wishes and circumstances. This can be done by:

- Giving to an existing themed fund - the Foundation already holds funds aligned to many of the themes detailed in this Vital Signs report, as well as holding funds for specific geographical areas that may be close to your heart
- Setting up your own named fund, choosing your criteria and beneficiary groups
- Establishing a company fund (in your businesses' name) to help and support the local communities you serve.
- Legacy funding in memory or tribute of a loved one
- Leaving a gift in a Will
- A Charitable Trust transfer, offering a mechanism for dormant/inactive/ineffective trusts to re-establish wide spread giving in a cost-effective way

Amount of funding awarded in 2016-17 by theme:

Arts, Culture and Heritage	£306,588
Fairness	£507,612
Safety	£215,358
Health and Wellbeing	£435,965
Housing and Homelessness	£267,505
Learning and Education	£569,885
Our Rural Region	£25,246
Environment	£172,243
Strong Communities	£317,015
Work and Local Economy	£954,552





## HOW TO GET IN TOUCH...

If this Vital Signs report has motivated you to find out more or to see how you can help make a difference, please get in touch to discuss how we can work together to make a genuine difference to the lives of local people. If you would like to explore anything in this report further, we would love to hear from you.

Please get in touch with our Senior Donor Services and Programme Manager:

**Sharon Gollan**

*Senior Donor Services and Programme Manager*

**Email:** [info@cdcf.org.uk](mailto:info@cdcf.org.uk)

**Telephone:** 0191 378 6340



COUNTY DURHAM COMMUNITY FOUNDATION

Victoria House, 2 Whitfield Court, St John's Road, Meadowfield Industrial Estate, Durham, DH7 8XL

**[www.cdcf.org.uk](http://www.cdcf.org.uk)**

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# Civic Hall Working Group

## Minutes

6th November 2018

**Present:** Cllr A Clegg  
Cllr H Clark  
Cllr B Nair  
Cllr D Marshall

**Officers:** A Shaw (Town Clerk)  
J Harper (Operations Manager)  
S Oliver (Finance Officer)

The group nominated Cllr Bala Nair to Chair the group.

### 1. Minutes of Previous Meeting

The minutes of the meeting held on 13th September 2018 were **NOTED** and **ACCEPTED** by the group.

### 2. Actions from Previous Meeting

- (i) The group NOTED the Financial information provided. Members want to understand how costs are calculated at the time bookings are taken.

**Action: Provide Members a sample of booking forms and OPS sheets for a selection of different event types for evaluation.**

**Action: Explore solutions for electronic room booking to allow easy evaluation of occupancy levels and make the bookings process more flexible.**

**RECOMMENDATION: The Council should hold a revenue budget to pay for the events it decides to hold free of charge for the public. The Council proposes to waive hire fees for local theatre groups in this financial year and it is not right that this cost should appear as a loss by the Civic Hall, it should appear as a grant from the Council**

**Action: Estimates of the costs of bookings given free of charge to be brought forward for Consideration by Council as part of next year's budget setting process.**

- (ii) The options outlined by the D3 report in Options 1 & 2 need to be re-visited by an independent surveyor to obtain up to date estimates for implementation.

**Action: Hard copies of the D3 report to be produced and supplied to working group members.**

**Action: A separate meeting of the group should be convened to discuss the building specification required and proposed by the group in detail.**

**RECOMMENDATION: Some of the remaining PWL money should be set aside to commission a new survey once the specification has been reviewed and agreed by Council.**

- (iii) Action: A Further meeting should be convened to discuss the proposals from CREO Communications in detail and make recommendations about the marketing plan
- (iv) The group considered quotes which had been obtained by the Operations Manager to re-instate the Cinema capability of the Civic Hall.

**Action: Carry out some low key public consultation about the re-introduction of cinema to obtain some feedback from the community,**

**Action: Prepare a report for Council about the potential use of and approach to a cinema capability**

**RECOMMENDATION: The group supports the re-instatement of cinema capability to the building and would like some of the remaining loan budget set aside for this purpose.**

#### **4. Recommendations**

The working group makes the following **RECOMMENDATIONS** to Council:

- (i) The Council should hold a revenue budget to pay for the events it decides to hold free of charge for the public. The Council proposes to waive hire fees for local theatre groups in this financial year and it is not right that this cost should appear as a loss by the Civic Hall, it should appear as a grant from the Council;
- (ii) Some of the remaining PWL money should be set aside to commission a new survey once the specification has been reviewed and agreed by Council; and
- (iii) The group supports the re-instatement of cinema capability to the building and would like some of the remaining loan budget set aside for this purpose.

## Item 13 - ATTACHMENT G

## **APPENDIX 2 - Durham County Council Tax Base 2019/20**

	Band								Total
	A	B	C	D	E	F	G	H	
Number of Dwellings shown on the valuation list for the Authority on 01/10/18	143,521.00	32,954.00	30,301.00	21,236.00	10,245.00	4,011.00	2,175.00	276.00	244,719.00
Discounts, Exemptions and Reliefs	(18,860.50)	(4,151.50)	(2,922.70)	(1,905.00)	(821.20)	(285.70)	(153.50)	(123.70)	(29,223.80)
Chargeable Dwellings before LCTRS	124,660.50	28,802.50	27,378.30	19,331.00	9,423.80	3,725.30	2,021.50	152.30	215,495.20
Band D Equivalents prior to LCTRS	83,066.0	22,401.9	24,336.3	19,331.0	11,518.0	5,381.0	3,369.2	304.6	169,708.0
Local Council Tax Reduction Scheme impact on tax base (Band D Equivalents)	(24,588.1)	(2,335.9)	(1,227.5)	(568.7)	(239.7)	(74.1)	(23.7)	0.0	(29,057.7)
Band D Equivalent Properties	58,477.9	20,066.0	23,108.8	18,762.3	11,278.3	5,306.9	3,345.5	304.6	140,650.3
	Tax Base Growth - Band D Equivalents								500.0
	Total Band D Equivalents								141,150.3
	Tax Base (99.0%)								139,738.8
% of Properties per Council Tax Band	57.8%	13.4%	12.7%	9.0%	4.4%	1.7%	0.9%	0.1%	100.0%
% Properties in Band A to C	83.9%								



## APPENDIX 3 - Durham County Council Tax Base 2019/20 by Town &amp; Parish Council

Tax Base for Council Tax purposes 2018/19	Locality	Parish Area	Amalgamated Parish Code	Number of Dwellings on the Valuation Office List	Band D Equivalent Properties	Tax Base for Council Tax purposes 2019/20	Increase / (Decrease) in Tax Base from 2018/19
No.				No.	No.	No.	No.
1,798.6	Barnard Castle	Barnard Castle	T0002	2,706.0	1,845.7	1,827.2	28.6
82.7	Barnard Castle	Barningham	T0003	84.0	83.2	82.4	(0.3)
56.1	Barnard Castle	Boldron	T0005	54.0	55.7	55.1	(1.0)
170.5	Barnard Castle	Bowes	T0006	206.0	175.2	173.4	2.9
405.0	Barnard Castle	Cockfield	T0009	795.0	400.6	396.6	(8.4)
272.6	Barnard Castle	Cotherstone	T0010	295.0	273.6	270.9	(1.7)
190.2	Barnard Castle	Eggleston	T0011	215.0	196.0	194.0	3.8
657.8	Barnard Castle	Etherley	T0013	975.0	671.8	665.1	7.3
676.1	Barnard Castle	Evenwood and Barony	T0014	1,228.0	682.9	676.1	0.0
58.9	Barnard Castle	Forest and Frith	T0015	80.0	60.6	60.0	1.1
497.4	Barnard Castle	Gainford & Langton	T0016	617.0	510.4	505.3	7.9
187.9	Barnard Castle	Hamsterley	T0018	203.0	190.9	189.0	1.1
51.1	Barnard Castle	Hutton Magna	T0024	47.0	50.4	49.9	(1.2)
185.9	Barnard Castle	Ingleton	T0025	209.0	187.6	185.7	(0.2)
64.8	Barnard Castle	Lartington	T0028	60.0	66.3	65.6	0.8
42.8	Barnard Castle	Lunedale	T0029	44.0	43.9	43.5	0.7
397.5	Barnard Castle	Lynesack and Softley	T0030	597.0	405.4	401.3	3.8
279.4	Barnard Castle	Marwood	T0031	349.0	304.3	301.3	21.9
175.5	Barnard Castle	Mickleton	T0032	214.0	172.0	170.3	(5.2)
487.7	Barnard Castle	Middleton in Teesdale & Newbiggin in Teesdale	T0033	702.0	495.4	490.4	2.7
71.0	Barnard Castle	Ovington	T0036	67.0	71.6	70.9	(0.1)
70.3	Barnard Castle	Rokerby, Brignall and Egglestone Abbey	T0007	76.0	69.6	68.9	(1.4)
96.4	Barnard Castle	Romaldkirk	T0039	94.0	98.1	97.1	0.7
81.5	Barnard Castle	South Bedburn	T0041	78.0	82.7	81.9	0.4
462.7	Barnard Castle	Staindrop	T0042	620.0	473.8	469.1	6.4
377.9	Barnard Castle	Startforth	T0043	484.0	398.0	394.0	16.1
161.3	Barnard Castle	Streatlam & Stainton	T0044	217.0	161.4	159.8	(1.5)
420.3	Barnard Castle	Unparished Areas	T0001	408.0	425.9	421.6	1.3
114.9	Barnard Castle	Whorlton & Westwick	T0046	120.0	115.6	114.4	(0.5)
201.4	Barnard Castle	Winston	T0048	212.0	207.1	205.0	3.6
78.8	Barnard Castle	Woodland	T0049	121.0	79.3	78.5	(0.3)
598.1	Chester-le-Street	Bournmoor	C0002	933.0	602.7	596.7	(1.4)
144.1	Chester-le-Street	Edmondsley	C0003	278.0	146.9	145.4	1.3
1,047.7	Chester-le-Street	Great Lumley	C0005	1,661.0	1,062.7	1,052.1	4.4
456.0	Chester-le-Street	Kimbleworth and Plawsworth	C0004	787.0	469.1	464.4	8.4
491.2	Chester-le-Street	Little Lumley	C0006	731.0	498.5	493.5	2.3
903.7	Chester-le-Street	North Lodge	C0007	1,045.0	941.1	931.7	28.0
839.4	Chester-le-Street	Ouston	C0008	1,314.0	875.6	866.8	27.4
1,665.9	Chester-le-Street	Pelton	C0009	3,280.0	1,735.7	1,718.3	52.4
1,287.6	Chester-le-Street	Sacriston	C0010	2,455.0	1,313.6	1,300.5	12.9
5,586.0	Chester-le-Street	Unparished Areas	C0001	9,765.0	5,661.5	5,604.9	18.9
1,044.2	Chester-le-Street	Urpeth	C0011	1,557.0	1,057.5	1,046.9	2.7
1,472.4	Chester-le-Street	Waldridge	C0012	1,754.0	1,485.7	1,470.8	(1.6)
4,122.0	Crook	Bishop Auckland	W0018	7,935.0	4,208.0	4,165.9	43.9
738.2	Crook	Dene Valley	W0014	1,314.0	740.7	733.3	(4.9)
1,755.8	Crook	Greater Willington	W0017	3,381.0	1,789.9	1,772.0	16.2
1,628.3	Crook	Stanhope	W0004	2,408.0	1,643.9	1,627.5	(0.8)
467.9	Crook	Tow Law	W0010	1,014.0	474.1	469.4	1.5
7,191.5	Crook	Unparished Areas	W0001	13,051.0	7,341.3	7,268.2	76.7
595.2	Crook	West Auckland	W0015	1,236.0	606.6	600.5	5.3
286.8	Crook	Witton le Wear	W0016	324.0	296.5	293.5	6.7
973.9	Crook	Wolsingham	W0003	1,305.0	988.6	978.7	4.8
552.9	Durham	Bearpark	DU001	1,001.0	551.4	545.9	(7.0)
3,096.5	Durham	Belmont	DU002	4,442.0	2,999.7	2,969.7	(126.8)
224.1	Durham	Brancepeth	DU003	194.0	222.9	220.7	(3.4)
5,043.7	Durham	Brandon & Byshottles	DU004	9,564.0	5,172.6	5,120.9	77.2
1,597.7	Durham	Cassop-cum-Quarrington Hill	DU005	2,874.0	1,629.6	1,613.3	15.6
1,285.4	Durham	Coxhoe	DU006	2,054.0	1,309.4	1,296.3	10.9
298.8	Durham	Croxdale & Hett	DU007	471.0	302.8	299.8	1.0
1,774.9	Durham	Framwellgate Moor	DU010	2,592.0	1,822.6	1,804.4	29.5
324.4	Durham	Kelloe	DU011	688.0	335.1	331.7	7.3
476.0	Durham	Pittington	DU012	693.0	500.0	495.0	19.0
580.0	Durham	Shadforth	DU013	1,068.0	602.9	596.9	16.9
853.4	Durham	Sherburn	DU014	1,477.0	868.3	859.6	6.2



## APPENDIX 3 - Durham County Council Tax Base 2019/20 by Town &amp; Parish Council

Tax Base for Council Tax purposes 2018/19	Locality	Parish Area	Amalgamated Parish Code	Number of Dwellings on the Valuation Office List	Band D Equivalent Properties	Tax Base for Council Tax purposes 2019/20	Increase / (Decrease) in Tax Base from 2018/19
No.				No.	No.	No.	No.
713.2	Durham	Shincliffe	DU015	706.0	727.1	719.8	6.6
3,328.0	Durham	Unparished Areas	DU008	5,781.0	3,245.1	3,212.6	(115.4)
682.9	Durham	West Rainton	DU016	1,166.0	695.2	688.2	5.3
754.1	Durham	Witton Gilbert	DU017	1,217.0	760.8	753.2	(0.9)
4,301.2	Durham	City of Durham	DU018	7,028.0	4,406.7	4,362.6	61.4
308.3	Easington	Castle Eden	E0001	279.0	315.2	312.0	3.7
485.5	Easington	Dalton-le-Dale	E0002	679.0	494.5	489.6	4.1
1,167.3	Easington	Easington Colliery	E0003	2,496.0	1,158.9	1,147.3	(20.0)
749.2	Easington	Easington Village	E0004	1,112.0	767.9	760.2	11.0
464.1	Easington	Haswell	E0005	893.0	476.1	471.3	7.2
203.7	Easington	Hawthorn	E0006	230.0	208.3	206.2	2.5
1,639.0	Easington	Horden	E0007	3,970.0	1,677.8	1,661.0	22.0
423.2	Easington	Hutton Henry	E0008	759.0	435.4	431.0	7.8
1,415.9	Easington	Monk Hesleden	E0009	2,968.0	1,435.3	1,420.9	5.0
1,748.5	Easington	Murton	E0010	3,569.0	1,784.3	1,766.5	18.0
4,408.6	Easington	Peterlee	E0012	9,166.0	4,475.4	4,430.6	22.0
4,573.5	Easington	Seaham	E0013	9,213.0	4,650.3	4,603.8	30.3
419.0	Easington	Seaton with Slingley	E0014	537.0	425.1	420.8	1.8
1,105.4	Easington	Shotton	E0016	2,306.0	1,155.7	1,144.1	38.7
690.6	Easington	South Hetton	E0017	1,340.0	705.3	698.2	7.6
619.8	Easington	Thornley	E0019	1,219.0	631.6	625.3	5.5
356.8	Easington	Trimdon Foundry	E0020	703.0	355.8	352.2	(4.6)
57.3	Easington	Unparished Areas	E0011	55.0	62.1	61.5	4.2
680.5	Easington	Wheatley Hill	E0021	1,480.0	690.5	683.6	3.1
1,010.6	Easington	Wingate	E0022	1,868.0	1,022.0	1,011.8	1.2
410.9	Spennymoor	Bishop Middleham	S0001	577.0	415.4	411.2	0.3
59.0	Spennymoor	Bradbury	S0002	57.0	60.4	59.8	0.8
1,016.5	Spennymoor	Chilton	S0003	2,080.0	1,090.5	1,079.6	63.1
591.8	Spennymoor	Cornforth	S0004	1,306.0	599.3	593.3	1.5
91.2	Spennymoor	Eldon	S0005	207.0	93.4	92.5	1.3
2,306.3	Spennymoor	Ferryhill	S0006	5,057.0	2,349.3	2,325.8	19.5
629.9	Spennymoor	Fishburn	S0007	1,184.0	630.9	624.6	(5.3)
6,743.3	Spennymoor	Great Aycliffe	S0008	12,184.0	6,859.7	6,791.1	47.8
113.4	Spennymoor	Middridge	S0009	152.0	116.0	114.8	1.4
117.0	Spennymoor	Mordon	S0010	111.0	118.8	117.6	0.6
1,843.4	Spennymoor	Sedgefield Town Council	S0011	2,363.0	1,888.7	1,869.8	26.4
2,248.9	Spennymoor	Shildon	S0012	5,143.0	2,322.6	2,299.4	50.5
5,835.5	Spennymoor	Spennymoor Town Council	S0013	10,266.0	6,127.4	6,066.1	230.6
1,083.8	Spennymoor	Trimdon	S0014	2,172.0	1,095.4	1,084.4	0.6
118.5	Spennymoor	Windlestone	S0015	120.0	120.7	119.5	1.0
405.8	Stanley	Burnhope	D0010	749.0	417.4	413.2	7.4
274.2	Stanley	Cornsay	D0003	533.0	276.0	273.2	(1.0)
1,388.7	Stanley	Esh	D0005	2,358.0	1,407.3	1,393.2	4.5
83.5	Stanley	Greencroft	D0006	90.0	84.2	83.4	(0.1)
507.2	Stanley	Healeyfield	D0007	720.0	521.2	516.0	8.8
57.0	Stanley	Hedleyhope	D0008	84.0	56.8	56.2	(0.8)
1,485.4	Stanley	Lanchester	D0009	1,970.0	1,495.9	1,480.9	(4.5)
48.7	Stanley	Muggleswick	D0011	58.0	49.7	49.2	0.5
115.9	Stanley	Satley	D0012	128.0	119.1	117.9	2.0
7,632.6	Stanley	Stanley	D0014	15,994.0	7,824.1	7,745.9	113.3
12,625.9	Stanley	Unparished Areas	D0002	21,493.0	12,935.2	12,806.4	180.5
<b>138,419.2</b>				<b>244,719.0</b>	<b>141,150.3</b>	<b>139,738.8</b>	<b>1,319.6</b>

25,887.2	Durham	City of Durham Charter Trust	DCCT	43,016.0	26,152.2	25,890.6	3.4
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## APPENDIX 4 - Impact on Town &amp; Parish Councils &amp; The Charter Trust for the City of Durham 2019/20

Locality	Parish Area	Amalgamated Parish Code	Increase / (Decrease) in Council Tax Base Band D Equivalent in 2019/20	Band D Council Tax 2018/19	Increase / (Loss) of Tax Raising Capacity	Parish Element of LCTRS Grant 2018/19	Parish Element of LCTRS Grant 2019/20	Net Position After Distribution of LCTRS Grant	Increase / (Decrease) Required in Band D Council Tax to Standstill	Increase / (Decrease) in Band D Council Tax Required to Standstill	Increase / (Decrease) in Band A Council Tax Required to Standstill
Barnard Castle	Barnard Castle Town Council	T0002	28.6	101.6	2,906.3	(5,416.0)	2,504.0	(5.67)	0.0	0.0	0.0
Barnard Castle	Barningham Parish Council	T0003	(0.3)	23.00	(6.90)	0.00	7.00	0.10	-0.01%	0.00	0.00
Barnard Castle	Boldon Parish Council	T0005	(1.0)	4.46	(4.46)	0.00	4.00	(0.46)	0.19%	0.01	0.01
Barnard Castle	Bowes Parish Council	T0006	2.9	23.87	69.22	0.00	0.00	69.22	-1.67%	(0.40)	(0.27)
Barnard Castle	Cockfield Parish Council	T0009	(8.4)	45.45	(381.78)	(2,808.00)	3,183.00	(6.78)	0.04%	0.02	0.01
Barnard Castle	Coherstone Parish Council	T0010	(1.7)	24.98	(42.47)	0.00	42.00	(0.47)	0.01%	0.00	0.00
Barnard Castle	Eggleston Parish Council	T0011	3.8	35.90	136.42	0.00	0.00	136.42	-1.96%	(0.70)	(0.47)
Barnard Castle	Etherly Parish Council	T0013	7.3	37.57	274.26	(1,122.00)	846.00	(1.74)	0.01%	0.00	0.00
Barnard Castle	Evenwood and Batony Parish Council	T0014	0.0	86.19	0.00	(1,809.00)	1,805.00	(4.00)	0.01%	0.01	0.01
Barnard Castle	Forest and Frith Parish Council	T0015	1.1	-	0.00	(86.00)	86.00	0.00	N/A	0.00	0.00
Barnard Castle	Gainford & Langton Parish Council	T0016	7.9	73.34	579.39	0.00	0.00	579.39	-1.56%	(1.15)	(0.77)
Barnard Castle	Hamsterley Parish Council	T0018	1.1	17.40	19.14	0.00	0.00	19.14	-0.58%	(0.10)	(0.07)
Barnard Castle	Hutton Magna Parish Council	T0024	(1.2)	13.70	(16.44)	0.00	16.00	(0.44)	0.06%	0.01	0.01
Barnard Castle	Ingleton Parish Council	T0025	(0.2)	29.65	(5.93)	(6.00)	12.00	0.07	0.00%	0.00	0.00
Barnard Castle	Lartington Parish Council	T0028	0.8	23.15	18.52	0.00	0.00	18.52	-1.22%	(0.28)	(0.19)
Barnard Castle	Lunedale Parish Council	T0029	0.7	4.91	3.44	(4.00)	1.00	0.44	-0.21%	(0.01)	(0.01)
Barnard Castle	Lynesack and Sortley Parish Council	T0030	3.8	23.58	89.60	(333.00)	243.00	(0.40)	0.00%	0.00	0.00
Barnard Castle	Marwood Parish Council	T0031	21.9	16.32	357.41	0.00	0.00	357.41	-7.27%	(1.19)	(0.79)
Barnard Castle	Mickleton Parish Council	T0032	(5.2)	23.26	(120.95)	0.00	121.00	0.05	0.00%	0.00	0.00
Barnard Castle	Middleton in Teesdale & Newbigin in Teesdale Parish Council	T0033	2.7	38.21	103.17	(69.00)	0.00	34.17	-0.18%	(0.07)	(0.05)
Barnard Castle	Ovington Parish Council	T0036	(0.1)	27.72	(2.77)	0.00	3.00	0.23	-0.01%	0.00	0.00
Barnard Castle	Rokerby, Brignall and Egglestone Abbey Parish Council	T0007	(1.4)	25.28	(35.39)	(8.00)	43.00	(0.39)	0.02%	0.01	0.01
Barnard Castle	Romaldkirk Parish Council	T0039	0.7	33.77	23.64	0.00	0.00	23.64	-0.72%	(0.24)	(0.16)
Barnard Castle	South Bedburn Parish Council	T0041	0.4	9.70	3.68	0.00	0.00	3.68	-0.49%	(0.04)	(0.03)
Barnard Castle	Staindrop Parish Council	T0042	6.4	35.92	229.89	(131.00)	0.00	98.89	-0.59%	(0.21)	(0.14)
Barnard Castle	Startforth Parish Council	T0043	16.1	36.48	587.33	0.00	0.00	587.33	-4.09%	(1.49)	(0.99)
Barnard Castle	Streatham & Stainton Parish Council	T0044	(1.5)	39.22	(58.83)	0.00	59.00	0.17	0.00%	0.00	0.00
Barnard Castle	Whorlton & Westwick Parish Council	T0046	(0.5)	52.22	(26.11)	0.00	26.00	(0.11)	0.00%	0.00	0.00
Barnard Castle	Winston Parish Council	T0048	3.6	29.79	107.24	(163.00)	56.00	0.24	0.00%	0.00	0.00
Barnard Castle	Woodland Parish Council	T0049	(0.3)	17.64	(5.29)	(66.00)	71.00	(0.29)	0.02%	0.00	0.00
Chester-le-Street	Bournmoor Parish Council	C0002	(1.4)	20.12	(28.17)	(1,200.00)	1,226.00	(2.17)	0.02%	0.00	0.00
Chester-le-Street	Edmondsley Parish Council	C0003	1.3	36.35	47.26	(1,074.00)	1,023.00	(1.74)	0.03%	0.01	0.01
Chester-le-Street	Great Lumley Parish Council	C0005	4.4	22.66	100.58	(1,925.00)	1,820.00	(4.42)	0.02%	0.00	0.00
Chester-le-Street	Kimbleworth and Plawsworth Parish Council	C0004	8.4	42.72	358.85	(304.00)	0.00	54.85	-0.28%	(0.12)	(0.08)
Chester-le-Street	Little Lumley Parish Council	C0006	2.3	15.66	36.02	(304.00)	267.00	(0.98)	0.01%	0.00	0.00
Chester-le-Street	North Lodge Parish Council	C0007	28.0	31.53	882.84	(542.00)	0.00	340.84	-1.16%	(0.37)	(0.25)
Chester-le-Street	Ouston Parish Council	C0008	27.4	27.21	745.55	(845.00)	99.00	(0.45)	0.00%	0.00	0.00
Chester-le-Street	Pelton Parish Council	C0009	52.4	108.83	5,702.69	0.00	0.00	5,702.69	-3.05%	(3.32)	(2.21)
Chester-le-Street	Sacriston Parish Council	C0010	12.9	41.64	537.16	(5,344.00)	4,796.00	(10.84)	0.02%	0.01	0.01
Chester-le-Street	Urpeth Parish Council	C0011	2.7	33.52	90.50	(1,662.00)	1,568.00	(3.50)	0.01%	0.00	0.00
Chester-le-Street	WaldrIDGE Parish Council	C0012	(1.6)	20.82	(33.31)	0.00	33.00	(0.31)	0.00%	0.00	0.00
Crook	Bishop Auckland Town Council	W0018	43.9	46.28	2,031.69	(14,095.00)	12,037.00	(26.31)	0.01%	0.01	0.01

## APPENDIX 4 - Impact on Town &amp; Parish Councils &amp; The Charter Trust for the City of Durham 2019/20

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Crook	Dene Valley Parish Council	W0014	(4.9)	17.59	(86.19)	(263.00)	348.00	(1.19)	0.01%	0.00	0.00
Crook	Greater Willington Town Council	W0017	16.2	57.20	926.64	(5,360.00)	4,424.00	(9.36)	0.01%	0.01	0.01
Crook	Stanhope Parish Council	W0004	(0.8)	29.48	(23.58)	0.00	24.00	0.42	0.00%	0.00	0.00
Crook	Tow Law Town Council	W0010	1.5	72.00	108.00	(4,262.00)	4,145.00	(9.00)	0.03%	0.02	0.01
Crook	West Auckland Parish Council	W0015	5.3	36.47	193.29	(3,781.00)	3,580.00	(7.71)	0.04%	0.01	0.01
Crook	Witton le Wear Parish Council	W0016	6.7	19.53	130.85	(84.00)	0.00	46.85	-0.82%	(0.16)	(0.11)
Crook	Wolsingham Parish Council	W0003	4.8	30.99	148.75	(834.00)	684.00	(1.25)	0.00%	0.00	0.00
Durham	Bearpark Parish Council	DU001	(7.0)	26.29	(184.03)	(1,201.00)	1,382.00	(3.03)	0.02%	0.01	0.01
Durham	Belmont Parish Council	DU002	(126.8)	26.91	(3,412.19)	0.00	3,405.00	(7.19)	0.01%	0.00	0.00
Durham	Brancepeth Parish Council	DU003	(3.4)	71.40	(242.76)	0.00	242.00	(0.76)	0.00%	0.00	0.00
Durham	Brandon & Byshtotes Parish Council	DU004	77.2	37.11	2,864.89	(3,840.00)	973.00	(2.11)	0.00%	0.00	0.00
Durham	Cassop-cum-Quarrington Hill Parish Council	DU005	15.6	37.43	583.91	0.00	0.00	583.91	-0.97%	(0.36)	(0.24)
Durham	Coxhoe Parish Council	DU006	10.9	83.24	907.32	(1.00)	0.00	906.32	-0.84%	(0.70)	(0.47)
Durham	Croxdale & Hett Parish Council	DU007	1.0	38.49	38.49	(697.00)	657.00	(1.51)	0.01%	0.01	0.01
Durham	Framwellgate Moor Parish Council	DU010	29.5	27.02	797.09	0.00	0.00	797.09	-1.63%	(0.44)	(0.29)
Durham	Keloe Parish Council	DU011	7.3	33.23	242.58	(1,831.00)	1,585.00	(3.42)	0.03%	0.01	0.01
Durham	Pittington Parish Council	DU012	19.0	48.32	918.08	(15.00)	0.00	903.08	-3.78%	(1.82)	(1.21)
Durham	Shadforth Parish Council	DU013	16.9	22.31	377.04	(1,063.00)	684.00	(1.96)	0.01%	0.00	0.00
Durham	Sherburn Village Parish Council	DU014	6.2	25.37	157.29	(3,134.00)	2,970.00	(6.71)	0.03%	0.01	0.01
Durham	Shincliffe Parish Council	DU015	6.6	26.50	174.90	(187.00)	12.00	(0.10)	0.00%	0.00	0.00
Durham	West Rainton Parish Council	DU016	5.3	49.50	261.29	(2,836.00)	2,569.00	(5.71)	0.02%	0.01	0.01
Durham	Witton Gilbert Parish Council	DU017	(0.9)	47.08	(42.37)	(1,137.00)	1,177.00	(2.37)	0.01%	0.00	0.00
Durham	City of Durham Parish Council	DU018	61.4	34.87	2,141.02	0.00	0.00	2,141.02	-1.41%	(0.49)	(0.33)
Easington	Castle Eden Parish Council	EO001	3.7	32.44	120.03	0.00	0.00	120.03	-1.19%	(0.38)	(0.25)
Easington	Dalton-le-Dale Parish Council	EO002	4.1	27.93	114.51	(661.00)	545.00	(1.49)	0.01%	0.00	0.00
Easington	Easington Colliery Parish Council	EO003	(20.0)	261.73	(5,234.60)	(43,659.00)	48,787.00	(106.60)	0.04%	0.09	0.06
Easington	Easington Village Parish Council	EO004	11.0	167.96	1,847.56	0.00	0.00	1,847.56	-1.45%	(2.43)	(1.62)
Easington	Haswell Parish Council	EO005	7.2	147.60	1,062.72	(9,671.00)	8,590.00	(18.28)	0.03%	0.04	0.03
Easington	Hawthorn Parish Council	EO006	2.5	42.25	105.63	(29.00)	0.00	76.63	-0.88%	(0.37)	(0.25)
Easington	Horden Parish Council	EO007	22.0	296.44	6,521.68	(102,654.00)	95,923.00	(209.32)	0.04%	0.13	0.09
Easington	Hutton Henry Parish Council	EO008	7.8	113.42	884.68	(4,156.00)	3,264.00	(7.32)	0.01%	0.02	0.01
Easington	Monk Hesleden Parish Council	EO009	5.0	181.52	907.60	(38,462.00)	37,473.00	(81.40)	0.03%	0.06	0.04
Easington	Mutton Parish Council	EO010	18.0	169.86	3,057.48	(41,629.00)	38,488.00	(83.52)	0.03%	0.05	0.03
Easington	Peterlee Town Council	EO012	22.0	289.00	6,358.00	(257,551.00)	250,648.00	(545.00)	0.04%	0.12	0.08
Easington	Seaham Town Council	EO013	30.3	237.01	7,181.40	(155,089.00)	147,586.00	(321.60)	0.03%	0.07	0.05
Easington	Seaton with Slingley Parish Council	EO014	1.8	28.41	51.14	(122.00)	71.00	0.14	0.00%	0.00	0.00
Easington	Shotton Parish Council	EO016	38.7	122.28	4,732.24	0.00	0.00	4,732.24	-3.38%	(4.14)	(2.76)
Easington	South Hetton Parish Council	EO017	7.6	135.13	1,026.99	(13,015.00)	11,962.00	(26.01)	0.03%	0.04	0.03
Easington	Thornley Parish Council	EO019	5.5	246.93	1,358.12	(8,960.00)	7,585.00	(16.88)	0.01%	0.03	0.02
Easington	Trimdon Foundry Parish Council	EO020	(4.6)	174.67	(803.48)	(8,787.00)	9,570.00	(20.48)	0.03%	0.06	0.04
Easington	Wheatley Hill Parish Council	EO021	3.1	148.30	459.73	(20,143.00)	19,640.00	(43.27)	0.04%	0.06	0.04
Easington	Wingate Parish Council	EO022	1.2	135.07	162.08	(16,665.00)	16,467.00	(35.92)	0.03%	0.04	0.03

## APPENDIX 4 - Impact on Town &amp; Parish Councils &amp; The Charter Trust for the City of Durham 2019/20

Locality	Parish Area	Amalgamated Council Tax Parish Code	Increase / (Decrease) in Council Tax Base Band D Equivalent in 2019/20	Band D Council Tax 2018/19	Increase / (Loss) of Tax Raising Capacity	Parish Element of LCTRS Grant 2018/19	Parish Element of LCTRS Grant 2019/20	Net Position After Distribution of LCTRS Grant	Increase / (Decrease) Required in Band D Council Tax to Standstill	Increase / (Decrease) in Band D Council Tax Required to Standstill	Increase / (Decrease) in Band A Council Tax Required to Standstill
Spennymoor	Bishop Middleham Parish Council	S0001	0.3	117.28	£ 35.18	£ (2,644.00)	£ 2,603.00	£ (5.82)	0.01%	£ 0.01	£ 0.01
Spennymoor	Bradbury and The Isles Parish Council	S0002	0.8	35.41	28.33	(11.00)	0.00	17.33	-0.82%	(0.29)	(0.19)
Spennymoor	Chilton Town Council	S0003	63.1	213.91	13,497.72	(3,648.00)	0.00	9,849.72	-4.27%	(9.12)	(6.08)
Spennymoor	Comforth Parish Council	S0004	1.5	139.57	209.36	(20,342.00)	20,089.00	(43.64)	0.05%	0.07	0.05
Spennymoor	Eldon Parish Council	S0005	1.3	117.65	152.95	(1,910.00)	1,753.00	(4.05)	0.04%	0.04	0.03
Spennymoor	Ferryhill Town Council	S0006	19.5	221.38	4,316.91	(122,256.00)	117,683.00	(256.09)	0.05%	0.11	0.07
Spennymoor	Fishburn Parish Council	S0007	(5.3)	116.62	(618.09)	(10,022.00)	10,617.00	(23.09)	0.03%	0.04	0.03
Spennymoor	Great Aycliffe Town Council	S0008	47.8	232.97	11,135.97	(172,992.00)	161,504.00	(352.03)	0.02%	0.05	0.03
Spennymoor	Midcliffe Parish Council	S0009	1.4	57.65	80.71	(658.00)	576.00	(1.29)	0.02%	0.01	0.01
Spennymoor	Morden Parish Council	S0010	0.6	14.19	8.51	0.00	0.00	8.51	-0.51%	(0.07)	(0.05)
Spennymoor	Sedgefield Town Council	S0011	26.4	144.72	3,820.61	(11,172.00)	7,335.00	(16.39)	0.01%	0.01	0.01
Spennymoor	Shildon Town Council	S0012	50.5	265.15	13,390.08	(104,737.00)	91,148.00	(198.92)	0.03%	0.09	0.06
Spennymoor	Spennymoor Town Council	S0013	230.6	213.58	49,251.55	(8,104.00)	0.00	41,147.55	-3.18%	(6.78)	(4.52)
Spennymoor	Trimdon Parish Council	S0014	0.6	139.59	83.75	(22,781.00)	22,648.00	(49.25)	0.03%	0.05	0.03
Spennymoor	Windlestone Parish Council	S0015	1.0	37.97	37.97	0.00	0.00	37.97	-0.84%	(0.32)	(0.21)
Stanley	Burnhope Parish Council	D0010	7.4	15.52	114.85	(548.00)	432.00	(1.15)	0.02%	0.00	0.00
Stanley	Cornsay Parish Council	D0003	(1.0)	57.53	(57.53)	(710.00)	766.00	(1.53)	0.01%	0.01	0.01
Stanley	Esth Parish Council	D0005	4.5	57.38	258.21	(3,007.00)	2,743.00	(5.79)	0.01%	0.00	0.00
Stanley	Greencroft Parish Council	D0006	(0.1)	40.42	(4.04)	(100.00)	104.00	(0.04)	0.00%	0.00	0.00
Stanley	Healeyfield Parish Council	D0007	8.8	19.65	172.92	(326.00)	153.00	(0.08)	0.00%	0.00	0.00
Stanley	Hedleyhope Parish Council	D0008	(0.8)	80.01	(64.01)	(42.00)	106.00	(0.01)	0.00%	0.00	0.00
Stanley	Lanchester Parish Council	D0009	(4.5)	40.66	(182.97)	(475.00)	657.00	(0.97)	0.00%	0.00	0.00
Stanley	Muggleswick Parish Council	D0011	0.5	24.64	12.32	0.00	0.00	12.32	-1.02%	(0.25)	(0.17)
Stanley	Satley Parish Council	D0012	2.0	30.44	60.88	(147.00)	86.00	(0.12)	0.00%	0.00	0.00
Stanley	Stanley Town Council	D0014	113.3	92.53	10,483.65	(117,132.00)	106,417.00	(231.35)	0.03%	0.03	0.02
			<b>1,153.4</b>		<b>158,392.63</b>	<b>(1,394,859.00)</b>	<b>1,304,879.00</b>	<b>68,412.63</b>	<b>-0.43%</b>	<b>(0.49)</b>	<b>(0.33)</b>
Durham	City of Durham Charter Trust	DCCT	3.4	1.90	6.46	(6,141.00)	6,121.00	(13.54)	0.03%	0.00	0.00
				<b>158,399.09</b>	<b>(1,401,000.00)</b>	<b>1,311,000.00</b>	<b>68,399.09</b>				

## Item 14 - ATTACHMENT H

MIFs Paid 2018-19 to 1-10-18

MIF Number	Date Paid	Amount	Organisation	Project Name	Councillors
649	27.04.18	£1500	Beamish & East Stanley Sports Club	Renew Lighting System	J Pallas
650	27.04.18	£2625	Stanley Learning Partnership Ltd	Start Awards	L Timbey, C Marshall, J Kane, C Hampson, & L Christie
651	27.04.18	£1600	Stanley Events	Kitchen / Office Refurbishment	L Christie & J Kane
653	16.05.18	£1765	South Moor Bowling Club	Secure Storage Container	L Timbey, J McMahon, C Hampson & L Christie
654	06.07.18	£3000	Stanley Woodcraft Folk	Summer Camp	J Pallas, A Clegg, J Stephenson, J McMahon, B Nair & C Marshall
655	16.05.18	£500	East Stanley Allotment Assoc	Skip Hire	A Clegg
656	27.06.18	£600	Consett Rugby Club	U18's USA Tour	C Marshall
657	06.06.18	£645	Consett & Stanley DLI Assoc	Eden Camp	J McMahon
658	15.06.18	£1400	Quaking Houses Village Hall Assoc	Community Fun Day	C Hampson, J Stephenson, L Timbey, L Christie, J Kane, C Marshall, J Pallas, J McMahon, A Clegg, T Armstrong & B Nair
659	27.06.18	£1270.69	Youth Connection	Lucky Durhams	J Kane, J Stephenson, C Marshall, A Clegg, L Christie & B Nair



## Item 14 - ATTACHMENT H

660	27.06.18	£1775	Catchgate & Annfield Plain Action Partnership	Summer & Autumn Events	J Stephenson, J Nicholson, C Bell, J Clark & B Nair
661	30.08.18	£560	Annfield Plain Park Bowling Club	Bowling Uniform	J Stephenson, J Nicholson, C Bell & B Nair
662	27.06.18	£300	Annfield Plain Cricket Club	Summer Fayre	J Clark, J Nicholson & C Bell
663	27.06.18	£150	Annfield Plain Womens Institute	Dumfries House Trip	C Bell & J Nicholson
664	27.06.18	£150	Tanfield LEa & District CA	Fundraising Confectionery	D Tully, J Tully & H Clark
665	06.07.18	£3500	Beamish FC	Beamish Presentation Day	L Christie, M Davinson, C Marshall, J Pallas, J McMahon, L Timbey & A Clegg
666	25.07.18	90.00	Annfield Plain WI	WI Sashes	J Nicholson & C Bell
667	09.08.18	835.20	Thorneyholme Woodcraft Folk	Summer Camp	J Nicholson, C Bell, G Wilkinson & J Clark
668	09.08.18	600.00	Headway Co Durham	Headway Co Durham	C Bell, J Nicholson, D Tully, J Tully, H Clark, G Wilkinson & J Clark
669	09.08.18	250.00	Movers and Shakers in Stanley	Movers and Shakers	J Pallas
670	07.09.18	1,100.00	c/o Mental Health North East	100 Years of Progress	J Stephenson, A Clegg, J Pallas, J Kane, M Davinson, C Hampson, J McMahon, L Christie, C Marshall, L Timbey & B Nair
671	25.09.18	700.00	c/o Mental Health North East	100 Years of Progress	C Bell, J Nicholson, D Tully, J Tully, H Clark, G Wilkinson & J Clark

## Item 14 - ATTACHMENT H

672	21.08.18	250.00	White-le-Head Methodist Church	Silence' Books	D Tully, J Tully & H Clark
673	21.08.18	300.00	Tanfield PCC	Scarecrow Event	D Tully, J Tully & H Clark
674	21.08.18	2,000.00	Tanfield Lea Partnership	Lest we Forget	D Tully, J Tully, H Clark & G Wilkinson
675	21.08.18	761.50	New Kyo & Oxhill Partnership	Adventure Valley Trip	J Clark, J Nicholson & C Bell
676	07.09.18	300.00	South Moor Juniors	South Moor Jnrs U10s	L Timbey, L Christie & C Hampson
677	07.09.18	1,100.00	Durham Bangladeshi Cultural Assoc.	EID Party and Awards	C Marshall, J Pallas, A Clegg, L Timbey, C Hampson, M Davinson, J Kane, L Christie, B Nair, D Marshall & J McMahon
678	30.08.18	1,155.91	Stanley FC Veterans	Stanley FC Veterans Equipment	J McMahon & J Kane
679	07.09.18	1,165.98	Greencroft Netball Club	Greencroft Netball Club	D Tully, J Tully, H Clark, J Nicholson, C Bell, G Wilkinson & J Clark
680	Internal TX to Civic Hall	261.00	Internal TX	NEHS Meetings	J Pallas
681	07.09.18	500.00	Catchgate & Annfield Plain Action Partnership	Commemorative Services	C Bell
682	07.09.18	200.00	Annfield Plain Community Centre	Handyman Toolkit	J Clark
683	07.09.18	750.00	Stanley Starz	Peter Pan	J Clark, J Nicholson & C Bell
684	25.09.18	200.00	Tanfield Lea Partnership	Miners Banner Group - Harnesses	D Tully, J Tully & H Clark
687	25.09.18	385	SHAID	Wear Rd Community House Security Door	J Kane, G Wilkinson, J Pallas & L Christie

# POLICY DOCUMENT

Name of Policy:	<b>GRANTS &amp; DONATIONS POLICY</b>
Date policy created:	9th October 2017
Author:	Alan Shaw, Town Clerk
Date adopted by Full Council:	DRAFT
Signed: (Chair of Council)	

## 1. INTRODUCTION

- 1.1** Local councils have a general power to make grants under section 137 of the Local Government Act 1972, where there is not provision in any other legislation. For example, the Local Government (Miscellaneous Provisions) Act 1976 provides for financial support to providers of leisure, recreation and sport activities.
- 1.2** Stanley Town Council encourages local voluntary organisations which provide services to local people and which require funding to apply for grant aid. The Council must ensure that grants (which are all funded by local taxpayers) provide value for money. Therefore the following criteria will be taken into account when considering applications:

## 2. POLICY STATEMENT

- 2.1** A Grant is any payment made by Stanley Town Council (the Council) to be used by an organisation for a specific purpose in the furtherance of the wellbeing of the local community, either generally or for a specific purpose, and which is not directly controlled or administered by the Council.
- 2.2** The Council awards grants, at its discretion, to organisations which can demonstrate a clear need for financial support to benefit part or all of the Council's designated area by, for example: providing a service; enhancing the quality of life; reducing crime; improving the environment; promoting the area in a

positive way or otherwise positively contributing to the achievement of the Council's objectives, which are published from time to time.

- 2.3** A beneficiary organisation must be either non-profit making or charitable and be properly constituted with its own bank account and independent audit of its accounts. Grants will not be made to individuals unless there is a demonstrable and compelling benefit to the wider community of the Stanley area by doing so.
- 2.4** Grants will not be made retrospectively. No applications for financial support will be granted where the expenditure being requested has already been incurred.

### **3. FULL COUNCIL GRANTS**

**The Town Council sets aside money within its budget each year for awarding grants to local organisations and applicants are advised to refer to the annual budget to see the level of allocation for the relevant year. Applications for grants are assessed annually (see Application deadlines section below)**

#### **3.1 Will the grant benefit Stanley residents?**

The Town Council will only give grants for purposes which directly benefit Stanley residents and will give priority to organisations which are based in the town. The Council may consider grants to organisations that cover a wider area than Stanley (e.g. the Derwentside area or North Durham) if the organisation provides services to Stanley residents or which benefit the Stanley area.

The Town Council will not generally national appeals or to appeals that benefit only a single individual.

#### **3.2 Can the applicant organisation show that it needs the grant?**

The Town Council has only limited funds and therefore will only give grants to organisations that can demonstrate that a grant from the Town Council will make a difference and that there are not alternative ways of raising the money.

You will be required to provide a copy of your most recent accounts (including a balance sheet), annual report if you produce one and details of other organisations approached for funding and whether you were successful.

The Town Council will not normally provide grants to organisations which, for example, have large unallocated reserves or where funding should be available from another source. In some circumstances the Council may provide advice and information, or request that your organisation re-applies after exploring alternative options.

### 3.3 Does the applicant organisation follow basic organisational rules?

The Town Council will only give grants to properly constituted bodies that are not for profit. This usually means that, at a minimum, the organisation should have a constitution, set of rules or memorandum and articles. The organisation should have clear roles and responsibilities and produce annual accounts. All grants will be paid by cheque and made payable to the organisation's account. Payment will not be made to any individual's personal bank account.

### 3.4. What purposes must the grant be used for?

Applicants must identify a specific purpose for which funding is sought. Acceptable examples include capital grants for a specific project or purchase, upgrading existing facilities, training costs, and start-up costs for new initiatives/projects. Grants will not be given towards activities that are part of statutory obligations, or research costs. Retrospective applications where an event or activity has already taken place will not be considered. Organisations with a profit making remit are not eligible nor are religious/political activities unless it can be shown that the event will be open to and for the benefit of the community as a whole. The list above provides examples only, more detailed criteria can be found in paragraph 3.9.

### 3.5. How much can be applied for?

STC would generally expect applications to be a maximum of £10,000 but would be willing to consider higher applications for exceptional projects seeking to improve the local area. No application for under **£1000** will be considered under this process, organisations should refer to the Member's Initiative Fund (MIF) for small grants.

### 3.6. How to complete the application form

Please complete all sections of the form; applications may be rejected if incorrect or incomplete information is supplied. The Council will only consider requests for specific sums. You should also submit:

- Your organisation's governing document.
- The year-end accounts (or in the case of a new organisation, please provide a brief business plan showing your projected costs and expected income for at least one year.)
- All accounts relating to the organisation must be disclosed, not just those relating to the specific purpose associated with the application.
- If your latest accounts show more than 12 month running costs in reserves please give an explanation as to why you require additional funding.
- Proportion/number of beneficiaries living in the Council's designated area;
- Please demonstrate why your organisation needs this funding.



## **3.7. Conditions of grant**

The application should be supported by estimates for the project where appropriate, or a price list for items of equipment to be purchased and any further information requested by the Town Council.

Only one grant per year will usually be made to any applicant. Applicants are not precluded from applying for a grant annually (provided eligibility criteria still apply). Organisations are encouraged to search for sustainable alternative means of funding their activities. Acceptance or refusal of a particular application does not determine, predicate or influence the outcome of any further applications by the Town Council at a later date.

## **3.8. Further conditions**

The Council reserves the right to attach specific conditions to your individual grant. Any such conditions will be explained in your offer of grant letter. You must state at the time of your application if you are applying to other funding organisations for match or part funding, or if you have already raised part of the funding from other sources.

The Council reserves the right to reclaim any award not spent for the purposes it was granted and/or not spent during the financial year it was awarded.

All decisions regarding applications are final and non-negotiable.

## **3.9. Additional eligibility criteria**

The Council will not consider applications for grant funding in the following circumstances:

- Projects that have ongoing costs that extend beyond the year in which the grant is allocated unless agreement to meet the additional costs has been secured.
- Projects that do not start within 12 months of the date application.
- Projects that could lead to future operating cost difficulties for the recipient organisation.
- To support profit-making organisations.
- Religious projects that are deemed denominational, although faith-based organisations can be supported where there is wider community benefit.
- Funding for political activities.
- Funding for the purchase of alcohol
- Projects that should be paid from mainstream budgets of the principal authority or of an external agency UNLESS it can be demonstrated that the project will provide 'additionality'.
- Funding for mainstream educational activity i.e. activities/services that schools have a statutory responsibility to provide.
- Projects where the applicant has not managed a previous grant satisfactorily.

- Funding for VAT that the recipient organisation can recover.
- Funding loans and interest payments.
- Funding for liability arising out of negligence
- Funding for payments to employees of the organisation arising from claims of unfair dismissal or redundancy.
- Funding for the purchase of used vehicles.
- Where an officer or key individual within an applicant group has unspent convictions for fraud or dishonesty\*

\*to be dealt with by way of declaration on the application form

### **3.10.Publicity**

Your organisation must acknowledge the support of Stanley Town Council and include the Town Council logo in any promotional material. This helps let people know where the Council's grant aid is being spent and to encourage others to apply.

You will be asked to forward to us any publicity and photographic evidence of the project/purchase where appropriate and this may be used on the Town Council's websites and publications. Recipients of Town Council grant funding must NOT promote the Town Council in a negative light to the general public.

### **3.11.Monitoring**

All successful applicants will be required, within 6 months of the award, to:

- Update the Town Council on progress.
- Account for how the grant money has been spent (with receipts/ other supporting documents)
- Provide to the feedback to the Council detailing how the grant was used.

### **3.12.Funding Appraisal panel**

Terms of reference will be developed for a funding appraisal panel. The panel will meet as and when required and its role will include the appraisal of projects for suitability against the councils grant making policy and the Council's Medium Term objectives. To carry out monitoring and evaluation of all grants and MIF funding including the impact of these projects on the wider community. The membership of the group will take into account the political and geographical make-up of the council.

### **3.13.Application Deadlines**

Applications will be accepted between 1<sup>st</sup> April and 30<sup>th</sup> June in any given year with applications awarded by the 30<sup>th</sup> September.

### 3.14. Where do I get an application form?

You can download the form from the Town Council's website, or by contacting the Town Council:

Stanley Town Council  
Civic Hall  
Front Street  
Stanley  
DH9 0NA

Phone: 01207 299109  
Email: [info@stanley-tc.gov.uk](mailto:info@stanley-tc.gov.uk)

Please return completed application forms and supporting documentation to the address above, marking the envelope: 'Grants'. Electronic submissions should be in pdf format.

All applications are considered fairly and on individual merit.

The final decision on applications and the level of any grant made lies with the Town Council.

The Town Council reserves the right to amend these guidelines, and in exceptional circumstances to award grants that do not meet all the criteria.

## 4. MEMBER'S INITIATIVE FUND (MIF)

**Each Town Councillor is allocated a budget to spend within their ward, (or across the Parish as a whole). Members of Council are best placed to identify and meet local needs through small grants.**

- 4.1 The Councillor proposing the project will be responsible for ensuring the contact details for the organisation are provided to the designated officer with a brief description of the project to be funded.
- 4.2 Where possible organisations will provide a fully completed application form to the Councillor.
- 4.3 Enquiries received by the office from local groups for MIF funding will be directed to all the members of the relevant ward in the first instance by staff.
- 4.4 The PA to the Town Clerk will receive, record and monitor all submitted MIF forms that are fully completed. If forms are incomplete further information will be requested directly from the group with details of what is required before the form can be accepted. The relevant Councillor will be informed.

- 4.5 Where two or more members wish to 'club together' to fund a MIF, one member must be the 'lead member' and take responsibility for signing and submitting the form to the office.**
- 4.6 A 'lead member' MAY request that the office circulates an individual application amongst the remaining members of Council to ascertain whether there is interest in funding a project jointly.**
- 4.7** If the full amount requested has not been pledged in these circumstances within 10 working days, the Lead member must advise the office that either: (i) the MIF can be granted part funded; or (ii) the MIF application will be withdrawn.
- 4.8** In circumstances where an application is only part funded, the applicant must demonstrate to the office how they will match the funding or revise their submission to reflect the reduced amount of funding available.
- 4.9** The total amount available for MIF grants will be set annually as part of the budget setting process. This figure will be divided by 20 to reflect the total sum available to each Councillor.
- 4.10 The maximum amount of an individual funding application under the MIF will be £3500.**
- 4.11** Applications proposed by any given Councillor will be assessed for eligibility by the RFO and further reviewed by the Town Mayor. If, in the opinion of either the RFO or Town Mayor, the project is not considered to be appropriate in relation to complementing the aims and objectives of the council, *or it does not meet the eligibility requirements*, it may be refused *or referred to full council for decision*.
- 4.12** To allow sufficient time for application forms to be considered within the financial year, fully completed MIF forms, with all required accompanying information, MUST be returned to the PA by 28<sup>th</sup> February of the current financial year or the payment may not be processed.
- 4.13** Organisations applying for funding may be required to provide a copy of their written Constitution, together with details of their aims and purpose; project or activity; proportion/number of beneficiaries living in the Council's designated area; and demonstrate a clear need for funding.
- 4.14** Grants will be allocated on merit regardless of whether relating to capital or revenue expenditure or special projects.
- 4.15** Applications are more likely to be approved if they:
- (i) Are based in the Council's area;
  - (ii) Provide a demonstrable benefit for the community that goes beyond merely progressing the interest/s of its members;
  - (iii) Have made an effort to raise funds themselves and have not asked for the total cost of the project referred to within the application;

- (iv) Do not have sufficient funds available for the project referred to within the application;
- (v) Would give benefit to the greatest number and range of residents;
- (vi) Show a commitment to sustainability.
- (vii) Have submitted the application with reasonable time for it to be properly processed ahead of any deadline that the applicant may be faced with.

**4.16** Organisations are not restricted to the number of MIF applications which may be made over a period of time. However, the history of previous applications may be considered in the decision-making process.

**4.17** Generally MIF Application forms are to be completed by the applicant; this includes signing to state they accept the conditions attached to the form. Members providing funding should sign the application form before it comes into the office. Once checked and processed, the RFO will arrange for payment to be made. The payment will be sent to the applicant with a copy of their sign acceptance of the conditions of funding.

## **5. CONDITIONS OF FUNDING**

**5.1** Applications WILL NOT be considered from Private organisations operated as a business whose primary objective is to make a profit or surplus.

**5.2** Applications WILL NOT be considered from bodies that unitary local or national government has a legal obligation to fund.

**5.3** Applications WILL NOT be considered from 'Upward funders', such as a local body whose fundraising is sent to a central base, location or headquarters for redistribution.

**5.4** Applications will not normally be considered from national organisations or local groups with access to funds from national 'umbrella' or 'parent' organisations, unless funds are not available from their national bodies or, the funds available are inadequate for a specified project directly benefitting the Council's designated area.

**5.5** Schedule 19 to the Equality Act 2010 provides that, when carrying out public functions, the Council has an Equality Duty set out within section 149 of the Act. Therefore, applications will only be considered from organisations and groups whose membership is open to the whole community and where clear benefits to the wider community can be demonstrated without discrimination on any of the grounds stated with the Act.

**5.6** All proposals/applications must demonstrate clearly how the grant will be of benefit to the local community within the Council's designated area.



- 5.7** Ongoing commitments to award grants or subsidies in future years **will not be made under the MIF**. A fresh proposal/application will be required each year, and the award of grant in a previous year does not infer, imply or otherwise set any form of precedent whatsoever, regarding subsequent proposals/applications. For multi-year Full Council grants, refer to paragraph 3.7.
- 5.8** Every proposal/application will be assessed on its own merits.
- 5.9** The Council may make the award of any grant or subsidy subject to such additional conditions and requirements, as it considers appropriate, fair and reasonable in the circumstances.
- 5.10** The Council may make the award of any grant or subsidy as it considers appropriate in the event of any unforeseen or urgent event.
- 5.11** Funding will not normally be made in respect of on-going staff, employee or other running costs.

## FULL COUNCIL ACTION LOG - Updated 21-11-18

Meeting Date	Minute Ref	Lead Officer	Agenda Item	Action	Date Complete	Notes
23.10.18	148	Alan Shaw	Staffing Matter	Task the internal auditor to review all Town Council policies		Internal Auditor has been tasked and has examined existing policies and interviewed staff as appropriate. A report from the auditor will be submitted initially to the Policy Working Group.
23.10.18	144	Alan Shaw	Heritage Plaque	Recognise Matthew Kirtley under the heritage plaque scheme.		Suitable site to be identified for the location of the heritage plaque and reported to Committee for approval
25.09.18	112	Alan Shaw/ James Harper	Beacons of Light	Implement the Beacons of Light proposal and come back to Council with siting recommendations	1/11/18	The Beacon Brasier is being fabricated and ground works required carried out. Meeting has been held with AH Events and Creo and the programme for the event is being finalised. Done. Event held on 11.11.18
25.09.18	110	Alan Shaw	Fireworks	Arrange payment of funding for Stanley Events Fireworks event	17/10/18	Done
25.09.18	107	Alan Shaw	CLLD Update	Written report to be circulated		Needs to be followed up. Gemma Dobson has been invited to Finance Cttee in December and has stated she will attend.
13.08.18	84	Alan Shaw	Staffing Matters	Implement the staffing structure and advertise for the Deputy Town Clerk at the earliest available opportunity	1/10/18	Structure in place - DTC Job out to advert
24.07.18	76	Alan Shaw	Civic Hall	Media Consultants to be engaged to produce marketing material for weddings and corporate events		Meeting has been held with Creo and initial ideas discussed - follow up meeting with draft artwork has been arranged for w/c 22.10.18
24.07.18	76	Alan Shaw	Civic Hall	Pantomime details and costs to be brought to budget setting process for 2019/20.		This needs to be fed into the Civic Hall Working Group process
27.03.18	301	Alan Shaw	12 - Civic Hall Fees and Charges	Implement new fees and charges for 2018/19		New fees agreed by Council on 27/3/18 and implemented
27.03.18	300	Alan Shaw	11 - Draft SLA for Warden Service	Negotiate service with DCC		Meeting held with DCC, Spec is agreed and rollout of service is planned for Mid July
27.03.18	299	Alan Shaw	10 - Events Specification	Move forward and advertise for partners to bring bids to Council		Uploaded to Contract Finder website. Deadline for submissions is 19th May 2018. Submissions received, report and decision pending
27.03.18	296	Nicola James & Alan Shaw	7 - Recommendations of Committee Meetings	Inform grant applicants of decisions, send offer letter and arrange for payment		Nicola informed applicants 29.03.18 Offer letters to follow
13.03.18	265	James Harper	12 - Louisa Morrison Memorial	Apply for faculty to have the memorial stone moved to the Louisa site in Stanley		Consultation period for faculty application expires on 26/4/18 and will be submitted. Awaiting the outcome of the faculty application
13.03.18	263	James Harper	10 - War Memorial	Working Group to be convened to identify whether there is public support.		Request for meeting with working group sent on 18-3-18, no meeting yet arranged, to be re-sent.
13.03.18	261	James Harper	8 - Events Specification	Assessment criteria to be added to and revised spec submitted to Council on 27.03.18		Spec agreed on 27/3/18
23.01.18	252	Alan Shaw	13 - Budget and Precept (Part B)	Implement staffing structure (including wardens service and TUPE of GWNE staff)	01.10.18	Staff meetings held between 24.01.18 and 29.01.18. Initial meetings held with HR advisor on 31.01.18. Outline of the restructure process circulated to members on 9.2.18. Initial drafts of new JDs done 6.2.18. Discussions with HR re: JDs on-going. Context statement and JDs on Agenda for 24th April for approval. Coffee shop staff given notice and due to finish on 10th May 2018. GWNE staff have been transferred. Staff consultation due to begin for implementation. Restructure to be implemented on 1st October 2018 and advert for Deputy Town Clerk published
23.01.18	250	Alan Shaw	10 - Budget and Precept (Part A)	Submit precept demand	24.01.18	Done
23.01.18	249	James Harper	9 - Stanley in Bloom	Jointly manage the Stanley In Bloom campaign with DCC		Meeting held with DCC on 16.2.18. Report to be brought to P&I Committee for 13.3.18. Report to be submitted to P&I in May. Decision taken to defer to 2019/20
23.01.18	248	Alan Shaw/ James Harper	8 - Recommendations of Committee Meetings	Environmental Cleanup team to be brought in house		Meeting held with Groundwork and notice given. Work underway to secure lease vehicles and uniform and to agree inventory of equipment for transfer. Premises and storage issue outstanding. Staff TUPEd across on 23rd April
23.01.18	248	Alan Shaw	8 - Recommendations of Committee Meetings	Police Cars - to be forward funded over three years	16.03.18	Invoice received and process for lease of vehicles
23.01.18	248	Alan Shaw	8 - Recommendations of Committee Meetings	Stars YC - Detailed plan to be submitted before the end of the financial year	25/9/18	Requested update on 16-3-18 and chased on 18-4-18. Further request sent on 19th September. This was reported to Council on 25/9/18

Meeting Date	Minute Ref	Lead Officer	Agenda Item	Action	Date Complete	Notes
28.11.17	187	Alan Shaw	8 - Recommendations of Committee Meetings	Dying to work Policy. Implement Policy and contact TUC to publicise	7.11.18	Initial contact made with TUC date to be arranged for publicity. Emails sent to Beth Farhat on 11/9 and 18/9 to try and get date organised. Several attempts have been made to arrange a date with the TUC Regional secretary. Completed in November 2018
07.11.17	154	Alan Shaw	5 - Request from the Just for Women Centre	The Town Council will seek to purchase the property at no more than the maximum price agreed		Building purchased. JFW have occupied
24.10.17	148	Alan Shaw	11 - Stanley Council Offices	Notify DCC that the Town Council intends to withdraw from the purchase of the building on the current terms	30.10.17	Done
24.10.17	148	Alan Shaw	11 - Stanley Council Offices	Liaise with DCC and express our desire to see the building restored in the medium term, with a focus on the use of the building as a heritage asset for the town		To be actioned following restructure (13.03.18)
24.10.17	148		11 - Stanley Council Offices	Research into possible sources of funding, with the assistance of suitably qualified and experienced fund raisers who can identify sources and prepare bids for external funding		To be actioned following restructure (13.03.18)
24.10.17	145	Alan Shaw	8 - Medium Term Plan	In consultation with the Chairman of Finance, prepare an outline 3 year delivery timeline and indicative budget estimates for the delivery of the plan	28.11.17	Done
24.10.17	144	Alan Shaw	7 - Recommendations of Finance & Governance	Adapt the Cirencester Standing Orders and amend our own SO's accordingly	24.10.17	Done
24.10.17	140	Nicola James	3 - Town Mayors Announcements	Date for OAP Christmas Dinner to be emailed to Members	10.11.17	Done
26.09.17	120	Alan Shaw	11 - Civic Regalia	The Town Clerk look into the costs for purchasing Civic Regalia for the Town Mayor's consort and the Deputy Town Mayor and report findings to FC	28.08.18	Quotes have been obtained for Civic Regalia and passed to the Leader/ Mayor for consideration.
26.09.17	118	James Harper	9 - Recommendations of Projects & Initiatives	Christmas - Officers be instructed to deliver the event in line with that outlined in the draft specification	6.12.17	Event delivered in accordance with spec
26.09.17	118	Alan Shaw	9 - Recommendations of Finance & Governance	MIF Policy - A working group be established to review the current policy and bring recommendations to FC	24.10.17	Policy reviewed and amended
26.09.17	118	James Harper	9 - Recommendations of Finance & Governance	DBS Checks - Council should implement a policy of compulsory DBS checks for elected members in line with DCC policy and ID cards be purchased for members and staff	23.10.18	Outstanding - Tasked J Harper with delivery 12.2.18. Since the Council meeting on 25/9/18, The Clerk has contacted an umbrella organisation, taken advice from DCC Legal Services and asked other Durham TCs in the network if they have had checks. It is not permissible for STC members to have enhanced DBS checks in their capacity as elected members. The role is ineligible. Standard checks could be requested for members. Matter discontinued after report to Council in October
26.09.17	118	Nicola James	9 - Recommendations of Finance & Governance	ID Cards to be purchased for members and staff		Done
25.07.17	76	Alan Shaw/ James Harper	7 - Recommendations of Projects & Initiatives	Louisa Memorial - DCC should be asked for a licence to have the stone relocated to Annfield Plain Park		Permissions have been obtained for both locations, however the matter is still not resolved. On agenda for 27.2.18
25.07.17	76	James Harper	7 - Recommendations of Projects & Initiatives	Armed Forces Day - 2018 planning should begin immediately		Ongoing.
25.07.17	76	James Harper	7 - Recommendations of Projects & Initiatives	Christmas - A specification should be produced for the Christmas Light switch on event and that bids are invited from outside providers		Draft spec on agenda for 27.2.18
27.06.17	45	James Harper	7 - Recommendations of Projects & Initiatives	The two surplus tractors be donated to Beamish FC and Annfield Plain FC	23.11.17	Both tractors handed over.
27.06.17	45	Alan Shaw	7 - Recommendations of Projects & Initiatives	An extra-ordinary meeting of Council be scheduled to consider medium term planning in detail		Meeting was not held , MTP was completed through P&I process in November 2017.



## Additional Updates

### Reports from the Town Clerk not covered elsewhere on the Agenda

#### 1. Policing

Cllr David Tully requested that there be an item on the Council agenda "to report on Town Centre policing, inviting local police and/or PCVC Ron Hogg to attend."

I have made contact with the new Neighbourhood Inspector for Stanley, Inspector Dave Stewart and have advised him that members have expressed concern about incidents at the bus station and other locations. Inspector Stewart has agreed to attend the Finance & General Purposes Committee Meeting in December 2018 so that he can meet members who have not yet had the opportunity to meet him and give an update about policing in the Town Centre and the wider area. Stanley Police issued a general statement in respect of the incident on 3rd November, which is reproduced below:

*"Over the last seven days Stanley Police have responded to numerous incidents of youth disorder and attacks on Paramedics, Fire Officers and Police Officers by groups of young people intent on disorder.*

*On Two Saturdays ago two Police Community Support officers and two Police officers came under attack from a group of youths outside Stanley Bus Station as they were attending to a vulnerable female. The officers came under attack from other youths on the periphery who were threatening violence and resulted in some of these youths throwing glass bottles and bricks at the officers. Earlier in the week, youths had directed lit fireworks, bottles and eggs at the officers and at other town centre workers, pedestrians, vehicles and shops.*

*Robust and expedient investigations are ongoing to identify the persons responsible and they will be dealt with by Police, in conjunction with Social Services, Durham County Council's antisocial behaviour team and tenancy enforcement officers from Karbon Homes and other housing providers. This will ensure that the young people are supported through the journey towards understanding the gravity and consequences of their actions. We will not tolerate any attacks on our officers or emergency service colleagues which ultimately puts the rest of the community at greater risk of harm.*

*It must be noted that the majority of the young people in the area, were returning home from the fireworks display and were not involved or implicated in the prolonged public order incident, which was sustained by a core of 15-20 youths, some of whom were from surrounding areas. These youths will be spoken to over the next few days.*

*If your child was in the area at the time, it may be worth having a conversation with them around risky behaviour, including the consumption of alcohol and controlled drugs.*

*Should any parents wish to discuss the actions of officers on the evening in protecting themselves and others from attack and maintaining order, they are more than welcome to*

*make an appointment to speak to Stanley neighbourhood Inspector, Dave Stewart or Sgt Dave Clarke from the neighbourhood policing team and view the uninterrupted High Definition footage from each officer's personal body cameras, which shows the level of belligerence, abuse and physical attack the officers were subject to over an extended period, by certain individuals.*

*We would also like to thank the majority of the community and some of the parents of the youths present in defending officers who have to deal with these situations on a regular basis. Restrictions will be in place over the next few weekends on those intent on causing disorder and we ask that you support us further on ensuring your children stay away from the Town Centre, unless attending arranged youth activities -reducing the risk of disorderly behaviour and risk of harm to the young people themselves.*

*Please feel free to contact me at [Dave.Clarke@Durham.pnn.police.uk](mailto:Dave.Clarke@Durham.pnn.police.uk) should you have any questions or comments in relation to this matter."*

*Sgt 993 Dave Clarke*

## 2. Remembrance Events

There were a number of very well attended Remembrance Events held all around the Parish to mark the centenary of the end of the First World War, culminating with the two Beacon of Light Events held by the Town Council in Stanley Front Street, and the Catchgate Partnership in Catchgate.

The feedback from residents was extremely positive concerning the contribution of the Town Council, with the Beacon Event in Front Street attracting a large crowd of residents who enjoyed the event immensely. I have highlighted below the resources which the Town Council provided for Remembrance Events for 2018 and some observations which might improve the quality of events in the future (but which would require additional budget allocations)

- (i) **Wreaths** - The Town Council provides a wreath to be laid by members at all the recognised memorials in the parish, namely: St Andrew's Church, St Margaret's Church, South Moor Memorial Gates, Craghead Memorial, Greencroft; Loud Bank; Annfield Plain Cenotaph. Additional wreaths were obtained for the South Moor Partnership and to be laid at the Stanley Beacon event. The Town Council also produced wreath centres for a number of groups in the Tanfield Ward,
- (ii) **South Moor** - The Town Council produces the Orders of Service for the South Moor Event, loans a small PA system and provides a wreath for the South Moor Partnership. This year Durham County Council paid for a temporary road closure which was very well received by residents. If the Council wished to support this in future years a budget would need to be allocated
- (iii) **Craghead** - The Council loans a small PA system only to this memorial event.
- (iv) **Annfield Plain Cenotaph** - The Council opens and closes the park gates, provides a gazebo and chairs for the band and loans a small PA system to this event.

## Feedback/ Suggestions

It has been suggested that the Council's former tradition of laying a wreath at the coal tub at the Civic Hall should be abandoned in favour of lighting our remembrance beacon in the Front Street in future years. The beacon has proved to be very popular with residents and holding the ceremony in the heart of the Town at what is a large purpose built memorial does have some merits. There would be budget implications for this however as the "coal tub" event is very cheap to organise so some additional resources would need to be put into the budget.



It has also been pointed out that the small "block rocker" PA systems that we have are ok for indoor use and for playing music but really struggle to project voices to a gathering of people outside. This has been the case for a number of years. The Council may wish to give some consideration to either investing in some superior PA equipment or hiring in some equipment for remembrance events. Again this will have a budget implication.

**3. PACT House Radio**

I am advised that the PACT House Radio launch is scheduled for the 16th January 2018. Further details will be provided to members closer to the time.

**Report Author**

Alan Shaw  
Town Clerk  
Stanley Town Council

[alan.shaw@stanley-tc.gov.uk](mailto:alan.shaw@stanley-tc.gov.uk)  
01207 299109