
MINUTES of the PROJECTS AND INITIATIVES COMMITTEE MEETING OF STANLEY TOWN COUNCIL held at Stanley Civic Hall on Tuesday 8th May 2018 at 6.30pm

PRESENT: Cllr J Pallas* Cllr J McMahon Cllr C Marshall Cllr C Hampson
Cllr L Timbey Cllr L Christie Cllr J Clark Cllr B Nair
Cllr A Clegg

*Chairman

OFFICERS: Alan Shaw (Town Clerk)
Nicola James (PA to the Town Clerk)
James Harper (Community Development Manager)

OTHERS IN ATTENDANCE: 1 member of the public, Cllrs D Marshall, J Kane, D Tully & J Nicholson

ABSENT: Cllr T Armstrong

347 APOLOGIES FOR ABSENCE

Apologies received from Cllrs J Tully & G Wilkinson were accepted by the Committee.

348 DECLARATIONS OF INTEREST

Cllr C Marshall declared an interest in item 11 as Stanley Events intend to bid for the contract.

Cllr J McMahon declared an interest in item 11 as an employee of Stanley Events.

349 PROCEDURAL AND APPROPRIATE ANNOUNCEMENTS FROM THE CHAIRMAN OR TOWN CLERK

The Town Clerk advised that the meeting was being recorded and reminded everyone to switch their phones to silent.

350 PUBLIC PARTICIPATION

No questions were submitted before the meeting. No questions from the floor.

351 CONFIRMATION OF MINUTES

It was proposed by Cllr C Marshall, seconded by Cllr A Clegg and **RESOLVED** that Committee **APPROVE** the minutes of the meeting held on 10th April 2018.

352 STANLEY IN BLOOM

The Community Development Manager updated Members on the latest position relating to Stanley in Bloom 2018. It was proposed by Cllr C Marshall, seconded by Cllr L Christie and **RESOLVED** that:

- (i) The Council will not make a weak submission for Northumbria in Bloom for 2018 but will instead start work now to build a strong Stanley in Bloom submission for 2019; and
- (ii) Cllr B Nair is appointed as lead member to have oversight of the project.

353 ENVIRONMENTAL SERVICES ACTIVITY REPORT

The Community Development Manager informed Members that the Environmental Caretakers were transferred under TUPE Regulations to STC on 23rd April.

They have a new vehicle and uniforms and are enjoying being part of the STC team. The team have already been out visiting schools and community groups. In the first few weeks, highlights have been:

- (i) Installed a new fence at the Michael Heaviside memorial at Craghead,
- (ii) Worked on Quaking Houses community garden,
- (iii) Met with Bloemfontein School headteacher to work on the school allotment.

A full report will be provided to the next meeting of Committee. Any work requests should be directed to the Community Development Manager direct.

Members **NOTED** the update.

354 ENVIRONMENTAL SERVICES BUDGETS DISCUSSION

The Town Clerk advised that the budgets had been reworked after looking at the actual costs for salaries.

It was proposed by Cllr B Nair, seconded by Cllr A Clegg and **RESOLVED** that this item be deferred to the Finance Committee for consideration.

355 YOUTH SERVICES BUDGET

Members were asked to consider how the £15,000 Youth Projects budget would be allocated. It was proposed by Cllr C Marshall, seconded by Cllr B Nair and **RESOLVED** that the Town Clerk should look into joint working with the AAP and combining STC and AAP budgets to create a larger budget.

356 WORLD WAR I REMEMBRANCE

Cllr J Nicholson advised the Committee that she had been working with Catchgate & Annfield Plain Partnership and local churches to organise the lighting of a beacon to mark the centenary of the end of the first world war.

Following a discussion, it was proposed by Cllr J McMahon, seconded by Cllr C Marshall and **RESOLVED** that:

- (i) the Town Council should bring forward a proposal for a beacon event to be delivered by the Council; and
- (ii) Any unallocated budget once this project had been resourced could be made available for community groups for localised commemorations.

357 EVENTS TENDER - ASSESSMENT PANEL

Cllrs C Marshall & J McMahon left the room while this item was considered.

It was proposed by Cllr L Timbey, seconded by Cllr B Nair and **RESOLVED** that:

- (i) A panel of 3 Councillors (2 Labour and 1 Independent) be appointed to have oversight of the process;
- (ii) After the initial evaluation, bidders will be requested to provide examples of how events will be priced to allow value for money to be assessed which was not specified in the initial specification.
- (iii) The member panel will not be involved in any interviews with potential bidders; and
- (iv) Full Council will award the contract having regard to the assessment by officers and the **RECOMMENDATIONS** of the panel.

358 DATE, TIME AND VENUE OF NEXT MEETING

Tuesday 5th June 2018, 6:30pm, Stanley Civic Hall.