
MINUTES of the ORDINARY MEETING OF STANLEY TOWN COUNCIL

Held at Stanley Civic Hall, Front Street, Stanley on Tuesday 27th March 2018 at 6.30pm

PRESENT: J McMahon* L Christie H Clark M Davinson C Hampson J Kane
D Marshall J Nicholson J Pallas J Stephenson L Timbey D Tully
J Tully

*Acting Chairman

OFFICERS: Alan Shaw (Town Clerk)
Nicola James (PA to the Town Clerk)
James Harper (Community Development Manager)

IN ATTENDANCE: 4 members of the public

In the absence of the Town Mayor and Deputy Town Mayor, the Town Clerk opened the meeting and requested that members nominate a Chair for the meeting.

It was proposed by Cllr D Marshall, seconded by Cllr M Davinson, and **RESOLVED** that Cllr J McMahon Chair the meeting.

Cllr J McMahon in the Chair.

290 **APOLOGIES FOR ABSENCE**

Apologies received from Cllrs B Nair, J Clark, A Clegg, C Marshall & G Wilkinson were accepted by Council.

291 **DECLARATIONS OF INTEREST**

Cllrs J Nicholson, M Davinson, J Stephenson & C Hampson declared a personal interest in item 11 (Draft SLA for Warden Service) as they are members of Durham County Council.

292 **TOWN MAYOR'S ANNOUNCEMENTS**

The Town Clerk informed Council that Cllr D Carmichael has resigned from the office of Councillor for the Catchgate Ward. Members were advised that the notice of vacancy has been posted and we find out if an election is to be called on 17th April.

Cllrs D Marshall and J Stephenson rose to thank Cllr Carmichael for his work with the Town Council and in the Community and to wish him the best for the future.

The Town Clerk reminded everyone to turn their mobile phones off or to silent and advised that the meeting was being recorded but not live streamed to Facebook. He also advised that Ken Rollings and Cllr L Christie were recording the meeting. Members were reminded to stand when speaking and not to speak until they have been recognised by the Chairman.

293 PUBLIC PARTICIPATION

Ron Harrison commented that he felt that the Council should not grant the applications for funding from Stanley Indoor Bowls Centre and the North East Horticultural Society.

294 CONFIRMATION OF MINUTES

It was proposed by Cllr L Christie, seconded by Cllr M Davinson and **RESOLVED** that the minutes of the Ordinary Council meeting held on 13th March 2018 be **APPROVED** as a correct record and signed by the Chairman.

295 MINUTES OF OTHER MEETINGS

It was proposed by Cllr J Pallas, seconded by Cllr M Davinson and **RESOLVED** that Council **RECEIVE** the minutes of the Projects & Initiatives held on 13th March 2018.

It was proposed by Cllr D Marshall, seconded by Cllr M Davinson and **RESOLVED** that Council **RECEIVE** the minutes of the Finance & Governance held on 14th March 2018.

296 RECOMMENDATIONS OF COMMITTEE MEETINGS**Finance & Governance 14th March 2018**

The Finance & Governance Committee **RESOLVED** that a Working Group should meet to discuss the grant applications received. The working group made the following **RECOMMENDATIONS**:

It was proposed by Cllr D Marshall, seconded by Cllr M Davinson and **RESOLVED** that the **RECOMMENDATIONS** of the Working Group be **APPROVED** and adopted as the decision of the Council:

- (i) **Joan Dodds** - Stanley Brass Contest - £3,000 - the application is refused.
- (ii) **Derwentside Mind** - Mental Health Services - £10,000 - the application is refused.
- (iii) **Stanley Indoor Bowls Centre** - £23,000 - the grant is awarded in full to the applicant and that the support of STC is given great prominence locally in the run up to and during the international events.
- (iv) **North East Horticultural Show** - £6,000 - the requested amount be granted in full and more publicity about the event to encourage the attendance of local people should be undertaken to help make the event more profitable and raise the local profile of it.
- (v) **SHAID** - Homelessness Support - £12,000 - the remaining balance of the grants budget of £9473 be awarded to SHAID as a significant contribution towards the project.

297 ACCOUNTS FOR PAYMENT AND BANK RECONCILIATION

It was proposed by Cllr L Timbey, seconded by Cllr L Christie and **RESOLVED** that Council **APPROVE** the payment of accounts for February 2018 and **NOTE** the Bank Reconciliation for February 2018.

298 MEMBER'S INITIATIVE FUND

Cllr J Stephenson stated that she was impressed with the wide variety of activities that members have supported with their funding over the year.

It was proposed by Cllr C Hampson, seconded by Cllr J Stephenson and **RESOLVED** that members **NOTED** the report.

299 EVENTS SPECIFICATION

Members were presented with an updated and reviewed specification following the Council meeting on 13th March 2018.

It was proposed by Cllr J Stephenson, second by Cllr J Kane and **RESOLVED** that the specification be **APPROVED** and the Town Clerk be instructed to advertise and invite bids for the contract.

300 DRAFT SLA FOR WARDEN SERVICE

Members considered to SLA and contract put forward by the Town Clerk.

It was proposed by Cllr D Marshall, seconded by Cllr J Stephenson and **RESOLVED** that the Town Clerk make any additions or amendments necessary and to negotiate the service roll out with Durham County Council.

301 CIVIC HALL FEES & CHARGES

Members were presented with a proposed schedule of fees and charges for the Civic Hall for 2018/19.

It was proposed by Cllr J Pallas, seconded by Cllr D Marshall and **RESOLVED** that the proposed updated fees and charges be **ACCEPTED** and implemented in the Civic Hall.

302 COUNCIL ACTIONS UPDATE

The Town Clerk discussed progress on actions from Council decisions.

- (i) **DBS Checks** - The Community Development Manager is waiting on feedback from Durham County Council.
- (ii) **Civic Regalia** - No progress.
- (iii) **Just for Women** - Our Solicitors have indicated that the exchange of contracts will hopefully happen next week.

- (iv) **Dying to Work Policy** - This has been added to the Council Actions list. The Town Clerk is waiting for a response back from TUC.
- (v) **Staffing Structure** - The Town Clerk is looking over draft job descriptions from DCC. Steve and Aaron from Groundwork NE will be TUPE over to the Town Council on 23 April. The Community Development Manager (CDM) has arranged vehicle hire, uniforms and equipment. Any work for Steve and Aaron should be directed through the CDM.
- (vi) **Louisa Memorial** - Faculty has been submitted and notices posted.
- (vii) **War Memorial** - A date for the Working Group to meet is to be arranged.

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DATE, TIME AND VENUE OF NEXT MEETINGS

Town Meeting - Tuesday 17th April 2018, 6:30pm, Stanley Civic Hall

Ordinary Council Meeting - Tuesday 24th April 2018, 6:30pm, Stanley Civic Hall.