



Stanley Town Council

NOTICE OF MEETING

I hereby give notice that a meeting of the Finance and Governance Committee of Stanley Town Council will be held on Wednesday, the 14th March 2018 at 6.00pm at Stanley Civic Hall, Front Street, Stanley, Co. Durham, DH9 0NA.

TO ALL MEMBERS of STANLEY TOWN COUNCIL FINANCE AND GOVERNANCE COMMITTEE

J Stephenson (Chair)	M Davinson	L Christie	D Marshall	D Carmichael
J Pallas	L Timbey	H Clark	J Nicholson	D Tully
B Nair*	A Clegg*			

*ex-officio

You are hereby summoned to attend a meeting of the **Finance and Governance Committee of Stanley Town Council** to be held in **Stanley Civic Hall, Front Street, Stanley**, on **Wednesday the 14th March 2018 at 18.00** in order to transact the following business:

Yours sincerely,

Alan Shaw
Town Clerk
7th March 2018

Please turn off all mobile phones or set to silent mode
Please refer to the Policy for recording proceedings

A G E N D A

1 APOLOGIES FOR ABSENCE

To **RECEIVE** any apologies and reasons for absence.

2 DECLARATIONS OF INTEREST

Members are invited to **DECLARE** disclosable pecuniary interests and other interests, along with the nature of those interests, in relation to any item on this agenda.

3 PROCEDURAL AND APPROPRIATE ANNOUNCEMENTS FROM THE CHAIR

To **RECEIVE** announcements from the Chair or Town Clerk.

4 PUBLIC PARTICIPATION

An adjournment will be allowed at the direction of the Chairman to allow for public comment and response in relation to items on this agenda or to consider written questions from the public submitted in advance of the meeting (*Individuals will be permitted a maximum of three minutes each. Total time for this session is limited to fifteen minutes*).

5 CONFIRMATION OF MINUTES (ATTACHMENTS A & B)

- (i) To **APPROVE** as a correct record and sign the minutes of the Finance and Governance Committee meeting held on 13th December 2017.
- (ii) To **APPROVE** as a correct record and sign the minutes of the Finance and Governance Committee meeting held on 10th January 2018.

6 ADVICE SPECIFICATION (ATTACHMENT C)

The draft specification for the Stanley advice service is attached. Committee is requested to **CONSIDER** the specification and **DECIDE** what to do.

Subject to any amendment required by Committee, it is **RECOMMENDED** that the specification should be circulated to existing partners, posted on the Council's website and bids invited by the end of March.

7 DRAFT SLA FOR WARDEN SERVICE (ATTACHMENT D)

The outline SLA for the provision of the warden service is provided for members' consideration. Committee is requested to **CONSIDER** the document, make any additions or amendments it feels are required and direct the Town Clerk to negotiate the service roll out with Durham County Council.

8 GRANTS

The applicants who requested grant funding in September 2017 have been provided with a copy of the revised Grants policy and requested to consider if they meet the criteria within the new policy and either resubmit or withdraw their applications in line with the new policy. The Town Clerk has assessed the applications for compliance with the policy and made comments below.

Due to the emergency grant made to the Citizens Advice Bureau to maintain the service in Stanley, there is only **£15,569** remaining in the grants budget for 2017/18

Applications

- (i) **Joan Dodds - Stanley Brass Contest - £3,000 (ATTACHMENT E)**

Note: The application is not from a constituted organisation. The application relates to an event which was scheduled to take place in October 2017. These are both disqualifying criteria under the policy.

(ii) **Derwentside Mind - Mental Health Services - £10,000 (ATTACHMENT F)**

Note: The application meets the criteria in the grants policy.

(iii) **Stanley Indoor Bowls Centre - £23,000 (ATTACHMENT G)**

Note: The policy states that grants will not be made to organisations which operate "chiefly for the social enjoyment of their members". The amount requested is more than is within the scope of the policy to award. The club states that it has 260 members. The club does host some large events which could have an economic benefit to the area by bringing people to the town for the event.

(iv) **North East Horticultural Show - £6,000 (ATTACHMENT H)**

Note: The policy states that grants will not be made to organisations which operate "chiefly for the social enjoyment of their members". The event could have an economic benefit to the area by bringing people to the town for the event.

(v) **SHAID - Homelessness Support - £12,000 (ATTACHMENT I)**

Note: The application meets the criteria in the policy, except that the request is for more than the £10,000 specified as the maximum single grant.

Committee is requested to **CONSIDER** the applications and **DECIDE** what to do. Please note that if the Committee wishes to award grants in excess of the budget, this will need to be deferred to Full Council for decision. Given the budget is overspent in other areas (Civic Hall) it is likely additional awards would have to be found from reserves.

9 **MEMBER'S INITIATIVE FUND (ATTACHMENT J)**

Full details of the projects and activities supported by elected members through the Members' Initiative Fund are attached for information. §

Committee is requested to **NOTE** the report and **DECIDE** if any action is required.

§ The list may be incomplete. Due to the extreme weather, the deadline was pushed back a week, therefore the last few MIFs may not be on the list. Officers will append the final list to the March Ordinary Council meeting papers.

10 **COMMITTEE ACTIONS UPDATE (ATTACHMENT K)**

Details of delegated decisions taken by the Committee since the last AGM held on 16th May 2017 are attached with a record of those completed and outstanding.

Committee is requested to **CONSIDER** the report, **REVIEW** the decisions and **DECIDE** if any further action is required at this time.

Members may also request verbal updates in respect of any of the decisions.

11 DATE, TIME AND VENUE OF NEXT MEETING

11th April 2018, 6.00pm, Stanley Civic Hall.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are welcome to attend the meeting. Members of the public will only be permitted to speak at the beginning of the meeting during Public Question Time.