



# Stanley Town Council

## NOTICE OF MEETING

I hereby give notice that a Projects and Initiatives Committee meeting of the Stanley Town Council will be held on Tuesday, the 14th November 2017 at 6.30pm at Annfield Plain Community Centre, 23 Front Street, Annfield Plain DH9 7SY.

### TO ALL MEMBERS of the STANLEY TOWN COUNCIL PROJECTS AND INITIATIVES COMMITTEE

J Pallas (Chair)  
L Christie  
B Nair\*

J McMahon  
T Armstrong  
A Clegg\*

C Marshall  
J Clark

C Hampson  
J Tully

J Kane  
G Wilkinson

\*ex-officio

You are hereby summoned to attend a meeting of the **Projects and Initiatives Committee of Stanley Town Council** to be held at **Annfield Plain Community Centre** on **Tuesday 14th November 2017 at 18.30** in order to transact the following business:

Yours sincerely,

Alan Shaw  
Town Clerk  
8th November 2017

Please turn off all mobile phones or set to silent mode  
Please refer to the Policy for recording proceedings

## A G E N D A

### 1 APOLOGIES FOR ABSENCE

To **RECEIVE** any apologies and reasons for absence.

### 2 DECLARATIONS OF INTEREST

Members are invited to **DECLARE** disclosable pecuniary interests and other interests, along with the nature of those interests, in relation to any item on this agenda.

### 3 PROCEDURAL AND APPROPRIATE ANNOUNCEMENTS FROM THE CHAIR

To **RECEIVE** any announcements from the Chair or Town Clerk.

#### 4 PUBLIC PARTICIPATION

An adjournment will be allowed at the direction of the Chairman to allow for public comment and response in relation to items on this agenda or to consider written questions from the public submitted in advance of the meeting (*Individuals will be permitted a maximum of three minutes each. Total time for this session is limited to fifteen minutes*).

#### 5 CONFIRMATION OF MINUTES (ATTACHMENT A)

To **APPROVE** as a correct record and sign the minutes of the Projects & Initiatives Committee Meeting held on 12th September 2017.

#### 6 FEEDBACK FROM FIREWORKS EVENT

Committee is requested to **CONSIDER** the recent fireworks event and make any **RECOMMENDATIONS** to Full Council it feels appropriate in relation to this year's event and suggestions for future years.

#### 7 MEDIUM TERM PLAN TIMELINE (ATTACHMENT B)

The Town Clerk has updated the Medium Term plan adopted by Council with a suggested delivery timeline. The Clerk will present his report to Committee.

Committee is requested to **CONSIDER** the proposed timeline and make **RECOMMENDATIONS** for consideration by the Finance & Governance Committee and Full Council in respect of:

- (i) Projects to be delivered in 2018/19 and subsequent years;
- (ii) Estimated budgets required for delivery;
- (iii) To decide if any working groups are required at this stage to prepare for delivery of initiatives for 2018/19.

#### 8 CHRISTMAS EVENTS

The Community Development Manager will provide an update to Committee on progress and planning for this year's events.

Committee is requested to **NOTE** the update and provide **DIRECTION** as required.

#### 9 TOWN MAYOR'S EVENTS (ATTACHMENT C)

The PA to the Town Clerk and Town Mayor will provide an update to Committee in respect of the Town Mayor's Carol Service, The Christmas OAPs lunch at the Civic Hall, Tea with the Town Mayor and the Town Mayor's awards.

## 10 OTHER UPDATES

Committee to receive updates in relation to other initiatives and relevant matters, including the Louisa Morrison Memorial, Remembrance Services, Pantomime and any other relevant matters

Committee is requested to **CONSIDER** the updates and **DECIDE** what actions are required.

## 11 DATE, TIME AND VENUE OF NEXT MEETING

Projects & Initiatives Committee, 6.30 pm, Tuesday 12th December, venue TBA.

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*In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are welcome to attend the meeting. Members of the public will only be permitted to speak at the beginning of the meeting during Public Question Time.*