



Stanley Town Council

NOTICE OF MEETING

I hereby give notice that an Ordinary meeting of Stanley Town Council will be held on Tuesday, the 27th June 2017 at 6.30 pm at Stanley Civic Hall, Front Street, Stanley, DH9 0NA.

TO ALL MEMBERS of STANLEY TOWN COUNCIL

B Nair (Town Mayor)	T Armstrong	D Carmichael	L Christie	J Clark
G Graham (Deputy TM)	H Clark	A Clegg	M Davinson	C Hampson
C Marshall	D Marshall	J McMahon	J Nicholson	J Pallas
J Stephenson	L Timbey	D Tully	J Tully	G Wilkinson

You are hereby summoned to attend an **ORDINARY MEETING** of **Stanley Town Council** to be held in **Stanley Civic Hall**, on **Tuesday the 27th June 2017 at 18.30** in order to transact the following business:

Yours sincerely,

Alan Shaw
Town Clerk
20th June 2017

Please turn off all mobile phones or set to silent mode
Please refer to the Policy for recording proceedings

A G E N D A

1 APOLOGIES FOR ABSENCE

To **RECEIVE** any apologies and reasons for absence.

2 DECLARATIONS OF INTEREST

Members are invited to **DECLARE** disclosable pecuniary interests and other interests, along with the nature of those interests, in relation to any item on this agenda.

3 PROCEDURAL AND APPROPRIATE ANNOUNCEMENTS FROM THE CHAIR

To **RECEIVE** any announcements from the Chair or Town Clerk.

4 PUBLIC PARTICIPATION

An adjournment will be allowed at the direction of the Chairman to allow for public comment and response in relation to items on this agenda or to consider written questions from the public submitted in advance of the meeting (*Individuals will be permitted a maximum of three minutes each. Total time for this session is limited to fifteen minutes*).

5 CONFIRMATION OF COUNCIL MINUTES

To **APPROVE** as a correct record and sign the minutes of the following meeting:

16th May 2017	Annual Meeting	(ATTACHMENT A)
30th August 2017	Planning Committee*	(ATTACHMENT B)

* Following Amendment to the Constitution at the Annual Meeting held on 16th May 2017, Planning matters are now dealt with by Full Council sitting as a Committee

6 MINUTES OF OTHER MEETINGS

To **RECEIVE** the minutes of the following meetings:

13th June 2017	Projects & Initiatives Committee	(ATTACHMENT C)
14th June 2017	Finance & Governance Committee	(ATTACHMENT D)

7 RECOMMENDATIONS OF COMMITTEE MEETINGS

The following **RECOMMENDATIONS** of Committee meetings held since the last Ordinary Council meeting in April 2017 require consideration by Full Council:

(a) PROJECTS & INITIATIVES

At a meeting held on 13th June 2017, the Projects and Initiatives Committee made the following **RECOMMENDATIONS** to Council:

- (i) **Citizen's Advice** - Committee **RECOMMENDS** that the funding applied for be awarded to CAB in the current year to enable the service to continue and that the Town Council engages with service providers to bring forward options for the future provision of advice services in the Town.
- (ii) **Tractors** - Committee **RECOMMENDS** that Council should donate the two tractors which are surplus to the Council's requirements to Beamish FC and Annfield Plain FC to support these community sports clubs.
- (iii) **Review of Current Initiatives** - Committee **RECOMMENDS** that an Extra-Ordinary meeting of Council should be scheduled to consider medium term planning in detail.
- (iv) **Louisa Morrison Memorial** - Committee **RECOMMEND** that the Town Clerk should liaise with the church to get the memorial secured, removed and stored. More time should be spent with the Community to determine the best location for the memorial. Schools could be asked to participate in a heritage project.

Decisions of Committee

- (v) **War Memorial** - Committee appointed Cllr Clegg, Graham and Davinson to the steering group and asked them to identify whether there was public support for the building of the memorial and whether it would represent value for money and report back to the Committee.
- (vi) **Play in the Park** - Committee reviewed the costings for the Play in the Park programme and decided to cancel two of the events at Parks that had two events scheduled in order to keep the project within budget.

(a) **FINANCE & GOVERNANCE**

At a meeting held on 14th June 2017, the Finance & Governance Committee made the following **RECOMMENDATIONS** to Council:

- (i) **Protocol on the use of Council Facilities and Resources by Councillors**
Committee **RECOMMENDS** that the draft policy as presented be adopted by Council. **(ATTACHMENT E)**

Council is requested to **CONSIDER** the **RECOMMENDATIONS** from Committees and **DECIDE** what to do.

8 **MICHAEL HEAVISIDE COMMEMORATIVE STONE** **(ATTACHMENT F)**

As part of the centenary events for Michael Heaviside's homecoming, a memorial stone will be placed in Craghead at Millennium Green. Durham County Council has requested the Town Council to consider taking responsibility for maintenance of the stone after its unveiling on 12th July 2017.

The attachment gives information about the stone.

Council is requested to **CONSIDER** this matter and **DECIDE** what to do.

9 **ASSET TRANSFER**

(i) **Annfield Plain Community Room**

The Council has now taken responsibility for the Community Room following the signing off of the tenancy at will. A longer lease is being prepared by DCC at present and will be put to Council for approval in due course.

The building does not at present have any signage and the Town Clerk is proposing that a building sign be provided from the publicity budget. The location would also be very good for a community notice board as it has direct street frontage but there is no budget for provision of this in the current budget.

Council is requested to **CONSIDER** this matter and **DECIDE** what to do.

RECOMMENDATION: Authority to be granted to obtain building signage to promote both the availability of the building and the Town Council in the locality.

Community Notice boards to be considered across the area in the next budget setting process, local ward members may consider local boards as a member's initiative matter.

(ii) **Council Offices**

The Town Clerk has been following up with DCC in relation to progress. The Clerk has been informed that the assets team have now signed off the sale and passed the disposal to the Legal Team within DCC. We are advised that they expect draft contracts to be issued to our solicitor in the week commencing 26th June 2017.

On this basis, the Town Clerk has instructed BDN Ltd to undertake the full building survey and this is due to take place in the week commencing 4th July 2017. The preliminary forms for application to the Public Works Loan Board are also being prepared for consideration by Council at the July meeting.

RECOMMENDATION: Following receipt of the full building survey, Council should consider the report in detail and its recommendations and approve a delivery plan (having regard to the business plan which formed the Council's bid to acquire the building) which can then be monitored by either Council, Projects Committee or a specific sub-Committee established for this project.

10 DATE, TIME AND VENUE OF NEXT MEETING

Tuesday 25th July 2017, 6.30 pm, Stanley Civic Hall

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are welcome to attend the meeting. Members of the public will only be permitted to speak at the beginning of the meeting during Public Question Time.