

MINUTES of the ORDINARY MEETING OF STANLEY TOWN COUNCIL

Held at The Venue, Stanley on Tuesday 19th July 2016 at 6.30pm

PRESENT: J Nicholson* A Clegg G Graham C Thompson
 W Nixon T Davinson (18:33) R Harrison D Tully
 D Mills D Walker R Ferris L Marshall
 B Nair M Wilkinson

*Chairman

OFFICERS: Alan Shaw (Town Clerk)
 Nicola James (PA to the Town Clerk)
 Derek Shingleton (Finance Manager)

IN ATTENDANCE: 5 members of the public

ABSENT: Cllr C McKee

95 APOLOGIES FOR ABSENCE

Apologies received from Cllrs D McMahon, C Bell, L Elliott, D Marshall and J Charlton were accepted by Council.

96 DECLARATIONS OF INTEREST

Cllrs C Thompson and D Tully declared an interest in Tanfield Lea Partnership.

97 PROCEDURAL AND APPROPRIATE ANNOUNCEMENTS FROM THE CHAIRMAN

The Clerk reminded members that they must wait to be recognised by the Chair before speaking.
 The Chair Members waived the requirement for Members to stand whilst speaking due to the heat.
 Nobody was recording the meeting.

98 PUBLIC PARTICIPATION

Simon Green - The Fringe Photographer
 Simon expressed his thanks for the opportunity to work with the Town Council on The Fringe.

Michelle Kindleysides - Dementia Friendly Communities
 Michelle introduced Members to the Dementia Friendly Communities Alzheimer's Society initiative. Members agreed that it would be a good idea for Civic Hall staff to undertake some Dementia Awareness training.

99 CONFIRMATION OF COUNCIL MINUTES

It was proposed by Cllr L Marshall, seconded by Cllr B Nair and **RESOLVED** that the minutes of the Full Council Meeting held on 21st June 2016 be approved as a correct record and signed by the Chair.

It was proposed by Cllr R Harrison, seconded by Cllr G Graham and **RESOLVED** that the minutes of the Extraordinary Meeting held on 5th July 2016 be approved as a correct record and signed by the Chair.

100 **MINUTES OF COMMITTEE MEETINGS**

It was **RESOLVED** that the minutes of the Finance and General Purposes Committee held on 5th July 2016 be **RECEIVED** by Council.

101 **ACCOUNTS FOR PAYMENT AND BANK RECONCILIATION**

It was proposed by Cllr R Harrison, seconded by Cllr A Clegg and **RESOLVED** that the payment of accounts of June 2016 be **APPROVED** and that the bank reconciliation be noted.

102 **BUDGETARY CONTROL**

Members considered the budgetary control report prepared by the Finance Manager and it was **RESOLVED** that no further action was required.

Cllr D Walker requested that a profit and loss account for the Coffee Shop be provided at the next Full Council.

103 **MEMBERS INITIATIVE FUND**

Members **NOTED** the MIF payments report from the Town Clerk and **DECIDED** no action was required.

It was proposed by Cllr W Nixon, seconded by Cllr A Clegg and **RESOLVED** that the amendments to the MIF policy be **APPROVED** and that the policy as adopted be adhered to. Members **APPROVED** the following changes to the policy:

- (i) No funding should be granted retrospectively;
- (ii) All MIFs must be submitted by the end of February and no further payments will be made under the MIF scheme until the next financial year to avoid accounting problems experienced with MIFs being submitted too late to be processed in the correct financial year.
- (iii) MIFs must be resolved within 3 weeks of submission.
- (iv) Amendments to paragraph 3.6 in the policy - to give the Clerk or the Chairman the discretion to refer an application to Full Council in instances where the 'benefit' to Stanley is ambiguous.

104 **STREET TRADING**

It was proposed by Cllr D Mills, seconded by Cllr R Harrison and **RESOLVED** that Members give the Town Clerk authority to lobby DCC on it's behalf for the prohibition on street trading to be lifted in Front Street and for a delegation to be

made to the Town Council to permit us to authorise our own traders for events we have organised and have cleared through SAG.

105 REQUESTS FOR FUNDING

Oxhill Youth Club

It was proposed by Cllr D Walker, seconded by Cllr D Mills and **RESOLVED** that the Town Council will decline to fund the Oxhill Youth Club Pantomine. The Council already provides facilities at the Civic Hall at a heavily discounted rate.

Ball Hockey MIF

It was **RESOLVED** that Council will not fund this MIF application.

Tanfield Lea Partnership

It was proposed by Cllr D Mills, seconded by Cllr R Harrison and **RESOLVED** that £1000 be granted to Tanfield Lea Partnership from the Communications and Events Fun Days budget for their Childrens Fun Day.

North East Horticultural Society

Cllr Joan Nicholson declared an interest.

It was proposed by Cllr D Walker, seconded by Cllr D Mills and **RESOLVED** that the Town Clerk request and examine further information and accounts from the North East Horticultural Society before the Council will release funds the event.

106 USE OF PERSONAL MOBILE PHONES (STAFF)

It was proposed by Cllr R Harrison, seconded by Cllr G Graham and **RESOLVED** that the Council will make a £10 contribution per month to each member of staff using their personal devices for work purposes.

107 CHRISTMAS SHUTDOWN

Members **RESOLVED** that the Christmas shutdown period for the office staff would be as follows:

Friday 23 December	Close at 12:30pm (staff to use half day holiday or TOIL)
Monday 26 December	Closed BANK HOLIDAY
Tuesday 27 December	Closed BANK HOLIDAY
Wednesday 28 December	Closed EXTRA STATUTORY DAY
Thursday 29 December	Closed EXTRA STATUTORY DAY
Friday 30 December	Closed PAID HOLIDAY GRANTED BY COUNCIL
Monday 2 January	Closed BANK HOLIDAY
Tuesday 3 January	Reopen

108 EXCLUSION OF PRESS AND PUBLIC

Council **RESOLVED** that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

*Justification for excluding the public and press from consideration of the following item:
Consideration of awards to members of the public. To protect privacy of those individuals.*

109 CHAIRMAN'S AWARDS

Members **RESOLVED** that the nominations put forward be approved.

110 DATE, TIME AND VENUE OF NEXT MEETING

Tuesday 20th September 2016, 18:30 at Stanley Civic Hall

MINUTES of the EXTRA-ORDINARY MEETING OF STANLEY TOWN COUNCIL
Held at Stanley Civic Hall, Front Street, Stanley on Thursday 28th July 2016 at 1.00pm

PRESENT: J Nicholson* A Clegg G Graham W Nixon
R Harrison C Bell L Elliott D Marshall
D Mills D Walker R Ferris L Marshall
M Wilkinson

*Chairman

OFFICERS: Nicola James (PA to the Town Clerk)

IN ATTENDANCE:

111 APOLOGIES FOR ABSENCE

Apologies received from Cllrs D McMahon, D Tully and J Charlton were accepted by Council.

Cllrs T Davinson, C McKee, C Thompson and B Nair were absent.

112 DECLARATIONS OF INTEREST

None.

113 PROCEDURAL AND APPROPRIATE ANNOUNCEMENTS FROM THE CHAIRMAN

None.

114 PUBLIC PARTICIPATION

There were no members of the public in attendance at this meeting.

115 EXCLUSION OF PRESS AND PUBLIC*

*Members recording the proceedings stopped at this point.

Council **RESOLVED** that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

*Justification for excluding the public and press from consideration of the following item:
Staffing Matter.*

116 AUTHORITY TO RECRUIT

Following a discussion, it was proposed by Cllr L Marshall, seconded by Cllr D Mills and **RESOLVED** that the Town Clerk be granted authority to recruit a replacement Community Services Officer following the resignation of the current post holder.

117 **DATE, TIME AND VENUE OF NEXT MEETING**

Tuesday 20th September 2016, 18:30 at Civic Hall (Ordinary Meeting)

MINUTES of the PLANNING COMMITTEE MEETING OF STANLEY TOWN COUNCIL

Held at Stanley Civic Hall, Front Street, Stanley on Tuesday 30th August 2016 at 6.30pm

PRESENT: Cllr W Nixon* Cllr G Graham Cllr J Nicholson Cllr R Harrison
Cllr R Ferris

*Chairman

OFFICERS: Alan Shaw (Town Clerk)

OTHERS IN ATTENDANCE: 1 Members of the public

118 APOLOGIES FOR ABSENCE

Apologies received from Cllr C Thompson were accepted by the Committee

119 DECLARATIONS OF INTEREST

None.

**120 PROCEDURAL AND APPROPRIATE ANNOUNCEMENTS FROM THE
CHAIRMAN OR TOWN CLERK**

The Town Clerk noted that no one was recording this meeting.

121 PUBLIC PARTICIPATION

None.

122 CONFIRMATION OF MINUTES

It was **RESOLVED** that the Committee approve the minutes of the Planning Committee meeting held on 14th June 2016.

123 PLANNING APPLICATIONS

Committee **OBJECTED** to the proposal to remove conditions permitting late opening of the former Hibernian Club premises.

Members discussed the proposals for the former Sandhole Club in New Kyo and asked the Town Clerk to support the New Kyo partnership with arranging a meeting between interested residents and the developer to discuss the scheme in more detail.

124 DATE, TIME AND VENUE OF NEXT MEETING

To be confirmed.