



STANLEY TOWN COUNCIL

NOTICE OF MEETING

I hereby give notice that a meeting of the Communications and Events Committee of Stanley Town Council will be held on Tuesday, the 12th April 2016 at 6.30pm at Stanley Civic Hall, Front Street, Stanley, Co. Durham, DH9 0NA.

TO ALL MEMBERS of STANLEY TOWN COUNCIL COMMUNICATIONS AND EVENTS COMMITTEE

D Mills (Chair)
R Harrison

M Wilkinson
D McMahon

L Marshall
J. Nicholson*

C Bell
W. Nixon*

D Tully

*ex-officio

You are hereby summoned to attend a meeting of the **Communications and Events Committee** of **Stanley Town Council** to be held in **Stanley Civic Hall, Front Street, Stanley**, on **Tuesday the 12th April 2016 at 18.30** in order to transact the following business:

Yours sincerely,

Alan Shaw
Town Clerk
6th April 2016

Please turn off all mobile phones or set to silent mode
Please refer to the Policy for recording proceedings

A G E N D A

1 APOLOGIES FOR ABSENCE

To **RECEIVE** any apologies and reasons for absence.

2 DECLARATIONS OF INTEREST

Members are invited to **DECLARE** disclosable pecuniary interests and other interests, along with the nature of those interests, in relation to any item on this agenda.

3 PROCEDURAL AND APPROPRIATE ANNOUNCEMENTS FROM THE CHAIR

To **RECEIVE** announcements from the Chair or Town Clerk.

4 PUBLIC PARTICIPATION

An adjournment will be allowed at the direction of the Chairman to allow for public comment and response in relation to items on this agenda or to consider written questions from the public submitted in advance of the meeting (*Individuals will be permitted a maximum of three minutes each. Total time for this session is limited to fifteen minutes*).

5 CONFIRMATION OF MINUTES (ATTACHMENT A)

To **APPROVE** as a correct record and sign the minutes of the Finance & General Purposes Committee meeting held on 8th March 2016.

6 WORKING GROUP UPDATES (ATTACHMENT B)

Members to consider updates in relation to the following events:

- Brass Festival - report attached (ATTACHMENT B)
- Christmas Events
- Stanley Fringe
- Armed Forces Day
- Play in the Park Days
- Community Fun Days
- Stanley Family Cycle
- Moria Con 2
- Community Radio

There will be an opportunity for officers or members to give any updates in relation to activities or initiatives not listed above during consideration of this item.

7 COMMUNITY CONSULTATION (ATTACHMENT C)

The results of the consultation survey were considered by Council at the Ordinary Council meeting held on 22nd March 2016.

The Clerk has begun working through the issues identified by residents as priorities and drafted some options to be considered by Council.

Committee is requested to **CONSIDER** this matter and make **RECOMMENDATIONS** to Council about how to proceed with the process.

8 PLAY IN THE PARK REVIEW (ATTACHMENT D)

The first Play in the Park event was held in South Moor Memorial Park on Friday 1st April.

The event comprised funfair rides, catering and ice cream van, some 'make' activity, crime prevention/ dog chipping, face painting and some organised play. There was also a decorated 'fairy tree' by Katie Reay-Robertson. Some additional planned activities (skittles etc were cancelled close to the day by the suppliers.)

The event was only advertised the week before due to delays in obtaining approval from SAG. Posters in local businesses and Facebook/ STC Website was used for promotion.

Analysis

Attendance - The attendance at the event was good. In spite of the limited time available for promotion, there was a steady flow of families throughout the morning. We did not take a headcount but the attendance was in the hundreds and exceeded expectations, taking into account the limited promotion and the cold weather on the day.

Rides - The rides were £2 each. We were given 100 free ride tickets to distribute but these went quickly due to the positive attendance. We have received the most negative feedback about this aspect of the event. To make the rides cheaper for residents we would need to pay the showmen. At £2 per ride, the rides are free (to STC) and we actually take some money to offset the costs of staging the rest of the event.

Catering - No complaints about the catering and the traders appeared to be doing well during the day.

Activities - This is the aspect that needs improvement. We had Groundworks with some play equipment and there were two 'make' activities for younger children. We need to improve the offer in this area, and consider some activities aimed at older children, perhaps archery, football coaching, circus skills workshops.

Conclusion - I believe this event has demonstrated there is an appetite for local events of this type and that we can deliver them at low cost. The exact offer needs to be improved to offer more activities and something for older children, however as a first event I would say the event was a success.

Members are requested to **CONSIDER** this matter and **DECIDE** what to do.

9 FUNDING REQUEST (ATTACHMENT E)

A request for funding has been received from Craghead Village Hall. They are requesting £1000 from the Community Fun Days budget to support an event they are planning at the Village Hall.

The Clerk believes that the Village Hall has formed the impression that it does not need to fill in a funding request, which is why there is no form attached.

Members are requested to **CONSIDER** this matter and **DECIDE** whether:

- (i) They support the principle of funding outside events from this budget, and
- (ii) If they are satisfied with the details provided as an application.

10 DATE, TIME AND VENUE OF NEXT MEETING

Tuesday, 10th May 2016, 18.30 at the Civic Hall

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are welcome to attend the meeting. Members of the public will only be permitted to speak at the beginning of the meeting during Public Question Time.