



STANLEY TOWN COUNCIL

NOTICE OF MEETING

I hereby give notice that a meeting of the Crime & Community Safety Committee of Stanley Town Council will be held on Wednesday, the 6th April 2016 at 6.30pm at Stanley Civic Hall.

TO ALL MEMBERS of STANLEY TOWN COUNCIL CRIME & COMMUNITY SAFETY COMMITTEE

C. Bell (Chair) C. Thompson D. Walker J. Charlton L. Elliott
G. Graham R. Ferris J. Nicholson* W. Nixon*

*ex-officio

You are hereby summoned to attend a meeting of the **Crime & Community Safety Committee** of **Stanley Town Council** to be held in **Stanley Civic Hall** on **Wednesday the 6th April 2016 at 18.30** in order to transact the following business:

Yours sincerely,

Alan Shaw
Town Clerk
31st March 2016

Please turn off all mobile phones or set to silent mode
Please refer to the Policy for recording proceedings

A G E N D A

1 APOLOGIES FOR ABSENCE

To **RECEIVE** any apologies and reasons for absence.

2 DECLARATIONS OF INTEREST

Members are invited to **DECLARE** disclosable pecuniary interests and other interests, along with the nature of those interests, in relation to any item on this agenda.

3 PROCEDURAL AND APPROPRIATE ANNOUNCEMENTS FROM THE CHAIR

To **RECEIVE** announcements from the Chair or Town Clerk.

4 PUBLIC PARTICIPATION

An adjournment will be allowed at the direction of the Chairman to allow for public comment and response in relation to items on this agenda or to consider written questions from the public submitted in advance of the meeting (*Individuals will be permitted a maximum of three minutes each. Total time for this session is limited to fifteen minutes*).

5 CONFIRMATION OF MINUTES (ATTACHMENT A)

To **APPROVE** as a correct record and sign the minutes of the Crime & Community Safety Meeting Committee meeting held on 3rd February 2016.

6 COMMUNITY ENGAGEMENT

The Town Clerk has been contacted by Stanley Police, who are exploring different ways of engaging with residents in the Stanley area in a positive way. PS Emma Kay from Catchgate Policing team will outline the proposal to Members.

Committee is requested to **CONSIDER** this matter and **DECIDE** what to do.

7 BLOOMING GOOD FUN

This year's 'Blooming Good Fun' competition was launched on 16th March 2016. A page has been created on the Council's website containing entry forms and a clickable banner to that page placed on the Council Home Page. We have also placed 3 full size banners on the roundabouts and the Civic Hall to promote the Competition.

The Community Development Manager will provide an update to Members about the competition.

Committee is requested to **CONSIDER** this matter and **DECIDE** what to do.

8 DURHAM MONEY ADVICE (ATTACHMENT B)

An application for funding has been received from Durham Money Advice. The Chair has requested that this item be considered by Committee prior to consideration by Full Council. The application will also be put forward for consideration by the Finance Committee when they meet on 13th April 2016.

The Town Clerk has requested that the applicant provides a copy of the last set of audited accounts and/ or a detailed breakdown of the total income and expenditure in the current year to date, a projected budget for 2016/17, and details of other sources of funding so that members can understand what exactly they are being asked to fund and how else the service is funded.

In respect of the funding for salaries, the Clerk has asked whether the intention is to part or fully fund these posts with grant funding from STC. If this information is received prior to the meeting it will be tabled/ circulated to Members.

Committee is requested to **CONSIDER** this matter and **DECIDE** what to do.

Note: There is no provision for this in the Council's budget. The revenue budget for 2015/16 is underspent by approximately £30,000, however the Town Clerk had intended to **RECOMMEND** that this amount was set aside in an earmarked reserve to offset election costs.

9 WINTER MAINTENANCE

An update will be provided by the Community Development Manager.

Committee is requested to **CONSIDER** this matter and **DECIDE** what to do.

10 UPDATES FROM PARTNERS

An opportunity will for Committee to discuss and consider any updates provided by partner organisations.

A verbal update will be provided in relation to the PACT House.

Committee is requested to **CONSIDER** this matter and **DECIDE** if any action is required in response.

11 MINI POLICE

(ATTACHMENT C)

An application for funding has been received from PC Craig Johnson from Durham Constabulary. PC Johnson has requested that Council provides £7,000 of funding towards the provision of a Mini-Bus for the Mini-Police project. A breakdown of costs is attached.

Committee is requested to **CONSIDER** this matter and **DECIDE** what to do.

Note: There is no provision for this in the Council's budget. The revenue budget for 2015/16 is underspent by approximately £30,000, however the Town Clerk had intended to **RECOMMEND** that this amount was set aside in an earmarked reserve to offset election costs.

12 DOG BAGS

(ATTACHMENT D)

Cllr Nixon has requested that the current locations for dog bag distribution be reviewed. The current list of outlets is attached for information.

Committee is requested to **CONSIDER** this matter and **DECIDE** what to do.

13 TERMS OF REFERENCE

The Constitution of the Council (which includes the Terms of Reference and delegations of authority for all Standing Committees) is approved by Council each year at the Annual General Meeting held in May.

The current terms of reference are as follows:

- CCS1 – Crime and Community Safety Committee (a Standing Committee) shall comprise up to a maximum of ten Members and, in addition, to include the Chair and Vice-Chair of the Council.
- CCS2 – The Committee shall meet monthly, or as otherwise determined by the Committee at the beginning of the civic year, and as and when required at the discretion of the Chair of the Committee to consider any urgent items.
- CCS3 - The quorum shall be three Members.
- CCS4 - The Committee is delegated with authority to pursue the following role and functions:
- a) To keep under review the safety of the community within the Town Council area, and make recommendations to the Council on any matters involving community safety;
 - b) To consider and develop initiatives involving the Council's partners aimed at reducing crime and helping make the community feel more secure;
 - c) To review the issue of anti-social behaviour, particularly among the youth of the community, and consider how this may be addressed;
 - d) To monitor and review arrangements relating to environmental issues, such as dog fouling, litter etc., with a view to developing initiatives to address the situation;
 - e) To receive regular updates from DCC and Groundwork, or any other appropriate organisation, on the performance of any contracts in place for the delivery of services;
 - f) To consider how systems may be introduced to measure the effectiveness of the enhanced services;
 - g) To consider and make recommendations on how the community may be educated and informed on issues concerning the environment, crime and community safety;
 - h) To create an effective partnership with other agencies involved in matters relating to the remit of the Committee;
 - i) To submit to the Finance and General Purposes Committee bids for funds as part of the annual budget process;
 - j) To administer an agreed, delegated budget for the pursuit of the above activities, subject to compliance with Financial Regulations and Standing Orders.

Committee is requested to **REVIEW** the terms of reference of the Committee and make **RECOMMENDATIONS** to Council if changes are required.

RECOMMENDATION

- (i) Amend paragraph CCS2 in respect of the schedule of meetings, i.e:

‘CCS2 – The Committee shall meet a minimum of five times a year and otherwise as required at the discretion of the Chair of the Committee. In addition, any two members of the Committee may convene a meeting of the Committee if the Chairman does not or refuses to within 7 days of a written request for a meeting to be called.’
- (ii) Delete paragraph CCS4 (e) as it is no longer necessary; and

-
- (iii) Amend paragraph CCS4 (f) (enhanced services), i.e:
- ‘f) To monitor the performance of any environmental improvement contracts and make recommendations to Council to improve their effectiveness ’

14 DATE, TIME AND VENUE OF NEXT MEETING

Wednesday, 4th May 2016, 18.30 at the Civic Hall

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are welcome to attend the meeting. Members of the public will only be permitted to speak at the beginning of the meeting during Public Question Time.