

MINUTES of the ORDINARY MEETING OF STANLEY TOWN COUNCIL

Held at Stanley Civic Hall, Front Street, Stanley on Tuesday 27th June 2017 at 6.30pm

PRESENT:

| | | | |
|----------------|-------------|--------------|--------------|
| B Nair* | G Graham | J Stephenson | T Armstrong |
| H Clark | D Marshall | L Timbey | D Carmichael |
| A Clegg | J McMahon | D Tully | L Christie |
| M Davinson | J Nicholson | J Tully | J Clark |
| C Hampson | J Pallas | G Wilkinson | |

*Town Mayor

OFFICERS: Alan Shaw (Town Clerk)
 Nicola James (PA to the Town Clerk)
 James Harper (Community Development Manager)

IN ATTENDANCE: 7 members of the public + Neil Bradbury

39 APOLOGIES FOR ABSENCE

Apologies received from Cllr C Marshall were accepted by Council.

40 DECLARATIONS OF INTEREST

Cllr M Davinson declared a non pecuniary interest in item 8 as he is working closely with Daniel O'Brien from the AAP on the Heavside Commemoration.

41 PROCEDURAL AND APPROPRIATE ANNOUNCEMENTS FROM THE CHAIRMAN

The Clerk reminded Members not to speak until they have been recognised by the Town Mayor, and to stand when speaking.

The Clerk noted that no persons present were recording the meeting, however STC were broadcasting the meeting on Facebook.

The Clerk reminded Members of the training session on Saturday at 9:30 at the Venue, and also read out an invitation from John Ullathorne to a Road Safety event at North Durham Academy on Friday 30th June.

The Town Mayor advised Council that Cllr C Marshall had stood down from the Finance & Governance Committee and would be replaced by Cllr D Carmichael.

42 PUBLIC PARTICIPATION

There were no questions from any public in attendance and no written questions were submitted prior to the meeting.

43 CONFIRMATION OF COUNCIL MINUTES

It was proposed by Cllr A Clegg, seconded by Cllr L Christie and **RESOLVED** that the Council **APPROVE** the minutes of the Annual Meeting held on 16th May 2017 as a correct record.

It was proposed by Cllr A Clegg, seconded by Cllr J Nicholson and **RESOLVED** that the minutes of the Planning Committee held on 30th August 2016 be **APPROVED** as a correct record.

44 **MINUTES OF OTHER MEETINGS**

It was proposed by Cllr L Christie, seconded by Cllr C Hampson and **RESOLVED** that the minutes of the Projects & Initiatives Meeting held on 13th June 2017 **RECEIVED** by Council.

It was proposed by Cllr D Marshall, seconded by Cllr L Timbey and **RESOLVED** that the minutes of the Finance & Governance Meeting held on 14th June 2017 **RECEIVED** by Council.

45 **RECOMMENDATIONS OF COMMITTEE MEETINGS**

(a) PROJECTS & INITIATIVES

- (i) **Citizens Advice** - Following a discussion and a majority vote of support, it was **RESOLVED** that the £37,532 funding requested be provided to the CAB.
- (ii) **Tractors** - Following a unanimous vote from Members it was **RESOLVED** that the two surplus tractors be donated to Beamish FC and Annfield Plain FC.
- (iii) **Review of Current Initiatives** - Following a unanimous vote from Members it was **RESOLVED** that an extra-ordinary meeting of Council be schedules to consider medium term planning in detail.
- (iv) **Louisa Morrison Memorial** - Following a unanimous vote from Members it was **RESOLVED** that the stone should be kept safe to make sure nothing happens with it and that further consultation with the residents be carried out.

Decisions of Committee - Members were informed that:

- (v) **War Memorial** - Committee appointed Cllr Clegg, Graham and Davinson to the steering group and asked them to identify whether there was public support for the building of the memorial and whether it would represent value for money and report back to the Committee.
- (vi) **Play in the Park** - Committee reviewed the costings for the Play in the Park programme and decided to cancel two of the events at Parks that had two events scheduled in order to keep the project within budget.

(b) FINANCE & GOVERNANCE

- (i) **Protocol on the use of Council Facilities and Resources by Councillors** - It was proposed by Cllr L Timbey, seconded by Cllr T Armstrong and **RESOLVED** that Council adopt the policy.

46 **MICHAEL HEAVISIDE COMMEMORATIVE STONE**

Following a discussion and a unanimous vote in favour, it was **RESOLVED** that the Town Council will take on responsibility for maintenance of the stone after its unveiling on 12th July.

47 **ASSET TRANSFER**

- (i) **Annfield Plain Community Room** - Members were asked to provide signage for the building and consider a community notice board in the next budget setting process. It was **RESOLVED** that Cllr J Nicholson will use her MIF to pay for the signage outside of the Community Room.
- (ii) **Council Offices** - Following a discussion and a unanimous vote in favour, it was **RESOLVED** that a Steering Group be established to consider the survey in detail and report back to Council. The Steering Group will consist of Cllrs Stephenson, Pallas, D Marshall, L Timbey and Nair.

48 **DATE, TIME AND VENUE OF NEXT MEETING**

Tuesday 25th July 2017, 6:30pm, Civic Hall Stanley.

MINUTES of the **PROJECTS AND INITIATIVES COMMITTEE MEETING OF STANLEY TOWN COUNCIL** held at Stanley Civic Hall, Front Street, Stanley on Tuesday 18th July 2017 at 6.30pm

PRESENT: Cllr J Pallas* Cllr J McMahon Cllr C Hampson Cllr A Clegg
Cllr L Christie Cllr J Tully Cllr G Wilkinson Cllr B Nair
Cllr G Graham

*Chairman

OFFICERS: Alan Shaw (Town Clerk)
Nicola James (PA to the Town Clerk)

IN ATTENDANCE: Sgt Dave Clarke, John Ullathorne, Cllrs D Marshall, L Timbey, J Nicholson & D Tully, 2 Members of the Public

49 APOLOGIES FOR ABSENCE

Apologies received from Cllrs T Armstrong (work), C Marshall (holiday), J Clark (accident) were accepted by the committee.

50 DECLARATIONS OF INTEREST

None.

51 PROCEDURAL AND APPROPRIATE ANNOUNCEMENTS FROM THE CHAIRMAN OR TOWN CLERK

No one in attendance was recording the meeting.

The Town Clerk reminded everyone present to either switch their mobile phones off or set them to silent.

The Town Clerk also reminded members of the Youth Provision meeting scheduled for 12:30 on Thursday 20th July.

52 PUBLIC PARTICIPATION

Billy Nixon provided members with some information regarding the Morrison Pit Memorial which will be discussed under Item 7. He stated that of 22 of the names on the memorial, 10 of the men were from New Kyo, Annfield Plain & Catchgate. The other 12 names were from the South Moor, to Tanfield areas and in between. The memorial was designed by Rev'd Geoff Laws who was the Vicar of Annfield Plain. He said that the memorial should remain in the area it resides at the moment. If the church wasn't closing this discussion wouldn't take place. No one in the last 10 years has declared the need for it to be moved to another area. The Town Mayor thanked Mr Nixon for his contribution.

53 CONFIRMATION OF MINUTES

Members **APPROVED** the minutes of the meeting held on 13th June 2017.

54 REVIEW OF PROJECTS

Crime Prevention £7000 - Members noted the update from the Clerk that no crime prevention projects had been put forward for consideration so far. PS Clarke advised the Committee that he had some information concerning crime prevention and awareness training for secondary school children which he would circulate to members for consideration.

Police Cars £7000 - It was proposed by Cllr B Nair, seconded by Cllr A Clegg and **RESOLVED** that a separate meeting to discuss the police cars and neighbourhood wardens with Sgt Dave Clarke be arranged and recommendations be brought back to Committee.

Mini Police £4400 - Members noted the update from the Clerk that nothing had been actioned. Members **RESOLVED** to hold the money in the budget until contact had been made with Craig Johnson to discuss which schools want to join the project.

Road Safety Initiatives £3000 - It was proposed by Cllr B Nair, seconded by Cllr A Clegg and **RESOLVED** that a specific meeting be set up with John Ullathorne and Sgt Dave Clarke to discuss the progression of the project.

Defibrillators £2000 - It was proposed by Cllr G Graham, seconded by Cllr C Hampson and **RESOLVED** that a defibrillator be placed outside of Stanley Police Station.

Music Festival £5000 - Committee will **RECOMMEND** that this budget is not required and should be clawed back.

Christmas Festival £10,000 - It was proposed by Cllr B Nair, seconded by Cllr L Christie and **RESOLVED** that the Town Clerk write a specification for the Christmas Festival and bring it back to Committee to approve. Once approved, the Council should put the specification out to tender.

WWI Commemoration £5000 - Committee will **RECOMMEND** that this budget is not required and should be clawed back.

Older People's Entertainment £1000 - Members requested for Fool's Gold to be booked in to provide entertainment at the Care Homes in Stanley. Feedback from the Care Homes should be requested.

Blue Plaque Scheme £1200 - Members agreed to continue with this project.

Heritage Projects £5825 - This budget should be retained.

West Stanley Memorial £400 - This budget should be retained.

Christmas Decorations £23,000 - The following Members are to form a Working Group to look at the Christmas Lights issue - Cllr B Nair, A Clegg, J Tully, L Timbey, D Marshall, J Nicholson & J McMahon.

55 **PARTNER/ PROJECT UPDATES**

(i) Durham Money Advice

Performance statistics were provided to members for information.

(ii) Louisa Morrison Miner's Memorial

It was proposed by Cllr L Christie, seconded by Cllr G Wilkinson and **RESOLVED** that Committee **RECOMMEND** that the stone remain Annfield Plain.

(iii) Groundworks Activity Report

Following an update from the Town Clerk, it was proposed by Cllr B Nair, seconded by Cllr G Graham and **RESOLVED** that the Town Council move forward discussions with Groundworks about the cessation of the service.

(iv) Any other updates

Cllr G Graham advised the Committee that he was starting a new project to create a wild flower garden at East Stanley Cemetery and he hoped that local school children would get involved with the maintenance of it.

56 **ARMED FORCES DAY FEEDBACK**

Members agreed that Armed Forces Day 2017 was a great success. The Town Clerk recommended that next year we should arrange for deckchairs to be put in front of the stage so the public could more easily enjoy the entertainment. Preparation for the 2018 event should begin as soon as possible.

57 **COMMITTEE FORWARD PLAN**

The Town Clerk asked members to **NOTE** the forward plan and start thinking about planning projects and budgets for 2018/19.

58 **DATE, TIME AND VENUE OF NEXT MEETING**

Tuesday 12th September 2017, 6.30pm, Stanley Civic Hall

MINUTES of the **FINANCE AND GOVERNANCE COMMITTEE MEETING OF STANLEY TOWN COUNCIL** held at Stanley Civic Hall, Front Street, Stanley on Wednesday 19th July 2017 at 6.00pm

PRESENT: Cllr J Stephenson* Cllr D Marshall Cllr J Pallas Cllr H Clark
Cllr D Tully Cllr B Nair

*Chairman

OFFICERS: Nicola James (PA to the Town Clerk)
Alan Shaw (Town Clerk)

IN ATTENDANCE: Cllr J Tully, 1 member of the public

59 APOLOGIES

Apologies received from Cllrs M Davinson, L Christie, D Carmichael & L Timbey were accepted by the Committee.

60 DECLARATIONS OF INTEREST

None

61 PROCEDURAL AND APPROPRIATE ANNOUNCEMENTS FROM THE CHAIRMAN OR TOWN CLERK

The Chair advised members of the death of Councillor Geoff Graham. She noted her condolences to his wife Marcelle and requested that the Committee hold a minutes silence in his memory.

The Chair moved that the meeting be closed and items to be discussed be deferred to Full Council on 25 July.

62-69 ITEMS 4 - 11 Deferred to Full Council 25th July 2017