

MINUTES of the **COMMUNICATIONS AND EVENTS COMMITTEE MEETING OF STANLEY TOWN COUNCIL** held at Stanley Civic Hall, Front Street, Stanley on Tuesday 4th October 2016 at 6.30pm

PRESENT: Cllr D Mills* Cllr M Wilkinson Cllr C Bell Cllr R Ferris
 Cllr D McMahon Cllr J Nicholson Cllr W Nixon

*Chairman

OFFICERS: Alan Shaw (Town Clerk)
 Nicola James (PA to the Town Clerk)
 Lee Brannigan (Civic Hall Events Manager)

OTHERS IN ATTENDANCE: Cllr G Graham & 7 members of the public

141 APOLOGIES FOR ABSENCE

Apologies received from Cllrs D Tully, R Harrison and D Walker were accepted by the committee.

142 DECLARATIONS OF INTEREST

Cllr C Bell declared an interest as Chairman of the Stanley Traders Association.

143 PROCEDURAL AND APPROPRIATE ANNOUNCEMENTS FROM THE CHAIRMAN OR TOWN CLERK

No one was recording the meeting.
 As the meeting was to be an open forum, the Chairman asked members of the public present to join Councillors at the meeting table.

144 PUBLIC PARTICIPATION

This item was skipped due as the meeting was an open forum.

145 CONFIRMATION OF MINUTES

Members **APPROVED** the minutes of the meeting held on 7th June 2016.

It was proposed by Cllr D McMahon, seconded by Cllr G Graham and **RESOLVED** that item 8.2 be moved up the agenda before item 6.

146 ITEM 8.2 - 2017/18 EVENTS - OPEN SESSION

The following ideas for 2017/18 events were **CONSIDERED** by the Committee:

Summer Stage School - The Events Manager discussed his proposal for a summer stage school at the Civic Hall. It was proposed by Cllr G Graham, seconded by Cllr W Nixon and **RESOLVED** that the committee **RECOMMENDS** the creation of a budget to accommodate the costs of the stage school, of around £5,500.

Alun Armstrong Theatre Performers - The Events Manager discussed his proposal for a membership group of theatre performers. It was proposed by Cllr J Nicholson, seconded by Cllr C Bell and **RESOLVED** that the committee **RECOMMENDS** the creation of a budget to accommodate the costs of £11,200.

Mini Music Festival - Cllr D McMahon proposed 2/3 music festival events at the Civic Hall. It was proposed by Cllr D McMahon, seconded by Cllr W Nixon and **RESOLVED** that the committee **RECOMMENDS** the creation of a budget of £15,000 be allocated for up to 3 festivals.

Writers Fair - Cllr D McMahon put forward a proposal for a writers fair from Bryan Irving. Members agreed that Cllr D McMahon would go back to Mr Irving and let him know that Stanley AAP might be best suited to help him with his idea.

Stanley Show - This idea came from a member of the public. Members discussed incorporating play in the park with the horticultural show, motorcycle displays, a beer tent etc. to produce one big Stanley Show. It was proposed by Cllr W Nixon, seconded by Cllr C Bell and **RESOLVED** that the committee **RECOMMENDS** the creation of a budget of £20,000 for a Stanley Show.

A Year in Stanley - This proposal was from Simon Green. Following positive feedback from the This is Stanley project, he is requesting funding to start 'A Year in Stanley'. It was proposed by Cllr J Nicholson, seconded by Cllr C Bell and **RESOLVED** that the committee **RECOMMENDS** the creation of a budget of £6,250 for this project.

Local History Project - This idea was put forward by Cllr R Harrison, to ask members of the public to put their stories of the 40s - 80s in writing to create an exhibition. This could be incorporated with Simon Green's 'A Year in Stanley' project.

Fireworks - Members discussed the options for a Stanley Firework Festival next year. It was proposed by Cllr W Nixon, seconded by Cllr M Wilkinson and **RESOLVED** that the committee **RECOMMENDS** the allocation of a budget of £15,000 for a Fireworks festival.

Fun Run - Catchgate Partnership requested STC budget for a fun run. Committee decided that Cllr J Nicholson would contact Catchgate Partnership and ask them to speak to Derwentside Running Club as they already hold a number of fun runs.

Farmers Markets - Members were all in favour of holding farmers markets as long as they were cost neutral.

Civic Hall Christmas Pantomime - Members agreed to decide whether a budget for a Pantomime be agreed in the new year after this years Pantomime has been reviewed.

Moria Con - Following the success of Moria Con in the last 2 years, it was proposed by Cllr J Nicholson, seconded by Cllr W Nixon and **RESOLVED** that a budget of £9,000 be allocated for Moria Con in 2017.

147 **REVIEW OF SUMMER EVENTS**

Members reviewed and discussed the following events:

Brass Festival - Members agreed that this was a very good event this year, however they do not wish to fund this next year as the time and date is not down to STC to decide.

Stanley Fringe - There was great feedback from the events held this year, especially for the ‘This is Stanley’ project.

Armed Forces Day - Members agreed armed forces day was a great day and will be funded next year. A larger budget will be needed.

Play in the Park Days / Community Fun Days - Members agreed these were great events, however the public noted there was not a lot for older kids. Some of the parks were not suitable for the rides etc. It was mentioned that the larger parks have bigger events and the smaller parks have smaller events and that different days be tailored to different age groups.

Moria Con 2 - Members were happy with the success of the last 2 Moria Con events and agreed to fund next years.

148 **CHRISTMAS EVENTS UPDATE**

The Events Manager updated members on the plans for Christmas:

- | | |
|----------------------|---|
| 2nd December | Old Folks Christmas party. |
| 3rd December | Lights switch on/ market/ funfair. All the lights except for the big tree will be on before then. |
| 4th December | Christmas Fayre at Civic Hall |
| 11th December | Chairman’s Carol concert |
| 13th December | Panto starts |

The Clerk asked members to consider putting Santa's Grotto in one of the wooden cabins on the market instead of using up a whole room in the Civic Hall for 2 whole weeks.

146 ITEM 8.1 - 2017/18 EVENTS

Members **RECOMMENDED** the following budgets be allocated and delegated to the Committee for 2017/18:

Budget	Amount
Christmas Festival	£20,000
Play in the Park	£20,000
Fun Days	£5,000
Remembrance Services	£400
Armed Forces Day	£5,000
Moria Con	£9,000
Older People's Entertainment	£1,000
Blue Plaque Scheme	£2,000
Christmas Decorations	£30,000
Stanley Show	£20,000
Fireworks	£15,000
Mini Music Festivals	£15,000
A Year in Stanley	£6,250
Total	£148,650

149 CIVIC HALL

Members were asked to consider the new proposed schedule of fees and charges for 2017/18. It was **RESOLVED** that all members agreed the figures put forward by the Events Manager.

150 DATE, TIME AND VENUE OF NEXT MEETING

Tuesday 10th January 2017, 18:30 at the Civic Hall