



STANLEY TOWN COUNCIL

NOTICE OF MEETING

I hereby give notice that a meeting of the Finance Committee of Stanley Town Council will be held on Wednesday, the 9th September 2015 at 6.30pm at Stanley Civic Hall, Front Street, Stanley, Co. Durham, DH9 0NA.

TO ALL MEMBERS of STANLEY TOWN COUNCIL FINANCE & GENERAL PURPOSES COMMITTEE

D. Walker (Chair)
D. Marshall
W. Nixon*

D. Tully
B. Nair

D. Mills
C. Bell

R. Harrison
J. Nicholson*

*ex-officio

You are hereby summoned to attend a meeting of the Finance Committee of Stanley Town Council to be held in Stanley Civic Hall, Front Street, Stanley, on Wednesday the 9th September 2015 at 18.30 in order to transact the following business:

Yours sincerely,

Alan Shaw
Town Clerk
1st September 2015

Please turn off all mobile phones or set to silent mode
Please refer to the Policy for recording proceedings

A G E N D A

1 APOLOGIES FOR ABSENCE

To RECEIVE any apologies and reasons for absence.

2 DECLARATIONS OF INTEREST

Members are invited to DECLARE disclosable pecuniary interests and other interests, along with the nature of those interests, in relation to any item on this agenda.

3 PROCEDURAL AND APPROPRIATE ANNOUNCEMENTS FROM THE CHAIR

To RECEIVE announcements from the Chair or Town Clerk.

4 PUBLIC PARTICIPATION

An adjournment will be allowed at the direction of the Chairman to allow for public comment and response in relation to items on this agenda or to consider written questions from the public submitted in advance of the meeting (*Individuals will be permitted a maximum of three minutes each. Total time for this session is limited to fifteen minutes*).

5 CONFIRMATION OF MINUTES (ATTACHMENT A)

To APPROVE as a correct record and sign the minutes of the Finance Committee meeting held on 15th July 2015.

6 ACCOUNTS FOR PAYMENT & BANK RECONCILIATION (ATTACHMENT B)

Statutory Basis: Accounts & Audit (England) Regulations 2011

Committee is requested to CONSIDER and APPROVE the payment of accounts for August 2015 and NOTE the Bank Reconciliation.

7 BUDGETARY CONTROL TO 31st AUGUST 2015 (ATTACHMENT C)

Statutory Basis: Accounts & Audit Regulations 2003, ss 4 & 5 (as amended by the Accounts & Audit (Amendment) (England) Regulations 2006)

Committee is requested to CONSIDER the attached financial summary to 31st August 2015 and DECIDE what to do.

8 CIVIC HALL BAR INCOME AND STOCK FIGURES (ATTACHMENT D)

A report has been prepared by the Finance Manager providing information about bar sales in the Civic Hall. Committee is requested to CONSIDER this report and DECIDE what to do.

9 CIVIC HALL BUSINESS PLAN (ATTACHMENT E)

To consider the attached business plan from the Civic Hall Manager.

10 DATE, TIME AND VENUE OF NEXT MEETING

Wednesday, 14th October 2015, 18.30 at the Civic Hall

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are welcome to attend the meeting. Members of the public will only be permitted to speak at the beginning of the meeting during Public Question Time.