

**STANLEY TOWN COUNCIL
PERSONNEL COMMITTEE**

MINUTES

MEETING: TIME: 18.30; DATE: 02.06.2015; VENUE: Stanley Civic Hall, Front Street, Stanley, DH9 0NA

PRESENT – CLLRS: R. Harrison (Chair); D. Walker; D. Mills; A. Clegg; C. Bell; M. Wilkinson; B. Nair; G. Graham; J. Nicholson.

APOLOGIES – CLLRS: L. Marshall & B. Nixon

ABSENT – CLLR R. Ferris

OFFICIALS: D. Shingleton (Acting Town Clerk) & N. James (PA to the Clerk & note Taker)

OTHERS IN ATTENDANCE: CLLRS: D. McMahon & J. Charlton

MINUTE	SUBJECT:	NOTE/S	ACTION/S
PC.01-15	Apologies	Apologies received from Cllrs L. Marshall & B. Nixon were accepted by the Committee.	
PC.02-15	Declarations of Interest	None.	
PC.03-15	Procedural and Appropriate Announcements from the Chair	The Chair asked members to raise their hand to speak and not to interrupt.	
PC.04-15	Public Participation	There were no public in attendance, and no written questions submitted before the meeting.	
PC.05-15	Minutes of the meeting held on 4 Dec 2014	It was RESOLVED that these be approved as a correct record.	
PC.06-15	Exclusion of Public and Press	It was RESOLVED that in accordance with Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council excludes the press and public on the grounds of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.	
PC.07-15	Staffing Establishment		
PC.08-15	Contracts of Employment		
PC.09-15	Staff Handbook		
PC.10-15	Training Requirements		

PC.11-15	Current Staff Issues		
PC.12-15	Date, Time and Venue of Next Meeting	To be confirmed	
	Notes taken by Nicola James (PA to the Clerk)	Minutes approved by: _____ (Chair); _____ (Date).	