



# Stanley Town Council

## NOTICE OF MEETING

I hereby give notice that an Extra Ordinary Meeting of Stanley Town Council will be held on Tuesday, the 27th October 2020 at 6.30pm via Microsoft Teams

### TO ALL MEMBERS of STANLEY TOWN COUNCIL

C Hampson (Town Mayor)	C Bell	G Binney	H Clark	J Clark	
D Marshall (Deputy TM)	A Clegg	M Davinson	J Kane	C Marshall	
J McMahon	B Nair	J Nicholson	J Pallas	J Stephenson	L Timbey
D Tully	J Tully	G Wilkinson			

You are hereby summoned to attend an **EXTRA ORDINARY MEETING** of Stanley Town Council to be held via **Microsoft Teams**, on **Tuesday the 27th October 2020 at 18.30** in order to transact the following business:

Yours sincerely,

**Carole Hampson**  
**Town Mayor Clerk**  
**20<sup>th</sup> October 2020**

Please turn off all mobile phones or set to silent mode  
Please refer to the Policy for recording proceedings

## A G E N D A

### 1 APOLOGIES FOR ABSENCE

To **RECEIVE** any apologies and reasons for absence.

### 2 DECLARATIONS OF INTEREST

Members are invited to **DECLARE** disclosable pecuniary interests and other interests, along with the nature of those interests, in relation to any item on this agenda.

### 3 MAYOR'S ANNOUNCEMENTS

To **RECEIVE** a verbal report from the Town Mayor.

### 4 LEADERS STATEMENT

---

An update on current business by the Leader of the Council, Cllr Les Timbey.

## 5 PUBLIC PARTICIPATION

An adjournment will be allowed at the direction of the Chairman to allow for public comment and response in relation to items on this agenda or to consider written questions from the public submitted in advance of the meeting (*Individuals will be permitted a maximum of three minutes each. Total time for this session is limited to fifteen minutes*).

The meeting will be livestreamed on the Stanley Town Council youtube channel, should any member of the public wish to view it.

## 6 CONFIRMATION OF MINUTES

**(i) Extra Ordinary Council** **(ATTACHMENT A)**

To **APPROVE** as a correct record and sign the minutes of the Extra - Ordinary Council meeting held on 25th February 2020.

**(ii) Ordinary Council** **(ATTACHMENT B)**

To **APPROVE** as a correct record and sign the minutes of the Ordinary Council meeting held on 25th February 2020.

**(iii) Extra Ordinary Council** **(ATTACHMENT C)**

To **APPROVE** as a correct record and sign the minutes of the Extra Ordinary Council meeting held on 1st July 2020.

**(iv) Extra Ordinary Council** **(ATTACHMENT D)**

To **APPROVE** as a correct record and sign the minutes of the Extra Ordinary Council meeting held on 28th July 2020.

## 7 COMMITTEE MINUTES **(ATTACHMENT E)**

Council to **RECEIVE** the minutes of the Finance & General Purposes Committee held on 10th March 2020.

## 8 FULL COUNCIL 24<sup>th</sup> MARCH 2020 **(ATTACHMENTS F & G)**

Due to Covid 19 and Government lockdown, it was unable to hold the proposed Council Meeting on 24<sup>th</sup> March 2020. An agenda of essential items only (**ATTACHMENT F**), was circulated to all members and approval/comments were requested via email.

All members were emailed, and 15 replies were received, there were no objections from any members replying to the proposals, and all comments were noted. Details are contained in (**ATTACHMENT G**).

---

The Council are requested to **RATIFY** the decisions made via email in regard to:

- Emergency Funding;
  - The set-up of a Community Support Fund, utilizing the Strategic Grant Fund budget and additional funds from events being cancelled throughout the summer, to fund community services and support community groups and buildings to ensure their sustainability through the crisis.
- Measures taken re Covid 19;
  - Measures taken around staffing, Civic Hall and Town Council Events
- Delegations of Authority;
  - Delegated Authority round management of Council business in the absence of full Council meetings.
- Staffing matter.
  - Timeline and process regarding the recruitment to the Town Clerk position

More detailed information regarding the Covid 19 response and Community Support Grants is outlined in item 10 (**ATTACHMENT H**) of this agenda.

## 9 SCHEDULE OF MEETINGS

It is the intention, with the reintroduction of Council meetings to revert to the original scheduling of the meetings. All meetings are to be held at 18:30, with:

- Finance and General Purposes, 2nd Tuesday of the month
- Full Council, 4th Tuesday of the month.

Members are required to note that there will be no Full Council meeting in December 2020 and no Finance and General Purposes meeting in January 2021.

With the option to utilize Microsoft Teams as necessary to ensure the safety of all staff, members and public.

The Council are requested to **CONSIDER** and **APPROVE** the proposed Schedule of meetings.

## 10 COVID 19 RESPONSE UPDATE (ATTACHMENT H)

Following the Council meeting on 24<sup>th</sup> March 2020, with specific regard to the Town Councils response to Covid 19, members are asked to **NOTE** the attached report.

## 11 JUST FOR WOMEN (ATTACHMENT I)

The Council are requested to **CONSIDER** and **DECIDE** on the request from the Just For Women Centre detailed in Attachment I.

## 12 REMEMBRANCE SERVICES

The Town Clerk will give a verbal update on the current position regarding remembrance events 2020.

## 13 EXCLUSION OF PRESS AND PUBLIC\*

To **RESOLVE** that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during

---

the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

*Justification for excluding the public and press from consideration of the following items:  
Consideration of personal information in respect of nominated person*

*\*Any recording/broadcasting of the meeting must stop at this point.*

**14 TOWN MAYORS AWARD 2020 (ATTACHMENT J)**

Details of nominations received for the 2020 Town Mayors Awards are provided in Attachment J.

The Council are requested to **CONSIDER** and **APPROVE** the nominations.

**15 DATE, TIME AND VENUE OF NEXT MEETING**

Tuesday 24th November 2020 at 18:30, via Microsoft Teams.

---

*In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are welcome to attend the meeting. Members of the public will only be permitted to speak at the beginning of the meeting during Public Question Time.*