

**MINUTES of the ORDINARY MEETING OF STANLEY TOWN COUNCIL**

Held at Stanley Civic Hall on Tuesday 23rd July 2019 at 6.30pm

**PRESENT:** C Hampson\* G Binney D Marshall A Clegg M Davinson  
 B Nair J McMahon J Nicholson J Pallas L Timbey  
 D Tully J Tully

\*Chairman

**OFFICERS:** Alan Shaw (Town Clerk)  
 Alan Tubman (Deputy Town Clerk)  
 Nicola James (Senior Administration Officer)

**ABSENT:** Cllrs L Christie & J Clark

**55 APOLOGIES FOR ABSENCE**

Apologies from Cllrs C Bell, H Clark, J Kane, C Marshall, G Wilkinson & J Stephenson were accepted by Council.

**56 DECLARATIONS OF INTEREST**

None

**57 TOWN MAYOR'S ANNOUNCEMENTS**

The Town Mayor outlined the appointments she had attended since the previous meeting which included:

- I I Strategic Grant Funding photos with the presentation cheque
- Autism Summer Fayre
- Armed Forces Day
- Stanley Learning Partnership Star Awards
- Opening Bloemfontein School Summer Fayre

The Town Clerk reminded Members to wait until recognised by the Town Mayor and to stand when speaking. He announced that the meeting was being recorded by STC and that mobile phones should be switched off or turned to silent.

**58 LEADER'S STATEMENT**

The Leader of the Council, Cllr L Timbey, stated that:

- Armed Forces Day had been a great success and feedback from the community was positive.
- The Town Mayor and Deputy Town Mayor will be officially signing the Armed Forces Covenant tomorrow at an event in Washington.
- The Council has submitted an entry for the DCC Environmental Awards about working with community groups and he took the opportunity to put on record his thanks to those groups for working with STC.
- Blooming Good Fun judging has begun today and the standard so far is exceptionally good.

- Cllr Timbey thanked the Town Mayor for her efforts in meeting all the successful Strategic Grant Funding applicants and taking the publicity photo shoots over the past few weeks.
- Finally he noted that with recess coming, the Town Council still have lots of events scheduled for the summer such as the Play in the Park events, Miners Sunday and a full Cinema programme. He hopes each one is a success.

## 59 PUBLIC PARTICIPATION

There were no written questions and no questions from the floor.

## 60 CONFIRMATION OF MINUTES

It was proposed by Cllr M Davinson seconded by Cllr B Nair and **RESOLVED** that the minutes of the Council meeting held on 25th June 2019 be approved as a correct record and signed by the Town Mayor.

## 61 COMMITTEE MINUTES

- (i) It was **RESOLVED** that Council **RECEIVE** the minutes of the Finance & GP Committee held on 16th July 2019.
- (ii) Council will consider recommendations of the Committee later in the agenda.

## 62 POLICY WORKING GROUP

Members were asked to consider the draft policies:

- Confidential Reporting Policy
- Member Officer Protocol

It was proposed by Cllr M Davinson, seconded by Cllr G Binney and **RESOLVED** that Council **ACCEPT** and **APPROVE** the policies subject to the amendment agreed in the Finance & GP Committee meeting around complaints against the Town Clerk.

## 63 CIVIC HALL WORKING GROUP

Members considered the outline brief put forward by the working group. It was proposed by Cllr B Nair, seconded by Cllr L Timbey and **RESOLVED** that the following be approved and put forward to the architect:

### Outline Brief:

- Staff to be co-located and accessible
- Open up access to the building
- Retain cinema and theatre capability
- Multi-functional meeting room to enable civic reception of community groups
- Flexible spaces for hire - 2 training rooms and 1 function room
- Modernisation of services in the building

## 64 IT & TELEPHONE SYSTEMS

Members considered the report from the Deputy Town Clerk. It was proposed by Cllr M Davinson, seconded by Cllr J McMahon and **RESOLVED** that the Council approve

the upgrade of the telephone system and broadband, but other works will be deferred whilst work be undertaken on the Civic Hall.

65            **COUNCIL ACTIONS UPDATE**

The Town Clerk noted the following updates:

- **Road Safety Visor** - officers are still in discussions with DCC and the police to bring back a proposal to Council.
- **Pantomime** - this is to be looked at during budget setting after the recess. Cllr D Marshall noted that officers should be gathering information in relation to costs for the pantomime before the budget setting process. It was **RESOLVED** that the Town Clerk revisit this to find out information on the costs, the opportunities, the process and the expected revenue and bring the information back to the Civic Hall Working Group.

66            **DATE, TIME AND VENUE OF NEXT MEETING**

Tuesday 24th September 2019, 6.30pm, Stanley Civic Hall