



# Stanley Town Council

## NOTICE OF MEETING

I hereby give notice that a meeting of the Finance and General Purposes Committee of Stanley Town Council will be held on Tuesday, the 11th June at 6.30pm at Civic Hall, Front Street, Stanley, Co. Durham, DH9 0NA.

### TO ALL MEMBERS of STANLEY TOWN COUNCIL FINANCE AND GENERAL PURPOSES COMMITTEE

J Stephenson*	G Binney§	H Clark	M Davinson	B Nair
J Kane	J McMahon	J Nicholson	L Timbey	D Tully
C Hampson∞	D Marshall∞			

You are hereby summoned to attend a meeting of the **Finance and General Purposes Committee of Stanley Town Council** to be held at **Civic Hall, Front Street, Stanley**, on **Tuesday 11th June 2019 at 18.30** in order to transact the following business:

Yours sincerely,

Town Clerk

6th June 2019

Please turn off all mobile phones or set to silent mode

Please refer to the Policy for recording proceedings

\*Chairman      §Vice-Chairman      ∞Ex-Officio

## A G E N D A

### 1 APOLOGIES FOR ABSENCE

To **RECEIVE** any apologies and reasons for absence.

### 2 DECLARATIONS OF INTEREST

Members are invited to **DECLARE** disclosable pecuniary interests and other interests, along with the nature of those interests, in relation to any item on this agenda.

### 3 PROCEDURAL AND APPROPRIATE ANNOUNCEMENTS FROM THE CHAIR

To **RECEIVE** any announcements from the Chair or Town Clerk.

### 4 PUBLIC PARTICIPATION

An adjournment will be allowed at the direction of the Chairman to allow for public comment and response in relation to items on this agenda or to consider written questions from the public submitted in advance of the meeting (*Individuals will be permitted a maximum of three minutes each. Total time for this session is limited to fifteen minutes*).

### 5 CONFIRMATION OF MINUTES (ATTACHMENT A)

To **APPROVE** as a correct record and sign the minutes of the Finance and General Purposes Committee meeting held on 15th May 2019.

### 6 ACCOUNTS FOR PAYMENT & BANK RECONCILIATION

Statutory Basis: Accounts & Audit (England) Regulations 2011

#### May 2019

Schedule of Payments	(ATTACHMENT B)
Schedule of Receipts	(ATTACHMENT C)
Bank Reconciliation & Balances	(ATTACHMENT D)

Committee is requested to **CONSIDER** the attached information and

- (i) **APPROVE** the payment of accounts for May 2019; and
- (ii) **NOTE** the Bank Reconciliation for May 2019.

### 7 WORKING GROUPS

Minutes of the following working group meetings are attached for information:

5th June 2019	Civic Hall Working Group	(ATTACHMENT E)
7th June 2019	Events Working Group	(ATTACHMENT F)
7th June 2019	Policy Working Group	(ATTACHMENT G)

Committee is requested to:

- (i) **RECEIVE** the minutes of the Working Groups;
- (ii) **NOTE** decisions taken by the Working Groups; and
- (iii) **CONSIDER** Recommendations made by the Working Groups; and
- (iv) **DECIDE** if any further action is required.

### 8 INTERNAL AUDIT FINAL REPORT 2019/20 (ATTACHMENT H)

Gordon Fletcher, Internal Auditor, will present his final Internal Audit report for 2019/20.

Committee is requested to:

- (i) **NOTE** the report; and

(ii) **DECIDE** if any further action is required.

9 **STRATEGIC GRANTS FUND** (ATTACHMENT I)

The Strategic Grants Fund Panel met on 7th June 2019 to consider the first round of applications into the fund. A total of 27 applications were received, with a total value of over £35,000.

From this set of applications, the panel have **RECOMMENDED** that 16 applications totalling **£19,258** are granted in this round. The attached report provides the detail of proposals recommended for funding.

Committee is requested to **CONSIDER** the **RECOMMENDATIONS** of the panel and **DECIDE** what to do.

10 **DATE, TIME AND VENUE OF NEXT MEETING**

Tuesday 11th June 2019, Civic Hall, Stanley.

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*In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are welcome to attend the meeting. Members of the public will only be permitted to speak at the beginning of the meeting during Public Question Time.*