



Stanley Town Council

NOTICE OF MEETING

I hereby give notice that a meeting of the Finance and General Purposes Committee of Stanley Town Council will be held on Wednesday, the 12th December 2018 at 7.30pm at Civic Hall, Front Street, Stanley,

TO ALL MEMBERS of STANLEY TOWN COUNCIL FINANCE AND GENERAL PURPOSES COMMITTEE

M Davinson*	A Clegg	C Bell	G Binney	B Nair	L Christie
J Clark	H Clark	C Hampson	J Kane	C Marshall	D Marshall
J McMahon§	J Nicholson	J Pallas	J Stephenson	L Timbey	D Tully
G Wilkinson	J Tully				

You are hereby summoned to attend a meeting of the **Finance and General Purposes Committee** of Stanley Town Council to be held at **Civic Hall, Front Street, Stanley**, on **Wednesday 12th December 2018 at 18.30** in order to transact the following business:

Yours sincerely,

Alan Shaw
Town Clerk
4th December 2018

Please turn off all mobile phones or set to silent mode
Please refer to the Policy for recording proceedings

*Chairman §Vice - Chairman

A G E N D A

1 APOLOGIES FOR ABSENCE

To **RECEIVE** any apologies and reasons for absence.

2 DECLARATIONS OF INTEREST

Members are invited to **DECLARE** disclosable pecuniary interests and other interests, along with the nature of those interests, in relation to any item on this agenda.

3 PROCEDURAL AND APPROPRIATE ANNOUNCEMENTS FROM THE CHAIR

To **RECEIVE** any announcements from the Chair or Town Clerk.

4 PUBLIC PARTICIPATION

An adjournment will be allowed at the direction of the Chairman to allow for public comment and response in relation to items on this agenda or to consider written questions from the public submitted in advance of the meeting (*Individuals will be permitted a maximum of three minutes each. Total time for this session is limited to fifteen minutes*).

5 CONFIRMATION OF MINUTES (ATTACHMENT A)

To **APPROVE** as a correct record and sign the minutes of the Finance and General Purposes Committee meeting held on 14th November 2018.

6 POLICING UPDATE

Inspector Dave Stewart from Stanley Police will be in attendance to outline current local policing priorities and plans for the future and to discuss opportunities for the Council and Police to support each other's priorities.

Committee is requested to **CONSIDER** this matter and **DECIDE** if any further action is required.

7 CLLD UPDATE

Gemma Dobson, Durham County Council's CLLD Co-Ordinator will be in attendance at Committee to give members information in relation to projects which have been funded so far and those in the pipeline and information about how members can get involved to support initiatives in their area.

Committee is requested to **CONSIDER** this matter and **DECIDE** if any further action is required.

8 WARDENS UPDATE (ATTACHMENTS B & C)

Update reports have been provided for the STC Warden team for October and November 2018. The Operations Manager and a member of the team will be in attendance at Committee to discuss in more detail.

Committee is requested to:

- (i) **NOTE** the reports provided; and
- (ii) **DECIDE** if any changes to the priorities for the STC Warden service are required.

9 ACCOUNTS FOR PAYMENT & BANK RECONCILIATION

Statutory Basis:Accounts & Audit (England) Regulations 2011

November 2018

Schedule of Payments

(ATTACHMENT D)

Schedule of Receipts	(ATTACHMENT E)
Bank Reconciliation	(ATTACHMENT F)
Bank Balances	(ATTACHMENT G)
Trial Balance	(ATTACHMENT H)
BACS Payments	(ATTACHMENT I)
Year to Date Expenditure Budget Report	(ATTACHMENT J)

Committee is requested to **CONSIDER** the attached information and

- (i) **APPROVE** the payment of accounts for November 2018; and
- (ii) **NOTE** the Bank Reconciliation for November 2018.

10 BUDGET MONITORING & DRAFT BUDGET REPORT

- (i) **Budget Monitoring** (ATTACHMENT K)

A review of year to date expenditure with a forecasted out-turn. Variances highlighted and actions proposed if there appears to be an overspend forecasted.

Committee is requested to **CONSIDER** this matter and make **RECOMMENDATIONS** to Council.

- (ii) **Updated Draft Budget** (ATTACHMENT L)

At the meeting of Full Council held on 27th November 2018; Council **RESOLVED** to set aside funding for a number of projects and initiatives which are detailed in the attached report. A number of options are highlighted to enable the Council to meet the spending requirements requested by Council.

Committee is requested to **CONSIDER** this matter and make **RECOMMENDATIONS** to Council in respect of the level of precept to be set for 2019/20.

11 COMMITTEE ACTIONS UPDATE (ATTACHMENT M)

Details of Committee decisions taken since the AGM held on 16th May 2017 are attached with a record of those completed and outstanding.

Committee requested to **CONSIDER** the report, **REVIEW** the decisions and **DECIDE** if any further action is required at this time.

Members may also request verbal updates in respect of any of other matters.

12 DATE, TIME AND VENUE OF NEXT MEETING

Wednesday 13th February 2019, Civic Hall, Stanley

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are welcome to attend the meeting. Members of the public will only be permitted to speak at the beginning of the meeting during Public Question Time.