
MINUTES of the **FINANCE AND GENERAL PURPOSES COMMITTEE MEETING OF STANLEY TOWN COUNCIL** held at Stanley Civic Hall on Wednesday 12th September 2018 at 6.30pm

PRESENT: Cllr J McMahon* Cllr A Clegg Cllr B Nair Cllr H Clark
Cllr M Davinson Cllr C Hampson Cllr G Binney Cllr D Marshall
Cllr J Nicholson Cllr J Stephenson Cllr D Tully Cllr G Wilkinson
Cllr J Tully

*Chairman

OFFICERS: Alan Shaw (Town Clerk)
Nicola James (PA to the Town Clerk)
James Harper (Community Development Manager)

IN ATTENDANCE: 2 members of the public

86 ELECTION OF CHAIR

It was proposed by Cllr D Marshall, seconded by Cllr B Nair and **RESOLVED** that Cllr J McMahon chair this meeting as he was Vice-Chair of the Finance & Governance Committee and that a permanent Chair position be agreed at Full Council.

87 APOLOGIES FOR ABSENCE

Apologies received from Cllrs L Timbey, J Clark, J Kane, C Marshall, L Christie & J Pallas were accepted by Committee.

88 DECLARATIONS OF INTEREST

None.

89 PROCEDURAL AND APPROPRIATE ANNOUNCEMENTS FROM THE CHAIR

The Town Clerk reminded everyone to turn their phones off or switch them to silent and that the meeting was being recorded.

The Chairman welcomed Cllr Gordon Binney to his first meeting of the Council.

90 PUBLIC PARTICIPATION

The Town Clerk noted that there was a written question from Mr Billy Nixon in relation to the Christmas Lights to be discussed further down the agenda. Members decided that James Harper should provide an appropriate reply to Mr Nixon once the matter has been debated by members and a decision reached.

91 CONFIRMATION OF MINUTES

It was proposed by Cllr B Nair, seconded by Cllr A Clegg and **RESOLVED** that the minutes of the Finance & General Purposes Committee held on 18th July 2018 be approved and signed as a correct record.

92 ACCOUNTS FOR PAYMENT & BANK RECONCILIATION

It was proposed by Cllr A Clegg, seconded by Cllr D Marshall and **RESOLVED** that Committee:

- (i) **APPROVE** the payment of accounts for July 2018
- (ii) **NOTE** the Bank Reconciliation for July 2018

93 BUDGET MONITORING REPORT

The Town Clerk advised Committee that the report provided reflected the impact of the 2019 pay settlement and the new structure. in the new structure.

It was proposed by Cllr D Marshall, seconded by Cllr B Nair and **RECOMMENDED** that the Council set aside a salaries budget of £370,000 in 2019/20 to cover salaries and occasional out of hours/ overtime payments.

94 2019-20 DRAFT BUDGET

The Town Clerk provided a first draft budget to Committee. It was proposed by Cllr M Davinson, seconded by Cllr B Nair and **RESOLVED** that the draft budget be **NOTED**.

95 REVIEW OF MEDIUM TERM PLAN

The Town Clerk provided an update of the MTP.

Committee **RESOLVED** that the Town Clerk convene a meeting for staff to put forward their comments about the future of the MTP.

96 FESTIVE LIGHTING WORKING GROUP

James Harper noted that himself, alongside the working group and contractor looked at the sites proposed for the festive lighting scheme.

It was proposed by Cllr D Marshall, seconded by Cllr B Nair and **RESOLVED** that the proposal be **ACCEPTED** and officers to investigate and implement the scheme subject to quotations and cost.

97 LIGHTS OUT - REMEMBRANCE BEACON

The Town Clerk noted that there was no report as the meeting had only just been held today. There had been several locations discussed for putting a permanent beacon however none of these had the best visual impact. The best place for a beacon would be the Front Street, however it would have the be gas.

The Town Clerk **RECOMMENDS** installing a full size beacon in the bed where the Christmas Tree usually stands and converting it into gas.

It was proposed by Cllr D Marshall, seconded by Cllr A Clegg and **RESOLVED** that committee will recommend this proposal to Full Council and that the Town Clerk should provide a report including indicative costs.

98 COMMITTEE ACTIONS UPDATE

The Town Clerk provided the following updates:

- (i) **WWI Remembrance** - this is in hand
- (ii) **Christmas Lights** - the first WVG meeting has been held
- (iii) **Defibrillator** - James is waiting for the Job Centre estates team to agree on the install
- (iv) **Road Safety** - James is liaising with Dave Clarke who has just began is annual leave
- (v) **Youth Council** - this is to be revisited in the Medium Term Plan

Members **NOTED** that the action to contact the Director of Planning at DCC to arrange a local forum had not been added to the actions list and asked for this to be added and taken forward

99 DATE, TIME AND VENUE OF NEXT MEETING

Date to be confirmed, 6.30pm, Stanley Civic Hall.