



Stanley Town Council

NOTICE OF MEETING

I hereby give notice that a meeting of the Finance and General Purposes Committee of Stanley Town Council will be held on Wednesday, the 12th September 2018 at 6.30pm at Stanley Civic Hall, Front Street, Stanley, Co. Durham, DH9 0NA.

TO ALL MEMBERS of STANLEY TOWN COUNCIL FINANCE AND GENERAL PURPOSES COMMITTEE

A Clegg	C Bell	B Nair	L Christie	J Clark
H Clark	M Davinson	C Hampson	J Kane	
C Marshall	D Marshall	J McMahan	J Nicholson	J Pallas
J Stephenson	L Timbey	D Tully	G Wilkinson	J Tully

You are hereby summoned to attend a meeting of the **Finance and General Purposes Committee of Stanley Town Council** to be held in **Stanley Civic Hall, Front Street, Stanley**, on **Wednesday the 12th September 2018 at 18.30** in order to transact the following business:

Yours sincerely,

Alan Shaw
Town Clerk
3rd September 2018

Please turn off all mobile phones or set to silent mode
Please refer to the Policy for recording proceedings

A G E N D A

1 ELECTION OF CHAIR

Cllr Stephenson has given notice that she wishes to step down from the Chair of this Committee. Therefore, members are requested to **ELECT** a new Chair.

2 APOLOGIES FOR ABSENCE

To **RECEIVE** any apologies and reasons for absence.

3 DECLARATIONS OF INTEREST

Members are invited to **DECLARE** disclosable pecuniary interests and other interests, along with the nature of those interests, in relation to any item on this agenda.

4 PROCEDURAL AND APPROPRIATE ANNOUNCEMENTS FROM THE CHAIR

To **RECEIVE** announcements from the Chair or Town Clerk.

5 PUBLIC PARTICIPATION

An adjournment will be allowed at the direction of the Chairman to allow for public comment and response in relation to items on this agenda or to consider written questions from the public submitted in advance of the meeting (*Individuals will be permitted a maximum of three minutes each. Total time for this session is limited to fifteen minutes*).

6 CONFIRMATION OF MINUTES (ATTACHMENT A)

To **APPROVE** as a correct record and sign the minutes of the Finance and Governance Committee meeting held on 18th July 2018.

7 ACCOUNTS FOR PAYMENT & BANK RECONCILIATION

Statutory Basis:Accounts & Audit (England) Regulations 2011

July 2018

Schedule of Payments	(ATTACHMENT B)
Schedule of Receipts	(ATTACHMENT C)
Bank Reconciliation	(ATTACHMENT D)
Bank Balances	(ATTACHMENT E)
Trial Balance	(ATTACHMENT F)
BACS Payments	(ATTACHMENT G)

Committee is requested to **CONSIDER** the attached information and

- (i) **APPROVE** the payment of accounts for July 2018; and
- (ii) **NOTE** the Bank Reconciliation for July 2018.

8 BUDGET MONITORING REPORT (ATTACHMENT H)

A review of year to date expenditure with a forecasted out-turn. Variances highlighted and actions proposed if there appears to be an overspend forecasted.

9 2019-20 BUDGET DRAFT BUDGET

Tax Base	(ATTACHMENT I)
Report	(ATTACHMENT J)
Draft Budget	(ATTACHMENT K)

A first draft budget for next year (based on a standstill position) with updated salaries following the implementation of the new Council structure using the projections for tax base provided by DCC in July to be used as a starting point for setting next year's budget.

** Information contained on report from Item 8*

10 REVIEW OF MEDIUM TERM PLAN (ATTACHMENT L)

An updated version of last year's Medium Term Plan - to review accountability for projects in light of the new staffing structure and make any necessary amendments to timeline. This exercise will hopefully draw out projects that need to be budgeted for in 2019/20.

- (i) Projects to be put forward for inclusion or removal in next year's budget
- (ii) Any initial recommendations about precept increases/ decreases to be made

11 FESTIVE LIGHTING WORKING GROUP (ATTACHMENT M)

The Festive Lights working group met on 15th August to develop proposals for this year's Festive lights programme.

A report detailing their **RECOMMENDATIONS** is attached for discussion and **DECISION** by Committee.

12 LIGHTS OUT - REMEMBRANCE BEACON (ATTACHMENT N)

A report is attached detailing outline costs and potential locations for the proposed beacon to mark the centenary of the cessation of hostilities in WWI.

Committee is requested to **CONSIDER** this report and **DECIDE** what to do.

13 COMMITTEE ACTIONS UPDATE (ATTACHMENT O)

Details of Committee decisions taken since the AGM held on 16th May 2017 are attached with a record of those completed and outstanding.

Council is requested to **CONSIDER** the report, **REVIEW** the decisions and **DECIDE** if any further action is required at this time.

Verbal Update

- (i) **Defibrillator**

Members may also request verbal updates in respect of any of other matters.

14 DATE, TIME AND VENUE OF NEXT MEETING

17th October 2018, 6.30pm, Civic Hall Stanley.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are welcome to attend the meeting. Members of the public will only be permitted to speak at the beginning of the meeting during Public Question Time.