



# Stanley Town Council

## NOTICE OF MEETING

I hereby give notice that an Ordinary Meeting of Stanley Town Council will be held on Tuesday, the 24th July 2018 at 6.30pm at Stanley Civic Hall, Front Street, Stanley, Co. Durham, DH9 0NA.

### TO THE TOWN MAYOR & ALL MEMBERS of STANLEY TOWN COUNCIL

A Clegg (Town Mayor)	C Bell	L Christie	J Clark	H Clark
C Hampson (Deputy TM)	M Davinson	J Kane	C Marshall	D Marshall
J McMahon	B Nair	J Nicholson	J Pallas	J Stephenson
L Timbey	D Tully	J Tully	G Wilkinson	

You are hereby summoned to attend an **ORDINARY MEETING** of Stanley Town Council to be held in Stanley Civic Hall, Front Street, Stanley, on Tuesday the 24th July 2018 at 18.30 in order to transact the following business:

Yours sincerely,

Alan Shaw  
Town Clerk  
19th July 2018

Please turn off all mobile phones or set to silent mode  
Please refer to the Policy for recording proceedings

## A G E N D A

### 1 APOLOGIES FOR ABSENCE

To **RECEIVE** any apologies and reasons for absence.

### 2 DECLARATIONS OF INTEREST

Members are invited to **DECLARE** disclosable pecuniary interests and other interests, along with the nature of those interests, in relation to any item on this agenda.

### 3 TOWN MAYOR'S ANNOUNCEMENTS

To **RECEIVE** a verbal monthly Mayoral Report from the Town Mayor and any announcements from the Town Mayor or Town Clerk.

#### 4 PUBLIC PARTICIPATION

An adjournment will be allowed at the direction of the Chairman to allow for public comment and response in relation to items on this agenda or to consider written questions from the public submitted in advance of the meeting (*Individuals will be permitted a maximum of three minutes each. Total time for this session is limited to fifteen minutes*).

Written question from J Oldfield (ATTACHMENT A)

#### 5 CONFIRMATION OF MINUTES (ATTACHMENT B)

To **APPROVE** as a correct record and sign the minutes of the Ordinary Council meeting held on **26th June 2018**.

#### 6 CORRESPONDENCE

The following correspondence has been received by the Town Clerk which requires the attention of the Town Council:

##### (i) Interim Tax Base Modelling from DCC (ATTACHMENT C)

The County Council has provided mid-year estimates of the tax base and Local Council Tax Reduction Scheme support grant for the year 2019/20. Based on this estimate, if the precept remains at current levels in 2019/20, the Town Council's revenue would decrease by **£6395**, due to the reduction in the level of grant from the County Council.

These estimates will be used for preparation of draft budgets, however the actual figures will not be published until early December.

##### (ii) Help for Heroes (ATTACHMENT D)

A note thanking the Council for Armed Forces Day has been received from Help for Heroes. The charity raised **£983.45** on the day.

Council is requested to **NOTE** these items and **DECIDE** if any action is required.

#### 7 MEMBER'S INITIATIVE FUND (ATTACHMENT E)

Details of projects funded in the year to date under the Member's Initiative Fund is attached.

**FINANCE COMMITTEE RECOMMENDATION:** The proposal does not include the cost of premises rent within the Town Council's allocated budget. The Town Clerk should:

- (i) Ask the partnership to advise the Council what the effect on the service would be if the rent was required to be met from within the budget allocation; and
- (ii) Examine the Council budgets to identify whether or not there is any flexibility to re-allocate budget to the advice service from other areas.

Council is requested to **NOTE** the report and **DECIDE** if any action is required.

## 8 SCHEDULE OF MEETINGS (ATTACHMENT F)

Due to the enhanced role and the increased responsibility of the Finance & General Purposes Committee in the current Civic Year, the Town Clerk **REQUESTS** that the Council give consideration to rescheduling the remaining Committee dates for the 2018/19 civic year.

The proposal is to hold all scheduled meetings of the Finance & General Purposes Committee one week earlier than currently scheduled (except the December meeting) to enable the smoother operation of the Committee cycle.

## 9 CIVIC HALL

- (i) **Pantomime** - The Town Clerk will provide a verbal update in respect of this matter. Relevant documents will be tabled at the meeting.
- (ii) **Promotions** - The Town Clerk would request that authorisation be granted for the following items:
  - (a) To set aside 4 pairs of tickets from selected shows to give away as competition prizes to aid promotion of the Civic Hall; and
  - (b) To engage our media consultants to produce a professional wedding brochure and associated web pages to help the promotion of the venue as a wedding/ party destination.

Council is requested to **CONSIDER** this matter and **DECIDE** what to do.

## 10 COUNCIL ACTIONS UPDATE (ATTACHMENT G)

Details of Full Council decisions taken since the AGM held on 16th May 2017 are attached with a record of those completed and outstanding.

Council is requested to **CONSIDER** the report, **REVIEW** the decisions and **DECIDE** if any further action is required at this time.

Members may also request verbal updates in respect of any of the decisions.

## 11 DATE, TIME AND VENUE OF NEXT MEETING

Ordinary Council, 25th September 2018, Civic Hall, Stanley

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*In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are welcome to attend the meeting. Members of the public will only be permitted to speak at the beginning of the meeting during Public Question Time.*