



Stanley Town Council

NOTICE OF MEETING

I hereby give notice that a meeting of the Communications and Events Committee of Stanley Town Council will be held on Tuesday, the 4th April 2017 at 6.30pm at Stanley Civic Hall, Front Street, Stanley, Co. Durham, DH9 0NA.

TO ALL MEMBERS of STANLEY TOWN COUNCIL COMMUNICATIONS AND EVENTS COMMITTEE

D Mills (Chair)
D Walker
W Nixon*

M Wilkinson
R Ferris

C Bell
D McMahon

D Tully
G Graham

R Harrison
J Nicholson*

*ex-officio

You are hereby summoned to attend a meeting of the **Communications and Events Committee of Stanley Town Council** to be held in **Stanley Civic Hall, Front Street, Stanley**, on **Tuesday the 4th April 2017 at 18.30** in order to transact the following business:

Yours sincerely,

Alan Shaw
Town Clerk
27th March 2017

Please turn off all mobile phones or set to silent mode
Please refer to the Policy for recording proceedings

A G E N D A

1 APOLOGIES FOR ABSENCE

To **RECEIVE** any apologies and reasons for absence.

2 DECLARATIONS OF INTEREST

Members are invited to **DECLARE** disclosable pecuniary interests and other interests, along with the nature of those interests, in relation to any item on this agenda.

3 PROCEDURAL AND APPROPRIATE ANNOUNCEMENTS FROM THE CHAIR

To **RECEIVE** announcements from the Chair or Town Clerk.

4 PUBLIC PARTICIPATION

An adjournment will be allowed at the direction of the Chairman to allow for public comment and response in relation to items on this agenda or to consider written questions from the public submitted in advance of the meeting (*Individuals will be permitted a maximum of three minutes each. Total time for this session is limited to fifteen minutes*).

5 CONFIRMATION OF MINUTES (ATTACHMENT A)

To **APPROVE** as a correct record and sign the minutes of the Communications and Events Committee meeting held on 7th February 2017.

6 WORKING GROUP UPDATES

To report any progress in the development of initiatives for 2017/18 and make any decisions required in respect of any initiatives.

(i) **Music Festival**

Attempts to hold working group meetings for the 'mini-music' festival have been unsuccessful. The Town Clerk will provide an update and proposal for discussion at the meeting.

(ii) **Play in the Park**

(iii) **Moria Con 2**

(iv) **Armed Forces**

A meeting of the Working Group was held on 29th March. Committee will consider an update and **DECIDE** if any action is required.

(v) Any updates in relation to any other planned initiatives not listed above to be provided at this juncture.

7 APPLICATIONS FOR FUNDING

In February 2017, Council **RESOLVED** that £5950 of the budget established for 'A Year in Stanley' budget "be held for other heritage projects which come to light in year."

Two applications for funding has been submitted by against this budget:

(i) **Fool's Gold**

(ATTACHMENT B)

(ii) **Michael Heaviside Centenary**

(ATTACHMENT C)

Proposals are attached to this agenda. Committee is requested to **CONSIDER** the proposals and make **RECOMMENDATIONS** to Full Council.

8 LOCAL COUNCIL AWARD SCHEME

Community Engagement Policy

(ATTACHMENT D)

In order to meet the criteria for the Local Council Award Scheme, the Council must have in place a formal Community Engagement Policy. The Policy is a statement of intent and a reflection of the standards for communication which the Council already has in place.

The Committee is requested to **REVIEW** and make a **RECOMMENDATION** to Council in relation to the attached draft policy.

9 EXCLUSION OF PRESS AND PUBLIC*

To **RESOLVE** that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

Justification for excluding the public and press from consideration of the following item:

Commercial Sensitivity.

**Any recording of the proceedings must stop at this point.*

10 CIVIC HALL - IMPROVEMENT WORKS

(ATTACHMENTS E-H)

A detailed specification of theatre equipment and works inside the auditorium has been provided with prices. Competing quotes are still outstanding which is why this item must be addressed in closed session.

Committee is requested to **CONSIDER** the specification and make **RECOMMENDATIONS** to Council about the works which should be completed using the Public Works Loan and which are a lesser priority.

11 DATE, TIME AND VENUE OF NEXT MEETING

Projects & Initiatives Committee, 6.30pm, Tuesday 13th June 2017, Stanley Civic Hall.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are welcome to attend the meeting. Members of the public will only be permitted to speak at the beginning of the meeting during Public Question Time.