

STANLEY TOWN COUNCIL			
FINANCE & GENERAL PURPOSES COMMITTEE			
MINUTES			
MEETING: TIME: 18:30; DATE: 15/07/15; VENUE: Stanley Civic Hall, Front Street, Stanley, DH9 0NA			
PRESENT: CLLRS: D. Walker (Chair), D. Tully, R. Harrison, D. Mills, B. Nair, J. Nicholson, B. Nixon.			
APOLOGIES: CLLRS: D. Marshall, C. Bell			
OFFICIALS: A. Shaw (Town Clerk), D. Shingleton (Finance Manager)			
MINUTE	SUBJECT:	NOTE/S	ACTION/S
FGP.015-15	ITEM 1 - Apologies	Apologies received from Cllrs Bell and D Marshall were accepted by Committee	
FGP.016-15	ITEM 2 - Declarations of Interest	None.	
FGP.017-15	ITEM 3 - Procedural and Appropriate Announcements from the Chair	The Chairman welcomed the new Town Clerk	
FGP.018-15	ITEM 4 - Minutes	It was RESOLVED that the minutes of the meeting held on 16 th June 2015 be approved as a correct record.	
FGP.019-15	ITEM 5 - Public Participation	There were no public in attendance, and no written questions submitted before the meeting.	
FGP.020-15	ITEM 6 – Just for Women – Financial Details	Members discussed the information provided by the Just for Women Centre and their application for £5,000. It was RESOLVED that the funding not be supplied to the JFWC. The Council should ask the JFWC for more up to date accounts, and that they could meet with the Council if they wish. Nicola to liaise with the Chair to contact the JFWC.	
FGP.021-15	ITEM 7 – Internal Audit Reports	The Councils Internal Auditor, Gordon Fletcher, outlined the findings in his reports. It was RESOLVED that members agreed to note the following reports and any recommendations in these reports: Internal Audit Plan of Work for 2015/16, Annual Report 2014/15, Payroll Audit, Creditors (Accounts Payable).	
FGP.022-15	ITEM 8 – Invoices for Payment and Bank	The Acting Town Clerk presented his report on Invoices for Payment and Bank Reconciliation. It was RESOLVED that members noted the total bank balances at the end of May 2015 and that the bank balances and Sage figures both	

	Reconciliation	agree.	
FGP.023-15	ITEM 9 – Civic Hall Income and Expenditure	The Acting Town Clerk presented his report on Civic Hall Income and Expenditure. It was RESOLVED that members noted the situation.	
FGP.024-15	ITEM 10 – Banking Arrangements	The Acting Town Clerk presented his report on Banking Arrangements. It was RESOLVED that members approve the continuation with Barclays as the Council’s bankers, but authorise the Finance Manager, once in post, to consider tendering exercise, and support the decision to authorise all members to sign cheques and schedules of payments by automatic means.	
FGP.025-15	ITEM 11 – Subscriptions to Outside Organisations	The Acting Town Clerk noted his report on Outside Organisations. Following a discussion and a vote it was RESOLVED that the committee recommends Council continue to subscribe to NALC and CDALC but not to NEREO. The Acting Town Clerk will look elsewhere for support.	
FGP.026-15	ITEM 12 – Final Accounts 2014-15	The Acting Town Clerk presented his report on Final Accounts 2014-15 for information to the Committee. It was RESOLVED that the committee notes the situation as reported.	
FGP.027-15	ITEM 13 – Budgetary Control to 31 May 2015	The Acting town Clerk presented his report on Budgetary Control to 31 May 2015. It was RESOLVED that members noted the budget position for the current year and the projected actual figures for the full year to March 2016. Members suggested possibly increasing the training budget for the year.	
FGP.028-15	ITEM 14 - Date, Time and Venue of Next Meeting	9 th September 2015, 6:30pm, Stanley Civic Hall	
	Notes taken by A Shaw	Notes approved by: ----- (Chair); ----- ----- (Date)	