

**STANLEY TOWN COUNCIL  
FINANCE & GENERAL PURPOSES COMMITTEE**

**MINUTES**

**MEETING: TIME: 18:30; DATE: 11/02/15; VENUE: Stanley Civic Hall, Front Street, Stanley, DH9 0NA**

**PRESENT: CLLRS: D. Marshall (Chair), D. Walker (Vice-Chair), T. Davinson, D. Tully, R. Harrison, A. Clegg and J. Nicholson.**

**APOLOGIES: CLLRS: B. Nair, D. Mills and C. Bell.**

**ABSENT: CLLRS: R. Ferris.**

**OFFICIALS: D. Shingleton (Acting Town Clerk), N. James (PA/Note Taker)**

**OTHERS IN ATTENDANCE: Cllr B. Nixon.**

<b>MINUTE</b>	<b>SUBJECT:</b>	<b>NOTE/S</b>	<b>ACTION/S</b>
FGP.80-14	<b>ITEM 1 - Apologies</b>	Apologies received from Cllrs B. Nair, D. Mills and C. Bell were accepted by the Committee.	
FGP.81-14	<b>ITEM 2 - Declarations of Interest</b>	None.	
FGP.82-14	<b>ITEM 3 - Procedural and Appropriate Announcements from the Chair</b>	None.	
FGP.83-14	<b>ITEM 4 - Minutes</b>	It was <b>RESOLVED</b> that the minutes of the meeting held on 14 <sup>th</sup> January 2015 be approved as a correct record.	
FGP.84-14	<b>ITEM 5 - Public Participation</b>	There were no public in attendance, and no written questions submitted before the meeting.	
FGP.85-14	<b>ITEM 6 - Invoices for Payment and Bank Reconciliation</b>	The Acting Town Clerk talked members through his report. It was <b>RESOLVED</b> that Members: a) Approve the payments schedules. b) Note the total balances at the bank at the end of January 2015.	

		<p>c) Note that the bank balances and Sage accounting figures both agree, indicating that all transactions are properly accounted for.</p> <p>In future, payments to be approved will be split into – paid – to pay.</p>	
FGP.86-14	<b>ITEM 7 - Civic Hall Income and Expenditure</b>	<p>Members noted the situation in relation to the Civic Hall income and expenditure, as laid out in the Acting Town Clerk’s report.</p> <p>The Chairman noted that the Acting Town Clerk would bring information relation to the Civic Hall Petty Cash at next month’s meeting. There are some issues with coding, and the staff may need to be trained.</p> <p>A trading account on the bar receipts will be produced.</p> <p>The cost of electricity was queried again. The Acting Town Clerk will contact his brother in law to see if the costs are accurate. The Acting Town Clerk will also look into the energy efficiency of the Civic Hall.</p> <p>The Acting Town Clerk also noted that he had received borrowing consent for the £200,000 loan.</p>	<p><b>Derek</b></p> <p><b>Derek</b></p> <p><b>Derek</b></p>
FGP.87-14	<b>ITEM 8 - Budgetary Control to 31 January 2015</b>	<p>The Acting Town Clerk noted his report on budgetary control to 31 January 2015.</p> <p>Members noted the budget position for the current year and the projected actual figures for the full year to 31 March 2015.</p>	
FGP.88-14	<b>ITEM 9 - Budget 2015/2016</b>	<p>The Acting Town Clerk noted his report on the Budget 2015/16. He had included figures to show the effect on Council Tax for each of the 8 Bands for information.</p> <p>Members noted the final budget for 2015/16.</p>	
FGP.89-14	<b>ITEM 10 - Date, Time and Venue of Next Meeting</b>	<p>11 March 2015, 6:30pm, Stanley Civic Hall</p>	

	<b>Notes taken by Nicola James (PA to the Town Clerk)</b>	<b>Notes approved by:</b>  ----- (Chair); ----- (Date).	
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Committee approved 11.03.15