

STANLEY TOWN COUNCIL: COMMUNICATIONS & EVENTS COMMITTEE			
MINUTES OF MEETING			
MEETING: TIME: 18.30hrs; DATE: 14/07/15 VENUE: Stanley Civic Hall, Front Street, Stanley, DH9 0NA			
PRESENT – CLLRS: D. Mills(Chair); M. Wilkinson, L. Marshall, D. Tully, R. Harrison, D. McMahon, J. Nicholson & B. Nixon.			
APOLOGIES – CLLR: C. Bell			
OFFICIALS – Alan Shaw (Town Clerk), Brian Hall (Community Services Officer), Nicola James (PA / Note Taker)			
MINUTE	SUBJECT	NOTE/S	ACTION/S
CEC.014-15	Apologies	Apologies received from Cllr C Bell were received by the Committee.	
CEC.015-15	Declarations of Interest	None.	
CEC.016-15	Procedural and Appropriate Announcements from the Chairman	None.	
CEC.017-15	Minutes	It was proposed by Cllr R Harrison, seconded by Cllr B Nixon and RESOLVED that the minutes of the meeting held on 9 th June 2015 be approved as a correct record.	
CEC.018-15	Public Participation	5.1 There were no questions from any members of the public at the meeting. 5.2 There were no written questions from the public.	
CEC.019-15	Item 6 – Events Working Groups	6.1 Music – The Chairman updated members on the Festival of Music. It was RESOLVED that: 1. Any posters relating to the Festival of Music will have the STC logo on, at least, if not a specific reference to Council funding. 2. All events to feature the Civic Hall as the primary venue and Alun Armstrong theatre subsidiary. Cllr L Marshall queried the progress of the WWI working group. Brian to progress meetings. 6.2 Fireworks – It was RESOLVED that, since there had been no progress made in relation to venue, the Fireworks Festival will go ahead on Oakies Field again this year. Members asked Officers to look into the provision of shuttle busses to get residents from outside villages into the Town Centre. 6.3 Christmas – Brian updated Members on the Christmas Lights situation. He presented 3 quotes to Members. It was RESOLVED that the Council go ahead with the Seasonal Group quotation.	Brian Alan Brian Brian Nicola

		<p>6.4 Activities (Cycling) – Brian noted that he had liaised with a contact who deals with the Big Ride in Durham. Our Cycling Festival should be held in May 2016 to enable proper planning. Brian presented 3 quotes to Members. It was RESOLVED that the Council go ahead with option 3 for DCC to organize the whole even for STC including making provision of a 100 mile course. Figures to be firmed up.</p> <p>Extra Item – Joan Dodds Brass Band Contest – The Chairman noted a report he had received from Joan Dodds, and a request for funding. It was RESOLVED that officers request a breakdown of costs from last year, and these be provided for Full Council to consider on 28 July. It should be clarified where the contest will take place and whether she can sustain the contest for another 3 years.</p>	
CEC.020-15	Item 7 – Moria Con	Cllr McMahon noted that the planning for the event was going well. There will be characters in Stanley on Wednesday 15 th on the Front Street and outside the Civic Hall to promote the event. Brian to take photos.	Brian
CEC.021-15	Item 8 – Engaging with the Public	Brian noted that the Community Survey is ready to be put to the public once Alan has had chance to look it over. Councillors will be sent a link.	Brian
CEC.022-15	Item 9 – Social Media	It was RESOLVED that the Council needs to establish what Social Media it has, and look into ways to utilize it better.	
CEC.023-15	Item 10 – Chairmans Award	Members discussed the new Chairmans Award Policy. It was RESOLVED that officers come up with criteria to help distinguish who should be nominated for a Chairmans Award. There also needs to be thought as to how many nominations the Council can receive in each year and how many Awards will be given.	Alan / Nicola
CEC.024-15	Item 11 – Freedom of the Town	The Chairman showed the Freedom of the Town Key to Members and noted that the presentation of the Award was to be on 26 th August as part of a presentation evening, however the recipient is unwell at the moment so this may be deferred.	
CEC.025-15	Item 12 – Blooming Good Fun	The Chairman asked members to encourage last minute Blooming Good Fun entries.	
CEC.026-15	Item 13 – Scarecrow Festival	It was RESOLVED that the Town Council's involvement in the Scarecrow Festival will be the 2 entries that Civic Hall staff are creating.	
CEC.027-15	Item 14 – Farmers Market	Cllr D Tully noted his idea for a Farmers Market. It was RESOLVED that Cllr D Tully look into costs and licenses for the event, and for the provision of shuttle busses for residents to get between the Farmers Market, the	Cllr D Tully

		Horticultural Show and the Scarecrow Festival that are all held on the same day.	
CEC.028-15	Item 15 – IT	Members had spoken with Chris Potts from ITC Services before the meeting to decide whether Members should have laptops or iPads. It was RESOLVED by majority vote that Members be provided with iPads. Officers to look into costs and order.	Alan
CEC.029-15	Item 16 – Stanley Pride	Cllr M Wilkinson expressed her wish to hold a ‘Stanley Pride’ festival in Spring. It was RESOLVED that Cllr M Wilkinson look into the costs and feasibility and work up a proposal.	Cllr M Wilkinson
CEC.030-15	Item 17 – Date, Time and Venue of Next Meeting	8 th September 2015, 6.30pm, Stanley Civic Hall	
	Notes taken by Nicola James	Minutes approved by: ----- (Chair); ----- ----- (Date)	