

STANLEY TOWN COUNCIL: COMMUNICATIONS & EVENTS COMMITTEE			
MINUTES OF MEETING			
MEETING: TIME: 18.30hrs; DATE: 10/02/15 VENUE: Stanley Civic Hall, Front Street, Stanley, DH9 0NA			
PRESENT – CLLRS: R. Harrison. L. Marshall, D. Tully, A. Clegg (acting Chair), and J. Nicholson.			
APOLOGIES – CLLRS: D. McMahon, C. Bell M. Wilkinson and D. Mills.			
ABSENT – CLLRS: R. Ferris And C. Malin.			
OFFICIALS – D. Shingleton (Acting Town Clerk); J. Harper (Community Development Manager); B. Hall (Community Services Officer); N. James (PA/Note Taker) and Claire Howe (Civic Hall Manager).			
OTHERS IN ATTENDANCE – Cllr: B. Nixon.			
MINUTE	SUBJECT	NOTE/S	ACTION/S
<i>Cllr Alex Clegg took the role of Chairman for this meeting, as the Chair and Vice-Chair were not in attendance.</i>			
CEC.85-14	Item 1 - Apologies	Apologies received from Cllrs McMahon, Bell, Wilkinson and Mills were accepted by the Committee.	
CEC.86-14	Item 2 - Declarations of Interest	None.	
CEC.87-14	Item 3 - Procedural and Appropriate Announcements from the Chairman	None.	
CEC.88-14	Item 4 - Minutes	It was proposed by Councillor Tully, seconded by Councillor Nicholson and RESOLVED that the minutes of the meeting held on 13 th January 2015 be approved as a correct record.	
CEC.89-14	Item 5 - Public Participation	5.1 There were no questions from any members of the public at the meeting. 5.2 There were no written questions submitted ahead of the meeting.	
CEC.90-14	Item 6 – Armed Forces Day	Members wish to hold a Fun Day for Armed Forces Day on 27 th June. Consett are having a Fun Day on this date. George McKay said that he would help Stanley Town Council organize a Fun Day. Members will be emailed to see if they want to be involved in a working group to organize a Fun Day. George McKay, Pauline Gill, Anne Musgrove, John Noble and DCC should be contacted re: the Fun Day.	Brian / Nicola

		Brian will progress.	
CEC.91-14	Item 7 – Advertising Civic Hall Events	Members discussed how every Councillor can help to advertise Civic Hall events in their Wards. It was AGREED that a list of community notice boards and centres be gathered, and posters will be given to Members to distribute to these community centres. James will liaise with a contact in ASDA to try and advertise in the main shop.	Nicola / Brian / James
CEC.92-14	Item 8 – Calendar	Brian noted that the calendar is done. We have ordered 100 copies today @ £225. Members AGREED that copies be on sale for a 'faith donation' at the Civic Hall. Each entrant will receive a free copy.	
CEC.93-14	Item 9 – WW1	The Acting Town Clerk updated members on the role of the WW1 Working Group. The Group have no power to spend any money. The Group is made up of members and officer. Notes are taken of the meetings, which are informal. Cllr Linda Marshall requested that agendas be prepared for the meetings and that notes be circulated after meetings. The next meeting will be around 23 rd February. There have been no firm commitment from local schools, this will be followed up. Cllr Linda Marshall requested the Acting Town Clerk to look into replicating the Heaviside walk at Shield Row in 2017. Members AGREED to do this, subject to a report and costings.	Brian Derek
CEC.94-14	Item 10 – Sound Unit	Members AGREED in principle to support the possibility of holding an open mic night at the Civic Hall to raise money to purchase a sound unit for the youth café. James will ask Sgt Dave Clarke to attend the next Communications and Events Committee meeting to discuss whether the sound unit is a good idea.	James
CEC.95-14	Item 11 – General Update	Deferred.	
CEC.96-14	Item 12 – Events Programme 2015	It was AGREED that a working group be set up to look into what the committee can do with the events budget. How these ideas can be progressed and when they should be. A review needs to be carried out of 2014 events to note the good, the bad and changes needed. Claire noted that she needs ideas for Christmas so she can book time in the diary.	Nicola / Derek
CEC.97-14	Item 13 – Date, Time and Venue of Next Meeting	10 th March 2015, 6:30pm, Stanley Civic Hall	

	Notes taken by Nicola James	Minutes approved by: ----- (Chair); ----- (Date)	

cttee approved 04.03.15