

**MINUTES** of the **COMMUNICATIONS AND EVENTS COMMITTEE MEETING OF STANLEY TOWN COUNCIL** Held at Stanley Civic Hall, Front Street, Stanley on Tuesday 10th May 2016 at 6.30pm

**PRESENT:** Cllr D Mills\*                      Cllr M Wilkinson                      Cllr D Tully      Cllr R Harrison  
                  Cllr J Nicholson                      Cllr W Nixon                      Cllr L Marshall  
                  Cllr C Bell

\*Chairman

**OFFICERS:** Alan Shaw (Town Clerk)  
                  James Harper (Community Development Manager)  
                  Nicola James (PA to the Town Clerk)

**OTHERS IN ATTENDANCE:** 3 members of the public

**674                      APOLOGIES**

Apologies received from Cllr D McMahon were accepted by the Committee.

**675                      DECLARATIONS OF INTEREST**

Cllr C Bell declared an interest as Chair of the Traders Association.

**676                      PROCEDURAL AND APPROPRIATE ANNOUNCEMENTS FROM THE CHAIRMAN OR TOWN CLERK**

The Clerk noted that Cllr R Harrison was recording this meeting.

**677                      PUBLIC PARTICIPATION**

No questions were received from the public prior to the meeting. No questions were raised by the members of the public present.

**678                      CONFIRMATION OF MINUTES**

It was proposed by Cllr R Harrison, seconded by Cllr D Tully and **RESOLVED** that the Committee **APPROVE** the minutes of the Communications and Events Committee meeting held on 12th April 2016.

**679                      PROJECT UPDATES**

**Brass Festival** - Members **RESOLVED** that the shortlist of schools to be put forward for consideration for the Durham Brass workshops would be East Stanley Primary, Annfield Plain Junior, Tanfield Lea Primary, Shield Row Primary, Burnside Primary and St Joseph's Primary.

Members further **RESOLVED** that the Community Development Manager (CDM) should approach the AAP with a view to securing some match funding so that more primary schools in the parish could benefit from the workshops.

**Christmas Events** - The CDM reported to Committee in relation to ideas for Christmas Festivities put forward by the working group. After some discussion, It was **RESOLVED** that:

- (i) The Council would explore holding a one or two day Christmas Market on Front Street to coincide with the lights switch on scheduled for December 3rd 2016.
- (ii) Both The market and lights switch on should be timed to give maximum benefit to local businesses.
- (iii) If it was not feasible to deliver a Christmas Market in Front Street, Clifford Road or the Civic Hall parking area should be considered as alternatives.

**Stanley Fringe** - The Chairman reported that preparations for the event are progressing well. Discussions are required with the Civic Hall Manager in relation to AV display equipment in the gallery area that may be required.

**Armed Forces Day** - John Ullathorne reported to committee on progress. A rocket launcher has been arranged, the army will bring a field kitchen, mini police will be in attendance, rifles etc. will be on display, there will be a climbing wall and an obstacle course and the air cadets will be in attendance.

**Play in the Park Days** - The Clerk reported that everything was in place for forthcoming events. The next event is scheduled for 1st June 2016 at Annfield Plain Park.

**Community Fun Days** - The Clerk reported that no fun days have been arranged by STC but the budget is available to help improve/ support local community led fun days.

**Moria Con 2** - The Clerk reported an update to Committee received from Cllr D McMahon. A site visit is required to the Louisa Centre. A hall set up plan for the day is needed, including trader drop off/ pick up arrangements and the location plan for activities and exhibits. Promotion days are to organised in Stanley, Durham and Newcastle. Liza Johnson is actively promoting the event at regional events she attends.

**Community Radio** - The Town Clerk noted that there will be a report coming to the Committee soon.

**Coffee Shop** - The Town Clerk reported that the Coffee Shop had opened today and it there had been a steady flow of people throughout trading hours.

**Other Initiatives:** Cllr Nicholson reported that she had attended a seminar hosted in the Civic Hall in relation to the Council being a dementia friendly employer. Committee **RESOLVED** that it would **RECOMMEND** to Full Council that Members and officers take part in a Dementia Awareness training seminar.

680            **CHRISTMAS LIGHTS**

Members considered a request from Cllr A Clegg for an additional six lighting wraps to be provided in Chester Road. After a discussion, Committee **RESOLVED** that it did not consider that any more wraps were required at present.

681            **STANLEY FAMILY CYCLE REVIEW**

Members reviewed the Stanley Family Cycle which was held on 1st May. It was agreed that it was a great event, despite low attendance and that the analysis that the Clerk provided was accurate. It was **RESOLVED** that the next Family Cycle event be a family event / fun day and that it be a free event. Members praised the Community Services Officer for his work on this event.

682            **DATE, TIME AND VENUE OF NEXT MEETING**

Tuesday, 7th June 2016 at 6.30 pm in the Civic Hall.