

MINUTES of the PERSONNEL COMMITTEE MEETING OF STANLEY TOWN COUNCIL

Held at Stanley Civic Hall, Front Street, Stanley on Tuesday 5th December 2016 at 6.30pm

PRESENT: Cllr D Tully* Cllr C Bell Cllr D Walker Cllr R Ferris
Cllr R Harrison Cllr G Graham Cllr J Nicholson Cllr W Nixon

*Chairman

OFFICERS: Alan Shaw (Town Clerk)
Nicola James (PA to the Town Clerk)

OTHERS IN ATTENDANCE: Cllr D Tully

215 **APOLOGIES FOR ABSENCE**

Apologies received from Cllr J Charlton were accepted by the Committee.

216 **DECLARATIONS OF INTEREST**

Cllr J Charlton declared a non-pecuniary interest as a member of Durham County Council.

217 **PROCEDURAL AND APPROPRIATE ANNOUNCEMENTS FROM THE CHAIRMAN OR TOWN CLERK**

The Town Clerk noted that no one was recording this meeting.

218 **PUBLIC PARTICIPATION**

No public were in attendance.

219 **CONFIRMATION OF MINUTES**

It was proposed by Cllr A Clegg, seconded by Cllr G Graham and **RESOLVED** that the Committee approve the minutes of the Personnel Committee meeting held on 12th January 2016.

220 **EXCLUSION OF PRESS AND PUBLIC**

It was **RESOLVED** that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

*Justification for excluding the public and press from consideration of the following item:
Discussion of staff performance which is confidential.*

221 **STAFFING REPORT**

Committee discussed the report prepared by the Town Clerk and made the following **RECOMMENDATION** to Council:

- (i) The Council should reduce the overall level of budget allocated to staffing in the 2017/18 Budget to £341,875. A more detailed review of the required staffing establishment should be carried out by Committee once the programme for the next year has been discussed and finalised.

222 **DATE, TIME AND VENUE OF NEXT MEETING**

Tuesday, 7th March 2017, 6.30pm, Stanley Civic Hall