

**MINUTES OF THE ANNUAL GENERAL MEETING (AGM) OF STANLEY TOWN COUNCIL
HELD AT STANLEY CIVIC HALL, FRONT STREET, STANLEY, DH9 0NA
TUESDAY 26TH MAY 2015 AT 6.30PM**

PRESENT

C. Bell	J. Charlton	A. Clegg	T. Davinson	L. Elliott
R. Ferris	R. Harrison	C. McKee	D. Marshall	L. Marshall
D. Mills	G. Graham	D. McMahon	B. Nair	J. Nicholson
W. Nixon	C. Thompson	D. Walker	M. Wilkinson	D. Tully

OFFICIALS

D. Shingleton – Acting Town Clerk
J. Harper – Community Development Manager
B. Hall – Community Services Officer
N. James – PA to the Town Clerk (Note Taker)

OTHERS IN ATTENDANCE

Five (5) Members of the public.

2 Members are recording this meeting

PART 1 (AGM)

STC.01-15 ELECTION OF CHAIR OF STANLEY TOWN COUNCIL

It was proposed by Councillor Joyce Charlton and seconded by Councillor Christine Bell that Councillor Joan Nicholson be nominated as Chairman.

It was proposed by Councillor David Marshall and seconded by Councillor Bala Nair that Councillor Alex Clegg be nominated as Chairman.

Following a show of hands, there were 11 votes for Cllr Joan Nicholson. It was then **RESOLVED** that Councillor Joan Nicholson be elected and appointed as Chairman for 2015-16.

STC.02-15 DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Joan Nicholson duly signed the form titled "Declaration of Acceptance of Office" 'before' the Acting Town Clerk.

Cllr Joan Nicholson proceeded to preside over the remainder of the meeting.

STC.03-15 ELECTION OF VICE-CHAIR OF STANLEY TOWN COUNCIL

It was proposed by Councillor Colin Thompson and seconded by Councillor David Tully that Councillor Billy Nixon be nominated as Vice-Chair.

It was proposed by Councillor Linda Marshall and seconded by Councillor Christina McKee that Councillor Alex Clegg be nominated as Vice-Chair.

Following a show of hands, there were 11 votes for Councillor Billy Nixon. It was then **RESOLVED** that Councillor Billy Nixon be elected and appointed as Vice-Chair for 2015-16.

STC.04-15 **APOLOGIES FOR ABSENCE**

There were no apologies for absence.

STC.05-15 **DECLARATIONS OF INTEREST**

Councillor Joyce Charlton declared her standing declaration as a County Councillor and Councillor Christine Bell declared an interest as Chair of the Traders.

STC.06-15 **PROCEDURAL AND APPROPRIATE ANNOUNCEMENTS FROM THE CHAIR**

None.

STC.07-15 **CONSTITUTION AND OTHER POLICIES**

7.1.a) The Constitution: It was proposed by Cllr Joyce Charlton, seconded by Cllr Billy Nixon and **RESOLVED** that the constitution be approved as is, subject to the New Clerk making any necessary amendments.

7.1.b) Standing Orders: It was **RESOLVED** that Standing Orders be approved as is, subject to the New Clerk making any necessary amendments.

7.1.c) Financial Regulations: It was **RESOLVED** that Standing Orders be approved as is, subject to the New Clerk making any necessary amendments.

7.1.d,e & f) Complaints Procedure, Press and Media Policy & FOI/Data Protection Requests: It was **RESOLVED** that the above 3 policies be approved.

STC.08-15 **APPOINTMENT TO COMMITTEES**

8.1.a) Communications and Events Committee

It was proposed, seconded and resolved that Councillor David Mills be Chair of the Communications and Events Committee.

It was proposed, seconded and resolved that Councillor Mary Wilkinson be Vice-Chair of the Communications and Events Committee.

7 Members

D. Mills (Chair)	M. Wilkinson (Vice-C)	L. Marshall	C. Bell	D. Tully
R. Harrison	D. McMahon	+ STC Chair	+ STC Chair	Vice-

8.1.b) Crime and Community Safety Committee

It was proposed, seconded and resolved that Councillor Christine Bell be Chair of the Crime & Community Safety Committee.

It was proposed, seconded and resolved that Councillor Colin Thompson be Vice-Chair of the Crime & Community Safety Committee

7 Members

C. Bell(Chair)	C. Thompson	D. Walker	J. Charlton	L. Elliott
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G. Graham (Vice-C)
R. Ferris + STC Chair + STC Vice-Chair

8.1.c) Planning Committee

It was proposed, seconded and resolved that Councillor Billy Nixon be Chair of the Planning Committee.

The Planning Committee will determine the Vice-Chair at the first meeting.

All Members can attend every / any meeting of the Planning Committee.

8.1.d) Finance and General Purposes Committee

It was proposed, seconded and resolved that Councillor David Walker be Chair of the Finance and General Purposes Committee.

It was proposed, seconded and resolved that Councillor David Tully be Vice-Chair of the Finance and General Purposes Committee

7 Members

D. Walker (Chair) D. Tully (Vice-C) D. Mills + STC Chair R. Harrison + STC Vice-Chair D. Marshall
B. Nair C. Bell

8.1.e) Personnel Committee

It was proposed, seconded and resolved that Councillor Ron Harrison be Chair of the Personnel Committee.

It was proposed, seconded and resolved that Councillor David Walker be Vice-Chair of the Personnel Committee

10 Members

R. Harrison (Chair) D. Walker (Vice-C) D. Mills L. Marshall A. Clegg
C. Bell M. Wilkinson B. Nair G. Graham R. Ferris
+ STC Chair + STC Vice-Chair

STC.09-15 APPOINTMENT TO WORKING GROUPS AND PANELS

9.1.a) Civic Hall Management Board

It was **RESOLVED** that Members of the Civic Hall Management Board will consist of the Chair or Vice-Chair (as a reserve) from each of the Committees, plus Chair and Vice-Chair of the Council.

9.1.b,c,d) Disciplinary Panel, Grievance Panel & Appeals Panel

It was proposed by Cllr Ron Harrison, seconded by Cllr Christine Bell and **RESOLVED** that the above panels will consist of 3 appropriately trained members that have no connection to the issue.

STC.10-15 APPOINTMENTS TO OUTSIDE BODIES

Members were asked to nominate a representative for the Stanley Area Action Partnership.

It was proposed by Councillor Christine Bell, seconded by Councillor David Mills and **RESOLVED** that Councillor Joan Nicholson be the Town Council representative on the AAP for 2015-16.

STC.11-15 **MEETINGS OF THE COUNCIL AND COMMITTEES**

Members were asked to consider and approve the schedule of meetings to May 2016. It was proposed by Councillor Darren McMahon, seconded by Councillor David Marshall and **RESOLVED** that the Council approve this schedule of meetings. It was also agreed that the meeting slots for Planning be used for Planning/Personnel.

STC.12-15 **BANKING ARRANGEMENTS**

It was proposed, seconded and **RESOLVED** that the banking arrangements be looked at and agreed by the Finance and General Purposes committee.

STC.13-15 **INSURANCE ARRANGEMENTS**

It was proposed, seconded and **RESOLVED** that Members approve the continued use of Zurich Municipal as the Council's insurers for the year 2015-16.

STC.14-15 **SUBSCRIPTIONS TO OUTSIDE ORGANISATIONS**

It was proposed, seconded and **RESOLVED** that the subscriptions to outside organisations be looked at and agreed by the Finance and General Purposes committee.

Approved 23.06.15